

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on April 18, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; Finance Officer, Dennis Olson; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; Mitch Mergen, Stockwell Engineers; Director of Human Resources, Dan Oakland; and Public Works Director, Rollie Hoeke.

Alderman Jones moved Alderwoman Hansen seconded to approve the agenda. Motion carried.

Alderman Brooks moved Alderwoman Hausman seconded to approve the minutes of the March 28, 2016 briefing meeting and the April 4, 2016 regular meeting. Motion carried.

Alderwoman Hausman moved Alderman Jones seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Airmaster Aerator LLC	Sewer Supplies	715.00
Alliance Communications	Utilities	2,133.93
Alternative HR Development	Professional Services	2,445.00
Argus Leader Media	Publications	516.97
Avera McKennan Hospital	EAP Contract	1,252.80
Beal Distributing Inc	GC Resale	448.80
Bierschbach Equipment & Supply	GC Equipment	2,633.54
Blaine's Service	Various Dept Supplies	133.49
Border States Electric	Various Dept Repairs	641.22
Borns Group	Water Billing	887.11
Brandon Ace Hardware	Various Dept Supplies	1,567.96
Brandon Lumber Company	Various Dept Supplies	7.38
Brown & Saenger	Various Dept Supplies	2,789.96
BV School District	Fuel	2,183.90
Campbell's Supply	Various Dept Supplies	1,470.89
Century Business Products	Various Dept Supplies	289.20
Chesterman Company	GC Rental	50.00
Clark Equipment Company	Water Equipment	70,000.00
Coffee Cup	Fuel	70.69
Concrete Materials	Street Repairs	357.41
Crescent Electric Supply	GC Repairs	944.74
Crimestar	Police Equipment	900.00
Culligan Water Conditioning	Utilities	60.00
Dakota Beverage	GC Resale	401.35
Dakota Data Shred	Police Supplies	51.75
Dakota Fluid Power Inc	Various Dept Supplies	90.38
Dakota Pump & Control	Sewer Repairs	2,755.00

Dakota Pump Inc	Sewer Repairs	3,490.99
Daktronics Inc	Park Improvements	8,467.00
EH Wachs Company	Sewer Supplies	230.56
Ellis & Eastern Company	Sewer Supplies	180.00
Fastenal Company	Various Dept Supplies	456.53
Fleetpride Inc	Street Repairs	178.86
Food Services of America	GC Resale	414.13
G & K Services	Various Dept Supplies	382.86
Galls	Police Supplies	324.37
Hach Company	Water Supplies	375.67
Hawkins Water Treatment	Water Supplies	119.16
Hunt Law Office	Professional Services	167.50
Hydro Klean	Sewer Repairs	2,916.00
Interstate Power Systems	Various Dept Supplies	397.74
Jack Lauer	Pro Shop Resale	230.00
Johnson Brothers Famous Brands	GC Resale	723.25
Kelly Eilers	Fuel	52.33
Kiesler's Police Supply	Police Equipment	506.00
Lacey Rentals Inc	Rentals	780.00
Marv's Sanitary Service	Utilities	538.00
Meyer Laboratory Inc	Park Supplies	1,184.87
MidAmerican Energy	Utilities	1,112.45
Midwest Alarm Company	GC Monitoring Services	68.52
Midwest Turf & Irrigation	GC Repairs	107.83
Minnehaha Community Water Corp	Utilities	39.25
Minnehaha County P&Z	Well Project	300.00
Minnehaha County Treasurer	2016 Special Assessments	95,592.25
Newman Traffic Signs	Traffic Supplies	99.93
Norberg Paints	Park Supplies	529.80
Palisades Oil Company	Fuel	966.56
Performance Press	Police Supplies	35.00
Pfeifer's Implement Company	Various Dept Supplies	505.57
Postmaster	Box Rent	182.00
Precision Small Engine	GC Repairs	61.24
Queen City Wholesale Inc	GC Supplies	1,288.44
Russ Kielman	Mailbox Refund	70.00
Salsbury Industries	Pool Equipment	5,129.96
Sanitation Products Inc	Street Equipment	177,873.00
SD Department of Revenue	Sales Tax for March	2,365.63
SD Government FO Association	Finance Officer's School	150.00
SD One Call	Utilities	136.64
SD Police Chiefs' Association	Spring Conference	103.00
SD Unemployment Ins Division	1st Qtr 2016	2,114.90
Sigler Fire Equipment	GC Supplies	65.00
Sioux Falls Humane Society	Animal Control	140.78
Sioux Falls Networks	Professional Services	371.94
Sioux Valley Energy	Police Repairs	510.21
Specialty Wheel & Tire	Street Supplies	660.00
Staples Advantage	Various Dept Supplies	115.17
Sturdevant's Auto Parts	Various Dept Supplies	700.06

Sunshine	Various Dept Supplies	177.19
Sure Test	Professional Services	96.80
Taser International	Police Supplies	202.98
Titleist	Pro Shop Resale	157.10
Univar USA Inc	West Nile Supplies	2,660.60
US Postmaster	Water Billing	1,398.62
USA Blue Book	Sewer Supplies	305.12
Van Diest Supply	Weed control supplies	4,187.00
Vogel Motors	Police Supplies	220.00
Xcel Energy	Utilities	6,668.99
City Administration	April 7, 2016 Payroll	3,486.57
Deputy Finance Officer	April 7, 2016 Payroll	2,229.94
Police	April 7, 2016 Payroll	19,170.52
Building Inspections	April 7, 2016 Payroll	2,899.98
Engineer	April 7, 2016 Payroll	2,581.63
Street Department	April 7, 2016 Payroll	5,288.23
Park Department	April 7, 2016 Payroll	3,068.79
Chamber of Commerce	April 7, 2016 Payroll	1,470.19
Water Department	April 7, 2016 Payroll	6,204.03
Sewer Department	April 7, 2016 Payroll	3,316.22
Golf Course Grounds	April 7, 2016 Payroll	2,490.42
Golf Course Lounge	April 7, 2016 Payroll	1,267.50
Golf Course Pro Shop	April 7, 2016 Payroll	2,497.04
Golf Course Community Room	April 7, 2016 Payroll	977.25
941 Payroll Taxes	April 7, 2016 Payroll	19,275.77
Office of Child Support Enforcement	April 7, 2016 Payroll	76.15
SD Retirement System Supplemental	April 7, 2016 Payroll	637.50
TASC Flex Plan	April 7, 2016 Payroll	1,218.00
Direct Pay Reimbursement	Direct Pay Reimbursement	1,500.00

Alderman Brooks moved Alderman Jones seconded to approve the consent calendar which contained the following items: a plat of Lot 19A, Block 1, Country Club Heights 2nd Addition; a plat of Tracts 1 & 2, Fauth's Addition; a plat of Lot 9A, Block 7, Original City of Brandon; and a plat of Lots 4-9, Block 5, Stone Ridge Estates. Motion carried.

Troy Duncan, 1617 E. Redwood Boulevard, addressed the Council on a drainage easement that runs along the back of his property. His concern is with how it is maintained and for the safety of children playing in the area. He suggested extending the drainage culverts to the edge of his property. Other items discussed was placing a grate at the end of the current culvert and placing a fence around the area. No formal action was taken.

BOARD OF ELECTIONS

The Council, acting as a Board of Election, canvassed the votes of the April 12, 2016 Annual Municipal Election. Alderwoman Hansen moved Alderwoman Hausman seconded to approve the minutes. Motion carried.

MINUTES OF BOARD OF ELECTION

The City Council of Brandon, South Dakota, acting as a Board of Election, met on Monday, April 18, 2016 at 6:00 p.m. to canvass the results of the Annual Municipal Election that was to be held on Tuesday, April 12, 2016.

The meeting was called to order by Mayor Larry D. Beesley. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Jon McInerney, Blaine Jones and Mayor Larry Beesley. Alderwoman Hansen moved Alderwoman Hausman seconded to approve the following election results. Motion carried:

Inasmuch as Blaine Jones filed the only petition as a candidate for Alderman in Ward I, that he be declared elected from Ward I. to a four year term.

Inasmuch as Roger Brooks filed the only petition as a candidate for Alderman in Ward III, that he be declared elected from Ward III to a four-year term.

On a motion by Alderwoman Hansen seconded by Alderwoman Hausman the Board of Election meeting was adjourned.

Dennis E. Olson
Municipal Finance Officer

Larry D. Beesley
Mayor

EQUIPMENT BIDS

The Golf Course Committee report was heard. Alderman McInerney moved Alderwoman Fish seconded to approve the bid from Midwest Turf & Irrigation in the amount of \$12,000.00 for eight pieces of golf equipment, excluding the Sand Pro. Motion carried.

<u>Bids Received</u>	<u>Amount</u>
Midwest Turf & Irrigation (no Sand Pro)	\$12,000.00
Kelly Kruse, Garretson, SD Toro 223D mower #30223-70113	\$ 703.42
Kelly Kruse, Garretson, SD Toro 223D mower #30223-210000275	\$ 892.67
Kelly Kruse, Garretson, SD Toro 3280D mower #30344-260000310	\$ 1,123.47
Clarence Olson, Letcher, SD Toro 223D mower #30223-70113	
Toro 223D mower #30223-210000275	\$ 800.00 for both

PROCLAMATION #2016-03 PUBLIC SAFETY MONTH

The Police Committee report was heard. Proclamation #2016-03 was presented declaring the month of May 2016 as Building Safety Month in Brandon, SD.

Proclamation 2016-03

Building Safety Month — May, 2016

Whereas, the City of Brandon’s continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that effect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings; and

Whereas, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play; and

Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wild land fires, floods and earthquakes; and

Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities’ largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings; and

Whereas, “Building Codes: Driving Growth through Innovation, Resilience and Safety” the theme for Building Safety Month 2016, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2016 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognize that countless lives have been saved due to the implementation of safety codes by local and state agencies; and

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustain ability at home and in the community, and to

acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Larry Beesley, Mayor of Brandon, South Dakota do hereby proclaim the month of May 2016 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(Seal)

SUMMER MAINTENANCE STAFF

The Park & Recreation Committee report was heard. Alderwoman Fish moved Alderman Jones seconded to approve the following part-time summer maintenance staff. Motion carried.

Maintenance: Sam Seydel, \$11.25 per hour; Seth Olson, \$11.25 per hour; Mitch Selken, \$10.95 per hour; Eric Flanigan, \$10.65 per hour; Riley Schmeling, \$10.35 per hour; Noah Holmes, \$10.05 per hour

Mowing: Ken Kuhnert, \$12.75 per hour; Dave Lee, \$11.25 per hour; Bruce Rhoades, \$10.05 per hour

ORDINANCE #532 - JUNK & ABANDONED VEHICLES

The Administration Committee report was heard. Alderman Brooks moved Alderwoman Hausman seconded to approve the first reading of Ordinance #532: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING CHAPTER 7-7 JUNK AND CHAPTER 12-20 ABANDONED VEHICLES. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #06-16 CONIFER STREET

The Street Committee report was heard. The County requested revisions be made to the original Resolution #04-16 in several legal descriptions. Alderwoman Hausman moved Alderman Brooks seconded to approve Resolution #06-16 with the suggested revisions. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #06-16

WHEREAS, the Brandon City Council wishes to change the name of “West Fir Street” to “West Conifer Street” and “East Fir Street” to “East Conifer Street”.

THEREFORE BE IT RESOLVED that the right of way that lies adjacent to the following described property shall no longer be named “West Fir Street” but shall be dedicated and known as “West Conifer Street”:

Sioux Heights Addition to the City of Brandon, Minnehaha County, South Dakota
Block 5, Lots B17, 18-22
Block 6, Lots 1-6

BE IT FURTHER RESOLVED that the right of way that lies adjacent to the following described property shall no longer be named “East Fir Street” but shall be dedicated and known as “East Conifer Street”:

Abraham’s Subdivision of Tracts 5, 6, 7, 8 and 9 of E.M. Lee’s Subdivision of Tract 4,
NW 1/4 of NW 1/4, Section 34, T102N, R48W of the Fifth Principal Meridian,
Minnehaha County, South Dakota
Block 1, Lot 7
Block 2, Lots 6 and 7
Block 3, Lots 4, 5 and 8C

Brandon City Original Addition
Block 1, Lot 10
Block 2, Lots 1 and 20
Block 3, Lots 1 and 20

Lots 1 to 7 Inclusive in Part of Tract 1 in E.M. Lees’s Subdivision of Tract 4 of County
Auditor’s Subdivision of the NW 1/4 of SW 1/4 of Section 34, T102N, R48W and in Part
of the NE 1/4 of SW 1/4 of Section 34, T102N, R48W, Minnehaha County, South Dakota
Lot 5

Graff’s Subdivision of Part of Tract 1 in E.M. Lee’s Subdivision of Tract 4 of County
Auditor’s Subdivision of the NW 1/4 of SW 1/4 of Section 34, T102N, R48W and Part of
Tract 1 of County Auditors Subdivision of the SW 1/4 of Section 34, T102N, R48W,
Minnehaha County, South Dakota
Lot 18

Brandon Terraces in W ½ of the SE 1/4of Section 34, T102N, R48W , Minnehaha
County, South Dakota

Block 1, Lot 9
Block 2, Lots 9 and 10
Block 3, Lots 9 and 10
Block 4, Lots 9 and 10
Block 7, Lots 1 and 2
Block 8, Lots 1 and 13
Block 9, Lots 1 and 11
Block 10, Lot 1

Date this 18th day of April, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Finance Officer

(SEAL)

Alderman Hausman moved Alderman Brooks seconded to move Matt Brown to full-time status, as he has successfully completed his probationary period. Motion carried.

SEWER RATE PROPOSAL FROM SIOUX FALLS

The Water & Sewer Committee report was heard. Discussion was held on sewer rates for coming years. Sioux Falls has a proposal to increase their rates 6% per year, for 2017, 2018 & 2019. No action required at this time.

At 6:52 p.m. Alderman Jones moved Alderman Brooks seconded to go into executive session to discuss personnel & litigation per SDCL 1-25-2. Motion carried. At 7:37 p.m. Mayor Beesley declared the executive session ended.

At 7:38 p.m. on a motion by Alderman Hausman seconded by Alderman Jones the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry Beesley
Mayor