

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on May 2, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; City Engineer, Jon Brown, Stockwell Engineers; Director of Human Resources, Dan Oakland and Public Works Director, Rollie Hoeke.

Alderman Brooks moved Alderman Jones seconded to approve the agenda as presented. Motion carried.

Alderman Jones moved Alderwoman Hausman seconded to approve the minutes of the April 14, 2016 briefing meeting and the minutes of the April 18, 2016 regular meeting. Motion carried.

Alderman Jones moved Alderwoman Hansen seconded to approve the following claims. Motion carried.

VENDOR	DESCRIPTION	AMOUNT
AFLAC	April Premium	1,092.97
Argus Leader Media	GC Supplies	32.00
Beal Distributing Inc	GC Resale	648.15
Bioverse Inc	GC Supplies	1,560.60
Brandon Golf Course	ACH Refund	231.40
Bushnell Outdoor Products	Pro Shop Resale	985.33
Cardmember Services	Various Dept Supplies	3,437.57
Champion Tree Service	GC Professional Services	900.00
Chesterman Company	GC Resale	224.00
Construction Products	Street Supplies	1,185.00
Corson Village Sanitary District	April Refund	837.52
Crescent Electric Supply	Park Supplies	176.90
Crossroads Hotel	Travel Expense	80.99
Dakota Beverage	GC Resale	798.80
Dakota Fluid Power Inc	GC repairs	95.37
Dakota Supply Group	GC repairs	12.84
Danko Emergency Equipment	Siren Supplies	66.71
Delta Dental of SD	May Premium	2,610.00
DirectTV	Utilities	39.51
DPC Industries Inc	Water Chemicals	600.00
Ecolab Food Safety Specialties Inc	GC Supplies	110.82
Ecolab Inc	GC Rental	118.30
ED Roehr Safety Products	Police Supplies	104.00
Ferguson Waterworks	Water Supplies	4,223.94
First Dakota Title	Water Improvements	578.12
Fleetpride Inc	Street Supplies	179.96
Food Services of America	GC Resale	626.83

Galls	Police Supplies	88.46
Gear For Sports Inc	Pro Shop Resale	412.78
Grainger	Various Dept Supplies	40.15
HD Supply Waterworks	Water Repairs	847.68
InterLakes Community Action	March Bus Expense	9,686.08
Joe Frantzen	Snow Repairs	15.89
Johnson Brothers Famous Brands	GC Resale	258.50
KN Construction Inc	Land Purchase	25,000.00
Lacey Rentals Inc	Park Rentals	400.00
Lawson Products Inc	Street Supplies	121.23
Lynx Limited LTD	GC repairs	115.00
Menards	GC Equipment	144.96
Metro Construction	Well Project	222,697.20
Mills & Miller Inc	Snow Supplies	1,750.14
Modern Woodmen of America	May Premium	1,657.38
Neve's Uniforms & Equipment	Police Supplies	428.55
Northland Chemical Corp	GC Supplies	75.95
Palisades Propane Inc	Utilities	216.48
Pepsi Beverages Company	GC Resale	235.89
Performance Press	Summer Rec Brochures	948.00
Petty Cash	Travel Expense	28.46
Petty Cash	Summer Startup	296.00
Reiter Enterprises	GC repairs	691.00
Republic National Distributing	GC Resale	452.72
Sanitation Products Inc	Sewer Repairs	56.50
SD DENR	Water Exam Fee	10.00
SD Department of Revenue	Water Testing	486.00
Sioux Falls Networks	Various Dept Supplies	905.95
Sioux Falls Utilities	March Discharge Fee	69,188.49
Sioux Valley Energy	Utilities	28,766.52
SoDakTac.com	Police Supplies	406.80
Stan Houston Equipment	Sewer Supplies	330.00
Staples Advantage	Govt Bldg Supplies	40.11
Stockwell Engineers	Professional Services	94,757.94
SystemDudes Inc	GC Equipment	2,621.63
Titleist	Pro Shop Resale	9,280.70
Tyler Technologies	Software Maintenance	10,101.69
Verizon Wireless	Utilities	443.90
Wellmark BCBS	May Premium	42,000.28
Wheelco Brake	Street Repairs	199.38
Wilson Golf Division	Pro Shop Resale	200.00
Zimco Supply	GC Supplies	442.45
City Administration	April 21, 2016 Payroll	3,486.57
Deputy Finance Officer	April 21, 2016 Payroll	2,229.93
Police	April 21, 2016 Payroll	20,146.40
Building Inspections	April 21, 2016 Payroll	2,935.22
Engineer	April 21, 2016 Payroll	2,581.63
Street Department	April 21, 2016 Payroll	5,047.42
Park Department	April 21, 2016 Payroll	3,402.31
Chamber of Commerce	April 21, 2016 Payroll	1,470.19

Water Department	April 21, 2016 Payroll	6,279.17
Sewer Department	April 21, 2016 Payroll	2,720.88
Golf Course Grounds	April 21, 2016 Payroll	2,944.78
Golf Course Lounge	April 21, 2016 Payroll	1,925.07
Golf Course Pro Shop	April 21, 2016 Payroll	3,177.26
Golf Course Community Room	April 21, 2016 Payroll	689.76
941 Payroll Taxes	April 21, 2016 Payroll	19,796.20
Office of Child Support Enforcement	April 21, 2016 Payroll	76.15
SD Retirement System Supplemental	April 21, 2016 Payroll	650.00
TASC Flex Plan	April 21, 2016 Payroll	1,218.00
SD Retirement System	April Contributions	20,268.02

Chief Kull introduced new police officer, Austin Peterson.

ORDINANCE #532 - CHAPTER 7-7 JUNK & CHAPTER 12-20 ABANDONED VEHICLES

Alderman Hausman moved Alderman Brooks seconded to give a second reading to Ordinance #532: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING CHAPTER 7-7 JUNK AND CHAPTER 12-20 ABANDONED VEHICLES. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

At 6:09 p.m. Alderman Jones moved Alderman Hausman seconded that the business of the current Council was concluded and the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor

CALL TO ORDER OF THE NEW COUNCIL

Mayor Beesley called the new Council to order. The Oath of Office was administered by Mayor Beesley to Alderman Blaine Jones, Ward I and Alderman Roger Brooks, Ward III. Both were presented with a Certificate of Election.

Council members present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley.

Alderman Hansen moved Alderman McInerney seconded to approve the agenda as presented. Motion carried.

ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT

Alderman McInerney moved Alderman Fish seconded to nominate Blaine Jones as Council President. Hearing no further nominations, Alderman Brooks moved Alderman Hausman

seconded to declare that nominations cease and that all votes be cast for Alderman Jones. Motion carried.

Alderman Jones moved Alderwoman Hausman seconded to nominate Roger Brooks as Council Vice President. Hearing no further nominations, Alderman McInerney moved Alderwoman Fish seconded to declare that nominations cease and that all votes be cast for Alderman Brooks. Motion carried.

DEPOSITORIES

Mayor Beesley made the following recommendations for depositories of City funds: First National Bank of Sioux Falls, Sioux Falls, South Dakota; First National Bank of Sioux Falls, Brandon Branch, Brandon, South Dakota; Home Federal Savings Bank, Brandon Branch, Brandon, South Dakota; South Dakota Public Funds Investment Trust (FIT), Sioux Falls, South Dakota and Wells Fargo, Brandon Branch, Brandon, South Dakota. Alderman Jones moved Alderman Brooks seconded to approve the recommendations as presented. Motion carried.

COMMITTEE ASSIGNMENTS

Mayor Beesley made the following committee assignments: Golf Course Committee, Alderman McInerney; Park & Recreation Committee, Alderwoman Fish; Police Committee, Alderman Jones; Administration Committee, Alderman Brooks; Street Committee, Alderwoman Hausman; and Water & Sewer Committee, Alderwoman Hansen.

CITY OFFICIALS

Alderwoman Hansen moved Alderwoman Fish seconded to approve the following appointments of City Officials made by Mayor Beesley: City Attorney, Boyce Law Firm, L.L.P.; City Engineer, Paul Sanow; Consulting City Engineer, Stockwell Engineers; Finance Officer, Dennis E. Olson and Police Chief, David Kull. Motion carried.

REVOLVING LOAN FUND FOUNDATION APPOINTEE

Mayor Beesley appointed Alderwoman Hansen to one year remaining of her two year term and Alderman Jones to a two year term to the Brandon Revolving Loan Fund Foundation. Alderman Brooks moved Alderwoman Hausman seconded to approve the appointments. Motion carried.

PLANNING AND ZONING APPOINTMENTS

Mayor Beesley appointed Todd Stone and Tim Jorgenson to three year terms on the Planning & Zoning Commission. He also appointed Alderman Brooks to continue as Council representative to the Planning & Zoning Commission. Alderwoman Hansen moved Alderman Jones seconded to approve the appointments. Motion carried.

SAFETY COMMITTEE

Alderman Brooks moved Alderman Jones seconded to disband the Safety Committee. Motion carried.

TREE BOARD COMMITTEE APPOINTMENTS

Mayor Beesley appointed Devin Coughlin and Brian Heidbrink to three year terms on the Tree Board Committee. He also appointed Alderwoman Hausman to continue as Council representative to the Tree Board. Alderman Jones moved Alderwoman Hausman seconded to approve the appointments. Motion carried.

PARK ADVISORY COMMITTEE APPOINTMENT

Mayor Beesley is currently looking for replacements for the two open terms on the Park Advisory Committee. He appointed Alderwoman Fish to continue as Council representative to the Park Advisory Committee.

LIBRARY BOARD APPOINTMENT

Mayor Beesley appointed Alderwoman Hausman to the Library Board. Alderwoman Hansen moved Alderman Jones seconded to approve the appointment. Motion carried.

OFFICIAL NEWSPAPER

Alderwoman Fish moved Alderwoman Fish seconded to name the Brandon Valley Challenger as the official newspaper of the City of Brandon for the next year. Motion carried.

BRANDON COMMUNITY FUND LIAISON

Mayor Beesley appointed City Administrator Bryan Read as the liaison to the Brandon Community Fund. Alderwoman Hausman moved Alderman Jones seconded to approve the appointment.

Jeremy Risty addressed the Council in regards to the Nels Graff Cabin currently located on Riverwood Circle in Brandon. Jeremy suggested placing it in a City Park, such as Pioneer Park, otherwise it will be destroyed. Council will consider options to relocate the cabin.

GOLF COURSE SUMMER STAFF

The Golf Course Committee report was heard. Alderman Jones moved Alderman Brooks seconded to approve the following summer staff for the Golf Course. Motion carried.

Beverage Cart: Kate Johnson, \$6.05 per hour

Maintenance: Jax Steffel, \$10.05 per hour; Jacob Adams, \$10.05 per hour; Jordan Wagley, \$10.05 per hour; Tyler Limmer, \$10.05 per hour

FIRE DEPARTMENT REPORT

The Police Committee report was heard. The Brandon Fire Department currently has 31 members, would like a minimum of 40.

SUMMER REC & POOL STAFF

The Park & Recreation Committee report was heard. Alderwoman Fish moved Alderman Jones to approve the following summer rec and pool staff. Motion carried.

Summer Rec Staff:

Director: Barb Sperlich, \$3,400.00/salary

Attendant: Bailey Quanbeck, \$8.55 per hour
Ginger Wardlow, \$8.55 per hour
Keanen Bastian, \$8.55 per hour
Freya Gayken, \$8.55 per hour
Max Johnson, \$8.55 hour
Ashley Greene, \$8.55 per hour
Cameron Gerovac, \$8.55 per hour

Pool Staff:

Manager: Matt Thompson, \$12.85 per hour

Lessons

Coordinator: Shelby Fritz, \$12.35 per hour

Head Guard: Sam Sperlich, \$12.35 per hour

Lifeguards: Tiati Thelen, \$11.65 per hour
McKenzie Gloege, \$11.65 per hour
Kayla Tibke, \$11.65 per hour
Brittany Thompson, \$11.65 per hour
Austyn Freeman, \$10.35 per hour
Madison Mogck, \$10.35 per hour
Layne Symington, \$10.35 per hour
Nick Moeller, \$10.35 per hour
Sarah McKellar, \$10.05 per hour
Annika Pottratz, \$10.05 per hour
Alex Anderson-Deville, \$10.05 per hour
Derek Gonseth, \$10.05 per hour
Calvin Kedik, \$10.05 per hour
Taylor Newton, \$10.05 per hour
Tyson Newton, \$10.05 per hour
Kianna Thelen, \$10.05 per hour

HOCKEY ASSOCIATION, MEMORANDUM OF UNDERSTANDING

The Brandon Valley Hockey Association presented a draft of a “Memorandum of Understanding” for the proposed construction of an indoor hockey rink. No action taken at this time.

SURPLUS 1986 MARCO SPRAYER

The Administration Committee report was heard. Alderman Brooks moved Alderman Jones to declare the 1986 Marco Sprayer, serial #M0573, as surplus. Motion carried. Mayor Beesley appointed Alderman Jones, Alderman Brooks and Alderwoman Hausman as the appraisal committee. The appraisal was less than \$500.00.

SUMMER MAINTENANCE STAFF

The Street Committee report was heard. Alderwoman Hausman moved Alderwoman Fish seconded to approve the following seasonal maintenance staff. Motion carried.

Maintenance: Matt Fickbohm, \$10.05 per hour; Paul Honken, \$10.05 per hour,
Andrew Brietzman, \$10.05 per hour

SAFE DRINKING WATER AWARD

The Water & Sewer Committee report was heard. The safe drinking water award will be presented at a future meeting.

WATER SYSTEM IMPROVEMENTS - PAY APPLICATION

Alderwoman Hansen moved Alderwoman Hausman seconded to approve pay application #2, from Metro Construction, for the Water System Improvements from McHardy Road to Aspen Park in the amount of \$222,697.20. Motion carried.

TONKA PILOT PROGRAM

Jon Brown, Stockwell Engineers, discussed a program to test the radium in Well #7. Will be discussed at a future meeting.

WATER TOWER IN COUNTRY CLUB HEIGHTS - SURPLUS

Alderwoman Hansen moved Alderwoman Fish to declare the water tower in Country Club Heights Addition as surplus. Motion carried. Mayor Beesley appointed Alderman McNerney, Alderwoman Fish and Alderwoman Hansen as the appraisal committee. The appraisal was less than \$500.00.

At 6:57 p.m. on a motion by Alderwoman Hansen seconded by Alderwoman Hausman the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor