

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on March 21, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; Finance Officer, Dennis Olson; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; Director of Human Resources, Dan Oakland and Public Works Director, Rollie Hoeke.

Alderwoman Fish moved Alderwoman Hansen seconded to approve the agenda as amended. Motion carried.

Alderman Jones moved Alderman Brooks seconded to approve the minutes of the March 3, 2016 briefing meeting and the March 7, 2016 regular meeting. Motion carried.

Alderman Brooks moved Alderman McInerney seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AFLAC	March Premium	1,092.97
Alternative HR Development	Professional Services	2,445.00
AMG Occupational Medicine	Professional Services	42.00
Argus Leader Media	Publications	904.52
Bierschbach Equipment	Sewer Equipment	42,110.00
Board of Operator Certification	Sewer Training	20.00
Border States Electric	Various Dept Supplies	574.12
Boyce Law Firm LLP	February Attorney Fees	4,218.00
Brock White Company	Street Equipment	21,248.00
Century Business Products	Various Dept Supplies	271.00
Chesterman Company	GC Resale	1,128.39
Concrete Materials	Street Supplies	788.26
Culligan Water Conditioning	Utilities	60.00
DAK Storage LLC	Revolving Loan	175,000.00
Dakota Supply Group	Water Supplies	420.68
Danko Emergency Equipment	Siren Repairs	50.21
Dex Media	GC Advertising	172.59
DirecTV	Utilities	39.51
DPC Industries Inc	Water Chemicals	2,360.00
Ecolab Inc	GC Rental	118.30
EnviroMaster Inc	GC Supplies	74.50
Food Services of America	GC Resale	1,773.73
Frisbee Plumbing & Heating	GC Maintenance	817.00
G & K Services	Various Dept Supplies	443.18
Hach Company	Water Supplies	883.96
Hawkins Water Treatment	Water Chemicals	1,002.28
HD Supply Waterworks	Water Repairs	732.17

John E Erpenbach	Professional Services	250.00
Lawson Products	Traffic Supplies	86.55
Lisa M Kull CSR	Professional Services	120.00
Manley Tire & Oil Service	GC Supplies	124.70
Marv's Sanitary Service	Utilities	532.00
Menards	Park Supplies	112.81
Metro Communications	PSAP Service Fee	5,126.25
MidAmerican Energy	Utilities	2,083.00
MidAmerican Research Chemical	GC Supplies	122.40
Miller & Sons Golf Cars	GC Supplies	86.00
Mills & Miller Inc	Snow Supplies	4,975.74
Minnehaha County Info Tech Dept	Police Software	1,796.70
Mobotrex Inc	Traffic Equipment	860.00
Neve's Uniforms & Equipment	Police Supplies	768.58
Newman Traffic Signs	Traffic Supplies	1,704.98
Northwest Tire Inc	Sewer Supplies	80.70
Palisades Oil	Fuel	740.08
Pepsi Beverages Company	GC Resale	416.35
Performance Press	Various Dept Supplies	114.00
Pfeifer's Implement Company	Park Supplies	259.53
Pheasantland Industries	Police Supplies	90.00
Pizza Ranch of SF	GC Resale	66.00
R & L Supply	GC Repairs	379.68
Republic National Distributing	GC Resale	1,125.94
Sam's Club	GC Resale	328.38
SD Dept of Revenue	February Sales Tax	255.46
SD Municipal League	District 3 Meeting	32.00
SD One Call	Utilities	36.96
Sigler Fire Equipment	GC Supplies	17.00
Sioux Falls Humane Society	February Animal Control	259.92
Sioux Falls Networks	Equipment	3,730.16
Sisson Printing Inc	GC Supplies	131.90
Staples Advantage	Various Dept Supplies	268.02
Sure Test	Professional Services	193.60
System Dudes Inc	GC Equipment	609.17
Taser International	Police Training	200.00
Tony's Catering	GC Resale	172.68
Xcel Energy	Utilities	6,304.27
City Administration	March 10, 2016 Payroll	3,486.57
Deputy Finance Officer	March 10, 2016 Payroll	2,229.93
Police	March 10, 2016 Payroll	17,888.94
Building Inspections	March 10, 2016 Payroll	2,899.97
Engineer	March 10, 2016 Payroll	556.72
Street Department	March 10, 2016 Payroll	5,063.04
Park Department	March 10, 2016 Payroll	2,487.06
Chamber of Commerce	March 10, 2016 Payroll	1,470.19
Water Department	March 10, 2016 Payroll	6,289.45
Sewer Department	March 10, 2016 Payroll	3,291.68
Golf Course Grounds	March 10, 2016 Payroll	1,505.41
Golf Course Lounge	March 10, 2016 Payroll	1,039.21

Golf Course Pro Shop	March 10, 2016 Payroll	8,618.32
Golf Course Community Room	March 10, 2016 Payroll	601.40
941 Payroll Taxes	March 10, 2016 Payroll	21,475.52
Office of Child Support Enforcement	March 10, 2016 Payroll	76.15
SD Retirement System Supplemental	March 10, 2016 Payroll	625.00
TASC Flex Plan	March 10, 2016 Payroll	1,218.00
Direct Pay Reimbursement	Direct Pay Reimbursement	1,500.00

Alderman Jones moved Alderman Brooks seconded to approve the consent calendar which contained the following items: a plat of Fauth’s Addition Tracts 1 & 2 and a plat of Brandon Well Tract 1. Motion carried.

ORDINANCE #531: ZONING ORDINANCE

A public hearing was held, as advertised, to consider changes to the Zoning Ordinance for the City of Brandon, with no changes to Section 13.08. Alderman Brooks moved Alderman Jones seconded to give first reading to Ordinance #531: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA REVISING CHAPTER 15 OF THE BRANDON MUNICIPAL CODE (ZONING ORDINANCE). A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

HISTORICAL SOCIETY

The Brandon Historical Society has been notified that they need to vacate the building housing their museum. They are looking for a location to temporarily store their items until a new location for the museum can be found. Jeremy Risty, President of the Brandon Area Museum, was present for discussion. Bryan Read, City Administrator, recommended some City owned locations that could be used. Alderman Jones moved Alderwoman Hausman seconded to approve the use of City property and authorize the draft of a lease agreement. Motion carried.

ORDINANCE #530: REGULATING SOLICITATIONS

Alderwoman Fish moved Alderwoman Hansen seconded to give second reading to Ordinance #530: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING FOR THE REVISION OF PARAGRAPH 6-3-2 REGULATING SOLICITATIONS, SALES OR DISTRIBUTIONS MADE BY CERTAIN ORGANIZATIONS AND SPONSORS. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

GOLF COURSE EQUIPMENT SURPLUS

The Golf Course Committee report was heard. Alderman McInerney moved Alderman Jones seconded to declare a Toro Triplex 3100, Serial # 04353-61132; a Triplex 3100 Serial # 04356-230001530; a Toro Triplex 3100 Serial # 04353-90643; a Toro Triplex 3100 Serial # 04353-70363; a Toro 3280D Rough Mower, Serial # 30344-260000310; a Toro 223D Rough Mower, Serial # 30223-70113; a Toro 223D Rough Mower, Serial # 30223-210000275; a Jacobsen 4475 Fairway Mower, Serial # 06791501748; and a Turfco Topdresser, Serial # 85423- 498782 as surplus. Motion carried. Mayor Beesley appointed Alderwoman Barb Fish, Alderwoman Mindy

Hansen and Alderman Jon McInerney as the appraisal committee. The appraisal exceeded \$500.00. Alderman McInerney moved Alderman Jones seconded to set a bid opening date of Monday, April 11, 2016 at 10:00 a.m. at Brandon City Hall. Bids will be considered by the City Council at their regular Council Meeting on April 18, 2016. Motion carried.

HIRE POLICE OFFICER

The Police Committee report was heard. Alderman Jones moved Alderman Brooks seconded to approve the hire of a police officer Austin Peterson with a starting pay rate of \$20.26 per hour (line 27-4) with a one year probation period. Motion carried.

EAP CONTRACT WITH AVERA MCKENNAN

The Park & Recreation and Administration Committee reports were heard. Alderman Jones moved Alderwoman Hansen seconded to approve a contract with Avera McKennan for the Employee Assistance Program. Motion carried.

MICRO SEAL PROJECT BIDS

The Street Committee report was heard. Alderwoman Hausman moved Alderman Brooks seconded to approve the micro seal project in the amount of \$199,046.43 (Brandon's portion), in coordination with the City of Sioux Falls. Motion carried.

<u>Company</u>	<u>Bid Amount</u>
Intermountain Slurry Seal, Inc.	\$1,242,802.78
Missouri Petroleum Products Co.	\$1,258,327.50
Asphalt Surface Technologies	\$1,336,279.38

The Water & Sewer Committee report was heard.

At 6:42 p.m. on a motion by Alderman Jones seconded by Alderman Brooks the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry Beesley
Mayor