

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on February 16, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; Finance Officer, Dennis Olson; Attorney, Lisa Marso; Police Chief, Dave Kull; Director of Human Resources, Dan Oakland and Public Works Director, Rollie Hoeke. Absent: Jo Hausman.

Alderwoman Hansen moved Alderman Jones seconded to approve the agenda. Motion carried.

Alderman Jones moved Alderman McInerney seconded to approve the minutes of the January 28, 2016 briefing meeting and the February 1, 2016 regular meeting. Motion carried.

Alderwoman Hansen moved Alderwoman Fish seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Alliance Communications	Utilities	2,130.10
Alternative HR Development	Professional Services	2,445.00
Argus Leader Media	Publications	719.44
Avenet LLC	Annual Website Fee	750.00
Avera McKennan Hospital	Health Screening	1,534.65
Blaine's Service	Police Repairs	32.95
Borns Group	January Water Billing	901.74
Boyce Law Firm	January Attorney Fees	2,525.00
Boyer Trucks	Transit Repairs	3,049.55
Brandon Ace Hardware	Various Dept Supplies	757.90
Brandon Development Foundation	2016 Contribution	15,000.00
Brown & Saenger	Various Dept Supplies	1,518.10
BV Area Chamber of Commerce	Day at Legislature	70.00
BV School District	Fuel	2,501.79
Century Business Products	Various Dept Supplies	169.91
Chesterman Company	GC Rental	50.00
City of Sioux Falls	Annual Admin Fee	2,000.00
Concrete Materials	Street Supplies	1,904.00
Corporate Gifts & Incentives	Park Supplies	120.00
Culligan Water Conditioning	GC Utilities	60.00
Dakota Data Shred	Govt Bldg Supplies	602.77
Dakota Garage Doors Inc	Street Repairs	98.00
Dakota Pump Inc	Sewer Repairs	336.73
Dakota Supply Group	Sewer Repairs	1,259.34
Dennis Olson	February Premium	455.00
Ellis & Eastern Company	Sewer Fees	1,950.00
Fastenal Company	Various Dept Supplies	163.80
FedEx	Police Supplies	11.77

G & K Services	Various Dept Supplies	293.66
Galls	Police Supplies	54.34
Grainger	Water Supplies	105.63
Hawkins Water Treatment	Water Repairs	1,056.42
HD Supply Waterworks	Water Repairs	905.00
Intoximeters	Police Supplies	704.00
Jaycox Implement	Park Equipment	9,500.00
Lacey Rentals Inc	Park Rental	105.00
Leigh Thelen	Pool Training	380.00
Lisa Kull	Police Services	40.00
Marv's Sanitary Service	Utilities	518.00
MidAmerican Energy	Utilities	2,655.77
Mills & Miller Inc	Snow Supplies	4,914.00
Mine Safety Appliances	Sewer Supplies	238.65
North American Truck	Street Repairs	38.94
Northern Truck Equip	Street Repairs	342.09
Northwest Tire Inc	Police Supplies	493.72
Palisades Propane Inc	Utilities	994.47
Performance Press	Police Supplies	37.00
Pfeifer's Implement Company	Park Supplies	1,573.76
Sam's Club	GC Supplies	131.32
SD Association of Code Enforcement	Inspection Seminar	50.00
SD Building Officials Association	Inspection Seminar	75.00
SD Department of Revenue	January Sales Tax	385.13
SD One Call	Utilities	24.64
Sioux Falls Networks	Professional Services	290.00
Sioux Falls Two Way Radio	Police & Street Repairs	179.49
Staples Advantage	Various Dept Supplies	327.26
Sturdevant's Auto Parts	Various Dept Supplies	1,243.04
Sunshine	Various Dept Supplies	98.31
Sure Test	Professional Services	165.20
The Seeger Map	Update Map	80.00
Tony's Catering	GC Caterings	180.00
US Postmaster	January Water Billing	1,421.68
Verizon Wireless	Utilities	480.34
Vogel Motors	Police Repairs	99.00
Wellmark BCBS	February Premium	38,483.63
Wheelco Brake & Supply	Street Repairs	26.08
Xcel Energy	Utilities	7,518.64
City Administration	January 28, 2016 Payroll	3,486.57
Deputy Finance Officer	January 28, 2016 Payroll	2,229.94
Police	January 28, 2016 Payroll	17,854.03
Building Inspections	January 28, 2016 Payroll	2,899.98
Street Department	January 28, 2016 Payroll	4,957.95
Park Department	January 28, 2016 Payroll	2,505.81
Chamber of Commerce	January 28, 2016 Payroll	1,470.19
Water Department	January 28, 2016 Payroll	6,090.45
Sewer Department	January 28, 2016 Payroll	3,090.95
Golf Course Grounds	January 28, 2016 Payroll	1,476.51
Golf Course Lounge	January 28, 2016 Payroll	2,731.27

Golf Course Pro Shop	January 28, 2016 Payroll	1,590.14
Golf Course Community Room	January 28, 2016 Payroll	2,570.86
941 Payroll Taxes	January 28, 2016 Payroll	18,930.36
Office of Child Support	January 28, 2016 Payroll	76.15
SD Retirement System Supplemental	January 28, 2016 Payroll	587.50
TASC Flex Plan	January 28, 2016 Payroll	1,218.00
SD Retirement System	January Contributions	19,397.21

REEL SHARPENING QUOTES

The Golf Course Committee report was heard. Discussion was held on quotes for the sharpening of the mower blades at the Golf Course. It was the consensus of the Council to determine which mowers will be kept before repairing all of them.

PURCHASE POLICE VEHICLE

The Police Committee report was heard. Alderman Brooks moved Alderman Jones seconded to purchase a 2016 Ford Explorer for the Police department based on the Sioux Fall bid of \$29,500.00. Motion carried.

FOOD TRUCKS AT ASPEN PARK

The Park & Recreation Committee report was heard. Mike Roach, Brandon Valley Baseball Association, was present for discussion. The Association wants to bring in food trucks for games being played at Aspen Park because the concession buildings are closed due to the weather and wave the vendor fee. City Attorney Lisa Marso advised that the fee could be changed for vendors serving “non profit” organizations by resolution. A resolution will be drafted to waive the fee for these vendor and presented at the next meeting.

ASPEN PARK STORM SEWER PROJECT

Alderswoman Fish moved Alderswoman Hansen seconded to approve the agreement for professional services from Stockwell Engineers for the Aspen Park Storm Sewer Project in the amount of \$22,500.00. Motion carried.

RESOLUTION #04-16

The Administration Committee report was heard. Alderman Brooks moved Alderman Jones seconded to approve Resolution #04-16, with an effective date of April 1, 2016. Lowell Richards, 108 W. Fir Street, was present for discussion. A roll call vote showed Brooks, Fish, Hansen, Jones and McInerney voting aye. Motion carried.

RESOLUTION #04-16

WHEREAS, the Brandon City Council wishes to change the name of “West Fir Street” to “West Conifer Street” and “East Fir Street” to “East Conifer Street”.

THEREFORE BE IT RESOLVED that the right of way that lies adjacent to the following described property shall no longer be named “West Fir Street” but shall be dedicated and known as “West Conifer Street”:

Sioux Heights Addition to the City of Brandon, Minnehaha County, South Dakota
Block 5, Lots 17B-22
Block 6, Lots 1-6

BE IT FURTHER RESOLVED that the right of way that lies adjacent to the following described property shall no longer be named “East Fir Street” but shall be dedicated and known as “East Conifer Street”:

Abraham’s Subdivision of Tracts 5, 6, 7, 8 and 9 of E.M. Lee’s Subdivision of Tract 4,
NW 1/4 of NW 1/4, Section 34, T102N, R48W of the Fifth Principal Meridian,
Minnehaha County, South Dakota
Block 1, Lot 7
Block 2, Lots 6 and 7
Block 3, Lots 4, 5 and 8C

Brandon City Original Addition
Block 1, Lot 10
Block 2, Lots 1 and 20
Block 3, Lots 1 and 20

E.M. Lee Subdivision of Tract 4 in City of Brandon
Lot 5

Graff’s Subdivision of E.M. Lee’s Subdivision of Tract 4 in the City of Brandon
Lot 18

Brandon Terraces in W 1/2 of the SE 1/4 of Section 34, T102N, R48W , Minnehaha
County, South Dakota
Block 1, Lot 9
Block 2, Lots 9 and 10
Block 3, Lots 9 and 10
Block 4, Lots 9 and 10
Block 7, Lots 1 and 2
Block 8, Lots 1 and 13
Block 9, Lots 1 and 11
Block 10, Lot 1

Date this 16th day of February, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

BUCKET TRUCK BIDS

The Street Committee report was heard. Bids were received for the 1997 Chevrolet C7500 bucket truck. Alderman Jones moved Alderman McInerney seconded to accept the bid from VanDerhaags in the amount of \$2,285.00. Motion carried.

<u>Name</u>	<u>Bid Amount</u>
VanDerhaag's; Sioux Falls, SD	\$2,285.00
James Ausen; Beaver Creek, MN	\$2,176.00

STREET ROUTERS

Alderman McInerney moved Alderwoman Fish seconded to declare the Craftco 200 street router, serial number 962032; and the Craftco W200 street router, serial number CO207; both as surplus. Motion carried. Mayor Beesley appointed Alderman McInerney, Alderwoman Fish and Alderwoman Hansen as the appraisal committee. The appraisal was less than \$500.00 each. Alderman Jones moved Alderman Brooks seconded to purchase two new Crafcoc Model 30 Router w/ clutch, from Brock White, at a cost of \$11,124.00 each, with a trade-in allowance of \$500.00 each on the used routers. Motion carried.

WELL PROJECT

The Water & Sewer Committee report was heard. Discussion was held on the well project south of McHardy Park. Stockwell Engineers advised to wait to award a bid at this time.

<u>Contractor Name</u>	<u>Bid Amount</u>
Metro Construction	\$1,326,802.72
H&W Contracting	\$1,442,905.10
Haarsma Construction	\$1,471,788.67
First Rate Excavate	\$1,478,278.00
KHC Construction	\$1,590,956.25

At 6:53 p.m. Alderwoman Hansen moved Alderman Jones seconded to go into executive session to discuss personnel per SDCL 1-25-2. Motion carried. At 7:17 p.m. Mayor Beesley declared the executive session ended.

CITY ENGINEER POSITION

Alderman Jones moved Alderman Brooks seconded to hire Paul Sanow as the City Engineer, with a salary of \$90,396.00 per year, with terms and conditions that have been negotiated. A roll call vote showed Brooks, Fish, Jones and McInerney voting aye. Hansen voting nay. Motion carried.

At 7:19 p.m. on a motion by Alderwoman Hansen seconded by Alderman Brooks the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry Beesley
Mayor