

**MINUTES  
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on May 5, 2016 at the Brandon City Council Chambers.

Roll call was taken. Members present were Chairman Chuck Parsons, Commissioners Paul Bosch, Brian Heidbrink, Tim Jorgenson and Linda Weber. Also present were Alderman Roger Brooks, City Building Official Paul Clarke, City Engineer Paul Sanow and Mayor Larry Beesley. Absent were Commissioner Todd Stone and City Administrator Bryan Read.

Commissioner Bosch moved Commissioner Heidbrink seconded to approve the agenda. Motion carried.

Commissioner Parsons moved Commissioner Jorgenson seconded to approve the minutes of the April 21, 2016 regular meeting. Motion carried.

A Home Occupation Application was presented for 124 E. Ponderosa Circle. This item was delayed from the March 17, 2016; April 7, 2016 & April 21, 2016 regular meetings. Concerns with the chemicals being used for this proposed business. Applicant was not present for discussion. Commissioner Parsons moved Commissioner Weber seconded to deny the application as presented due to the applicant not complying to requests for additional information pertaining to types and quantities of chemicals to be used. Motion carried.

A Conditional Use Application was presented for 201 S. Sioux Blvd. David Pendley was present for discussion, on behalf of the Brandon Valley Assembly of God. Applicant is requesting to construct a detached garage that would have taller side walls than allowed by City Ordinance. City Engineer, Paul Sanow, spoke in reference to drainage channel concerns in the area. Commission had concerns with the residential properties directly west of the proposed site for the detached garage. Commissioner Jorgenson moved Commissioner Weber seconded to approve the application as presented, and allow the detached garage to be constructed with 12' side walls; with the conditions that the detached garage be built entirely north of or at the lot line that separates Lot 14 & Tract 4A in Sioux Heights Addition and that the building materials match the existing church building. Motion carried.

Building permits for April were presented: #20160060-#20160096. No action taken.

At 7.15 p.m. having no further business, Commissioner Weber moved Commissioner Bosch seconded to adjourn the Planning & Zoning meeting. Motion carried.

Respectfully Submitted,

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Melissa Labahn  
Recording Clerk

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Paul Clarke  
Building Official