

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on November 21, 2016 in the Council Chambers at 308 S Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis E. Olson; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; Consulting City Engineer, Jon Brown, Stockwell Engineers; Director of Human Resources, Dan Oakland and Public Works Director, Rollie Hoeke.

Alderman Jones moved Alderman Brooks seconded to approve the agenda. Motion carried.

Alderwoman Fish moved Alderwoman Hausman seconded to approve the minutes of the November 3, 2016 briefing meeting and the minutes of the November 7, 2016 regular meeting. Motion carried.

Alderman Jones moved Alderman Brooks seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AFLAC	November Premium	\$986.03
Alternative HR Development	Professional Services	\$2,445.00
Applied Concepts Inc	Police Equipment	\$2,895.00
Argus Leader Media	Publications	\$898.23
Beal Distributing	GC Resale	\$901.35
Boyce Law Firm	October Attorney Fees	\$3,256.00
Brandon Golf Course	ACH Refund	\$231.40
Bryan Rock Products Inc	Park Improvements	\$7,149.68
Butler Machinery Company	Park Supplies	\$148.26
Century Business Products	Various Dept Supplies	\$169.89
Chesterman Company	GC Rental	\$50.00
Concrete Materials	Park Improvements	\$226.50
Connecting Point Computer	Police Equipment	\$887.68
Culligan Water Conditioning	Utilities	\$60.00
Dakota Beverage	GC Resale	\$402.80
Dakota Garage Doors Inc	Street Repairs	\$107.50
Dakota Traffic Services LLC	Street Project	\$62,907.40
DirecTV	Utilities	\$39.70
Dirk Johnson	Park Improvements	\$368.00
Division of Motor Vehicles	Street Supplies	\$21.20
DPC Industries Inc	Water Supplies	\$420.00
Ecolab Inc	GC Rental	\$118.30
EnviroMaster Inc	GC Supplies	\$138.50
G & K Services	GC Supplies	\$909.78
Geotek Engineering & Testing	Professional Services	\$1,856.25
Hawkins Water Treatment	Water Repairs	\$658.30
InterLakes Community Action	October Bus Expense	\$9,963.70

Istate Truck Inc	Street Supplies	\$164.91
Jensen Electric Inc	Various Dept Repairs	\$2,163.15
Johnstone Supply	Water Repairs	\$183.61
Manley Tire & Oil	GC Repairs	\$286.26
Marco's Pizza	GC Resale	\$351.87
Marv's Sanitary Service	Utilities	\$552.00
MedStar Paramedic	Police Training	\$420.00
Metro Communications	PSAP Service Fee	\$10,891.25
MidAmerican Energy	Utilities	\$509.74
Midwest Turf & Irrigation	GC Repairs	\$240.63
Modern Woodmen of America	December Premium	\$1,344.92
Myrl & Roy's Paving Inc	Street Repairs	\$821.08
Neve's Uniforms & Equipment	Police Supplies	\$17.95
Newman Traffic Signs	Street Supplies	\$371.48
Northern Tool & Equipment	Sewer Supplies	\$127.75
Republic National Distributing	GC Resale	\$213.46
Sam's Club	GC Resale	\$408.96
SD Chapter Inc	Engineer Workshop	\$50.00
SD Department of Revenue	October Sales Tax	\$5,457.67
SD One Call	Utilities	\$176.96
Sheehan Mack Sales	Street Supplies	\$58.46
Sioux Falls Ford	Police Repairs	\$1,711.74
Sioux Falls Humane Society	October Animal Control	\$155.78
Sioux Falls Networks	Professional Services	\$325.00
Sioux Falls Two Way Radio	Police Repairs	\$80.99
Soo Sanitary Service	Park Improvements	\$41,535.00
Stan Houston Equipment	GC Improvements	\$1,951.78
Staples Advantage	Various Dept Supplies	\$229.91
Titan Machinery	Street Repairs	\$7.58
Tractor Supply	Street Equipment	\$999.99
Van's Auto Electric	GC Repairs	\$88.00
Vogel Motors	Transit Bus Repairs	\$35.00
Wellmark BCBS	December Premium	\$40,015.20
Wheelco Brake & Supply	Snow Supplies	\$274.35
Xcel Energy	Utilities	\$2,862.63
First National Bank	GC Bond	\$123,342.82
City Administration	November 3, 2016 Payroll	\$3,483.82
Deputy Finance Officer	November 3, 2016 Payroll	\$1,957.31
Police	November 3, 2016 Payroll	\$18,399.51
Building Inspections	November 3, 2016 Payroll	\$2,949.48
Engineer	November 3, 2016 Payroll	\$2,581.63
Street Department	November 3, 2016 Payroll	\$4,944.15
Park Department	November 3, 2016 Payroll	\$4,112.73
Chamber of Commerce	November 3, 2016 Payroll	\$1,470.19
Water Department	November 3, 2016 Payroll	\$6,289.30
Sewer Department	November 3, 2016 Payroll	\$2,785.81
Golf Course Grounds	November 3, 2016 Payroll	\$3,550.29
Golf Course Lounge	November 3, 2016 Payroll	\$1,821.68
Golf Course Pro Shop	November 3, 2016 Payroll	\$3,281.79
Golf Course Community Room	November 3, 2016 Payroll	\$1,179.12
941 Payroll Taxes	November 3, 2016 Payroll	\$19,508.45

Office of Child Support Enforcement	November 3, 2016 Payroll	\$76.15
SD Retirement System Supplemental	November 3, 2016 Payroll	\$1,275.00
TASC Flex Plan	November 3, 2016 Payroll	\$1,171.85

Alderman Brooks moved Alderwoman Hausman seconded to approve the consent calendar which contained the following items: a plat of Tract 2, Zimprich Addition and a plat of Lots 4 & 5, Block 2, Brandon Industrial Park First Addition. Motion carried.

VARIANCE APPEAL - 500 E. MAYBERRY RFD STREET

Michael Toates, 500 E. Mayberry RFD Street, was present to appeal his Variance Application that was denied by the Planning & Zoning Commission, acting as the Board of Adjustment, on November 3, 2016. Michael was requesting a reduction in the required setbacks for the placement of a lawn shed on his property at the above address. No hardship was proven. Alderman Jones moved Alderwoman Hansen seconded to uphold the decision of the Planning & Zoning Commission to deny the Variance Application. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

TRANSFER OF ALCOHOLIC MALT BEVERAGE LICENSE

Alderman Jones moved Alderman Brooks seconded to approve the following applications for transfer of an alcoholic malt beverage and alcoholic beverage wine licenses. Motion carried.

FROM:

Brandon Cup, Inc	1009 N Splitrock Blvd	Retail (On-off Sale) Malt
Brandon Cup, Inc	Brandon, SD 57005	Beverage
1009 N Splitrock Blvd		
Brandon, SD 57005		

TO:

Coffee Cup Fuel Stop #7	1009 N Splitrock Blvd	Retail (On-off Sale) Malt
CC& F Retail Inc	Brandon, SD 57005	Beverage
1009 N Splitrock Blvd		
Brandon, SD 57005		

FROM:

Brandon Cup, Inc	1009 N Splitrock Blvd	Retail (On-off Sale) Wine
Brandon Cup, Inc	Brandon, SD 57005	
1009 N Splitrock Blvd		
Brandon, SD 57005		

TO:

Coffee Cup Fuel Stop #7	1009 N Splitrock Blvd	Retail (On-off Sale) Wine
CC& F Retail Inc	Brandon, SD 57005	
1009 N Splitrock Blvd		
Brandon, SD 57005		

TJT Inc. Retail (On-Off Sale) Wine
Blinky's Casino
1201 E Teakwood St
Brandon, SD 57005

TJT Inc. Retail (On-Off Sale) Wine
Jokerz Casino
1309 E Cedar St
Brandon, SD 57005

DISCUSSION ON CITY LAGOONS

Travis Kasten, 210 E. Tabor Court, was present for discussion concerning the city lagoons. Travis had concerns with the lack of communication from the City pertaining to the smell that is coming from the city lagoons. Wants more updates to the residents, via numerous types of communication lines. Concerns with possible health concerns from the prolonged exposure to the smell. Environmental concerns. Wants an accurate time line of when this project will be complete. Paul Sanow presented a time line to the audience. Jon Brown, Stockwell Engineers, spoke in reference to the time line, dating back to 2011. Michael Frost, 100 E. Thad Street, spoke about concerns with his family getting sick, and asked if an air study has been done. Stacie Long, 804 N. Agate Avenue, was present. Kim Cerwick, 1808 S. Parkview Blvd., was present.

Steve Thompson, 120 E. Leighton Street, spoke with concerns about the odor. No action taken.

ASPEN PARK FIELD A BASEBALL PROPOSAL

The Golf Course, Police Committee and Park & Recreation Committee reports were heard. Stewart Peschel, 212 E. Tabor Court, President of BV Baseball Association, was present for discussion. Presented a proposal to construct a grandstand concession stand with restrooms, lengthening distance from home plate to outfield fence, replace lights for field A, raise height of fences. No action taken.

ORDINANCE #540 - SUPPLEMENTAL BUDGET

Alderman Fish moved Alderman Jones seconded to give first reading to ORDINANCE #540: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA, PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE FISCAL YEAR 2016. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #11-16 - REDWOOD BOULEVARD PROJECT

The Administration Committee report was heard. Alderman Brooks moved Alderman McInerney seconded to approve Resolution #11-16. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #11-16

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND ISSUE - REDWOOD BOULEVARD RESURFACING PROJECT.

WHEREAS, City of Brandon intends to reimburse expenditures associated with the 2017 Redwood Boulevard Surfacing Project (the “Project”); and

WHEREAS, the City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$750,000; and

WHEREAS, an official declaration of intent must be made prior to the date on which and expenditure is paid.

NOW THEREFORE, BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$750,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Dated this 21st day of November, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

RESOLUTION #12-16 - WELL #6 PROJECT

Alderman Hausman moved Alderman Fish seconded to approve Resolution #12-16. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #12-16

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND ISSUE - WELL NO. 6 REHABILITATION PROJECT.

WHEREAS, City of Brandon intends to reimburse expenditures associated with the 2017 Well No. 6 Rehabilitation Project (the "Project"); and

WHEREAS, the City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$1,000,000; and

WHEREAS, an official declaration of intent must be made prior to the date on which and expenditure is paid.

NOW THEREFORE, BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$1,000,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Dated this 21st day of November, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

RESOLUTION #13-16 - WASTEWATER RECLAMATION PROJECT

Alderwoman Hansen moved Alderwoman Hausman seconded to approve Resolution #13-16, with the change that the project not exceed \$2,500,000.00. Motion carried. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #13-16

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND ISSUE - WASTEWATER PONDS RECLAMATION PROJECT.

WHEREAS, City of Brandon intends to reimburse expenditures associated with the 2017 Wastewater Ponds Reclamation Project (the “Project”); and

WHEREAS, the City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$1,770,000; and

WHEREAS, an official declaration of intent must be made prior to the date on which and expenditure is paid.

NOW THEREFORE, BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$1,770,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Dated this 21stth day of November, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

HEALTH INSURANCE PROPOSAL

Casey Sonju provided an updated quote for health insurance. It was the consensus of the Council to leave things as they are for now. No action taken.

HOLLY BOULEVARD RE-STRIPPING PROJECT

The Street Committee report was heard. Discussion was held on the ticketing policy for vehicles parked on the street during a snow alert.

Alderwoman Hausman moved Alderman Jones seconded to approve pay application #1 and final for the Holly Boulevard re-stripping project to Dakota Traffic Services in the amount of \$62,907.40. Motion carried.

The Brandon Christmas light parade has been cancelled.

The Water & Sewer Committee report was heard.

At 7:48 p.m. on a motion by Alderwoman Hansen seconded by Alderman Jones the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry Beesley
Mayor