

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on May 16, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Mindy Hansen, Jo Hausman, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull and Director of Human Resources, Dan Oakland. Absent: Barb Fish and Blaine Jones.

Alderwoman Hansen moved Alderman McInerney seconded to approve the agenda with additions. Motion carried.

Alderman Brooks moved Alderwoman Hausman seconded to approve the minutes of the April 28, 2016 briefing meeting and the minutes of the May 2, 2016 regular meeting. Motion carried.

Alderwoman Hausman moved Alderman Brooks seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Airmaster Aerator LLC	Sewer Repairs	\$1,108.00
Alliance Communications	Utilities	\$2,116.92
Alternative HR Development	Professional Services	\$2,545.00
Argus Leader Media	Publications	\$1,629.97
Beal Distributing Inc	GC Resale	\$1,158.80
Benco Products Inc	Street Supplies	\$85.19
Best Western Ramkota Hotel	Travel Expense	\$91.99
Bierschbach Equipment	Street Supplies	\$91.96
Bill Wagner Welding Inc	Street Repairs	\$374.20
Bioverse Inc	GC Supplies	\$1,594.96
Blaine's Service	Various Dept Supplies	\$506.21
Border States Electric	Pool Repairs	\$28.01
Borns Group	Water Billing	\$1,068.26
Brandon Ace Hardware	Various Dept Supplies	\$2,009.07
Brandon Community Foundation	Community Promotion	\$240.00
Brandon Lumber Company	Various Dept Supplies	\$62.80
Brandon Valley School District	Fuel	\$2,837.34
Brown & Saenger	Various Dept Supplies	\$1,004.88
Bushnell Outdoor Products	GC Supplies	\$13.50
BX Civil & Construction	GC Repairs	\$2,900.00
C & R Supply Inc	Street Supplies	\$14.40
Century Business Products	Various Dept Supplies	\$115.70
Chesterman Company	GC Resale	\$792.97
Coffee Cup	Fuel	\$17.02
Concrete Materials	Various Dept Supplies	\$652.72
Constant Rock Art	GC Supplies	\$375.00
Culligan Water Conditioning	Utilities	\$60.00

Dakota Beverage	GC Resale	\$951.50
Dakota Data Shred	Govt Bldg Supplies	\$1,404.07
Dennis Olson	May Premium	\$455.00
Dex Media	GC Publications	\$114.78
Digital Ally	Police Supplies	\$110.00
DPC Industries Inc	Various Dept Supplies	\$660.00
EnviroMaster Inc	GC Supplies	\$63.00
Express Way	Fuel	\$26.51
Ferguson Waterworks	Water Equipment	\$7,037.55
Food Services of America	GC Resale	\$634.00
G & K Services	Various Dept Supplies	\$379.21
Galls	Police Supplies	\$116.95
Gear for Sports Inc	Pro Shop Resale	\$2,731.00
Govt Finance Officers Association	Water Supplies	\$170.00
Guarantee Oil Company	Street Supplies	\$957.86
Hauff Mid America Sports	Park Supplies	\$481.70
Hawkins Water Treatment	Water Supplies	\$5,217.64
Heiman Fire Equipment	Various Dept Supplies	\$1,863.69
John E Erpenbach	Professional Services	\$125.00
Johnson Brothers Famous Brands	GC Resale	\$485.30
Kelly Eilers	GC Supplies	\$34.99
Lacey Rentals Inc	GC Rental	\$380.00
Mac's Inc	Street Supplies	\$65.90
Manley Tire & Oil Service	Park Supplies	\$60.00
Marv's Sanitary Service	Utilities	\$582.00
McGreevy Clinic Avera	Professional Services	\$88.00
MidAmerican Energy	Utilities	\$759.25
Midwest Turf & Irrigation	GC Repairs	\$1,006.70
Mills & Miller Inc	Street Supplies	\$1,731.24
Minnehaha Community Water Corp	Utilities	\$42.50
Myrl & Roy's Paving Inc	Street Supplies	\$556.61
Neve's Uniforms	Police Supplies	\$1,586.30
Newman Traffic Signs	Street Supplies	\$4,281.25
Oakridge Nursery	Trees	\$1,190.60
O'Connor Company	Water Repairs	\$269.80
P2 Emulsions	Street Repairs	\$3,352.35
Palisades Oil Company	Fuel	\$1,835.06
Performance Press	Inspection Supplies	\$139.00
Pitney Bowes	Various Dept Supplies	\$499.78
Public Safety Equipment	Police Repairs	\$296.00
Queen City Wholesale Inc	GC Resale	\$1,279.33
R & L Supply	Pool Repairs	\$547.16
Recreation Supply Company	Pool Repairs	\$245.60
Reiter Enterprises	GC Repairs	\$1,308.50
Republic National Distributing	GC Resale	\$584.96
Rock County Implement	Park Supplies	\$2,956.31
Sam's Club	GC Resale	\$70.46
Sanitation Products Inc	Sewer Supplies	\$260.60
SD Department of Revenue	Sales Tax Pymt	\$3,194.25
SD Engineering Society	Membership Dues	\$120.00

SD Federal Property Agency	GC Supplies	\$3.25
SD One Call	Utilities	\$191.52
Staples Advantage	Various Dept Supplies	\$299.87
Stockwell Engineers	Professional Services	\$113,216.75
Sturdevant's Auto Parts	Various Dept Supplies	\$1,012.78
Sunshine	Various Dept Supplies	\$280.39
Sure Test	Professional Services	\$96.80
Taylor Made Golf Company	Pro Shop Resale	\$834.72
The New Sioux City Iron Company	Water Repairs	\$27.95
Titleist	Pro Shop Resale	\$101.17
Tony's Catering	GC Caterings	\$1,127.92
Tri State Hood Cleaning	GC Repairs	\$435.00
US Postmaster	Water Billing	\$1,379.55
Verizon Wirelss	Utilities	\$624.77
Vogel Motors	Police Repairs	\$134.00
Wheelco Brake & Supply	Street Repairs	\$125.48
Xcel Energy	Utilities	\$5,652.41
Zimco Supply	GC Supplies	\$2,802.20
First National Bank	Golf Course COP	\$7,890.01
City Administration	May 5, 2016 Payroll	\$3,486.57
Deputy Finance Officer	May 5, 2016 Payroll	\$2,229.93
Police	May 5, 2016 Payroll	\$20,031.60
Building Inspections	May 5, 2016 Payroll	\$2,940.34
Engineer	May 5, 2016 Payroll	\$2,581.63
Street Department	May 5, 2016 Payroll	\$5,384.21
Park Department	May 5, 2016 Payroll	\$3,901.01
Chamber of Commerce	May 5, 2016 Payroll	\$1,470.19
Water Department	May 5, 2016 Payroll	\$6,039.22
Sewer Department	May 5, 2016 Payroll	\$3,078.54
Golf Course Grounds	May 5, 2016 Payroll	\$3,964.17
Golf Course Lounge	May 5, 2016 Payroll	\$2,195.87
Golf Course Pro Shop	May 5, 2016 Payroll	\$3,253.62
Golf Course Community Room	May 5, 2016 Payroll	\$1,038.67
941 Payroll Taxes	May 5, 2016 Payroll	\$20,468.13
Office of Child Support Enforcement	May 5, 2016 Payroll	\$76.15
SD Retirement System Supplemental	May 5, 2016 Payroll	\$800.00
TASC Flex Plan	May 5, 2016 Payroll	\$1,218.00
Direct Pay Reimbursement	Direct Pay Reimbursement	\$2,107.95

MALT BEVERAGE LICENSE RENEWALS

A public hearing was held, as advertised, to consider renewals for Malt Beverage Licenses to operate within the City of Brandon from July 1, 2016 to June 30, 2017. Alderwoman Hansen moved Alderman McInerney seconded to approve the following renewal applications. Motion carried.

Blaine's Service
Anthony L. Inglis
300 E. Holly Boulevard
Brandon, SD 57005

Package (Off Sale) Malt Beverage

Blinky's Casino TJT Inc 1201 Teakwood Street Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage
Jokerz Casino TJT Inc 1309 E Cedar Street Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage
Brandon 1 st Stop Brandon Gas & Goodies Inc. 600 N. Splitrock Boulevard Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage
Casey's General Store #2186 Casey's Retail Company 101 W. Holly Boulevard Brandon, SD 57005	Package (Off Sale) Malt Beverage & SD Farm Wine
Brandon Cup, Inc. Brandon Cup, Inc. 1009 N. Splitrock Boulevard Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage
Double D Saloon MFDD Inc. 325 Main Avenue Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage
Expressway – Brandon Staples Ent Inc. 400 S. Splitrock Boulevard Brandon, SD 57005	Package (Off Sale) Malt Beverage
Hidden Valley Golf Course Hidden Valley Golf Course Inc. 1709 E. Redwood Boulevard. Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage
Oakridge Nursery Oak ridge Nursery, Inc. 2217 S. Splitrock Boulevard Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage & SD Farm Wine
Pizza Ranch of Brandon ATH Corporation 202 S. Splitrock Boulevard Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage & SD Farm Wine

The Gas Stop #103 I-90 Fuel Services Inc. 920 N. Splitrock Boulevard Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage & SD Farm Wine
Tailgators Grill & Bar DH Ventures Inc. 1013 N. Splitrock Boulevard Brandon, SD 57005-0349	Retail (On/Off-Sale) Malt Beverage
212 - The Boiling Point MDF Inc 328 S. Splitrock Boulevard Brandon, SD 57005-1654	Retail (On/Off Sale) Malt Beverage
Dollar General Store #15413 Dolgen Midwest LLC 124 E Holly Boulevard Brandon, SD 57005	Package (Off Sale) Malt Beverage
Marco's Pizza PRG Brandon LLC 112 E Holly Boulevard Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage
Golf Course Concessions City of Brandon 2100 Aspen Boulevard Brandon, SD 57005	Retail (On/Off Sale) Malt Beverage

SAFE DRINKING WATER AWARD

The City of Brandon received an award from the DENR for 15 consecutive years of meeting the requirements for safe drinking water. Recognition was given to Rollie Hoeke, Donovan Carpenter, Tony Sauer, Larry Bixby, Dale Kerber and Troy Hillman.

GOLF COURSE ADDITIONAL STAFF

The Golf Course Committee report was heard. Alderman McInerney moved Alderwoman Hansen seconded to approve the following new staff for the golf course. Motion carried.

Beverage Cart/Lounge: Tiffany Spykerboer, \$6.00 per hour.
Kathi Kuehne, \$6.00 per hour.
Mandy Berkhof, \$6.00 per hour.

DECLARE HAND GUN SURPLUS

The Police Committee report was heard. Alderman Brooks moved Alderman McInerney seconded to declare a GLOCK 22C hand gun, with 3 magazines, serial #FDL790 as surplus. Motion carried. Mayor Beesley appointed Alderwoman Jo Hausman, Alderman Roger Brooks

and Alderwoman Mindy Hansen as the appraisal committee. The appraisal did not exceed \$500.00.

POLICE OFFICER RESIGNATION

Alderwoman Hausman moved Alderman Brooks seconded to accept the resignation from Police Officer Sergeant Wayne Ellingson, effective 05/16/2016. Motion carried.

HIRE POLICE OFFICER

Alderwoman Hansen moved Alderman Brooks seconded to hire Micah Henning, projected start date of 05/30/16, starting pay scale step 27-4, \$20.27 per hour. Motion carried.

HIRE ADDITIONAL POOL STAFF

The Park & Recreation Committee report was heard. Alderwoman Hausman moved Alderman Brooks seconded to approve the following staff additions for the pool. Motion carried.

Lifeguards: Kyle Spanton, \$10.05 per hour.
Caitlyn Christie, \$10.05 per hour.
Lauren Neustad, \$10.05 per hour.

RESOLUTION #07-16: DISSOLVE PUBLIC SAFETY COMMITTEE

The Administration Committee report was heard. Alderman Brooks moved Alderwoman Hausman seconded to approve Resolution #07-16. A roll call vote showed Brooks, Hansen, Hausman and McInerney voting aye. Motion carried.

RESOLUTION #07-16

WHEREAS, the Brandon City Council established the Brandon Public Safety Committee with the adoption of Resolution #34-03 on July 21, 2003; and

WHEREAS, said Resolution #34-03 was amended by Resolution #06-04 adopted on February 17, 2004; and

WHEREAS, the Brandon Public Safety Committee has not met since November 14, 2012; and

WHEREAS, the City follows the Manual on Uniform Traffic Control Devices (“MUTCD”) which dictates traffic and engineering safety standards.

THEREFORE BE IT RESOLVED that the Brandon Public Safety Committee established by Resolution #34-03 and amended by Resolution #06-04 is hereby disbanded.

Date this 16th day of May, 2016.

Larry D. Beesley
Mayor

ATTEST:

Dennis E. Olson
Finance Officer

(SEAL)

HEALTH INSURANCE RENEWAL INFORMATION

Insurance rates are proposed to go up 10.85%. Casey Sonju is currently getting additional rate quotes.

CHAPTER 7-1 FIREWORKS

Discussion was held on the current City Ordinance, which prohibits the sale of fireworks within the city limits of Brandon. No formal action taken.

HAZARD MITIGATION PLAN COMMITMENT

Alderman Brooks moved Alderwoman Hansen seconded to approve the letter of commitment as a participating jurisdiction in the Minnehaha County and Lincoln County Multi-Hazard Pre-Disaster Mitigation Plan 2016 Update. Motion carried.

BRIDGE DRAFT AGREEMENT WITH MINNEHAHA COUNTY

The Street Committee report was heard. Alderwoman Hausman moved Alderman Brooks seconded to approve the agreement with Minnehaha County for the bridge along E. Redwood Boulevard, in the amount of \$276,360.00. This amount is to be paid in full by January 10, 2018. Motion carried.

LIFT STATION BIDS

The Water & Sewer Committee report was heard. City will begin advertising for bids for the List Station project, with bid opening tentatively scheduled for June 9, 2016.

PILOT PLANT PROPOSAL

A proposal was received from Metro Construction for the pilot plant project at Well #7, in the amount of \$78,948.93. It was the consensus to delay the pilot plant project at this time.

EAST SIDE WATER TOWER PROPERTY

Alderwoman Hansen moved Alderwoman Hausman seconded to approve the real estate purchase agreement with Randy Nelson for the future east side water tower property, with a closing date of August 1, 2016. Motion carried.

At 6:56 p.m. on a motion by Alderwoman Hansen seconded by Alderwoman Hausman the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor