

**MINUTES
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on June 2, 2016 at the Brandon City Council Chambers.

Roll call was taken. Members present were Chairman Chuck Parsons, Commissioners Paul Bosch, Brian Heidbrink, Tim Jorgenson, Todd Stone and Linda Weber. Also present were Alderman Roger Brooks, City Building Official Paul Clarke, City Engineer Paul Sanow, Mayor Larry Beesley and City Administrator Bryan Read.

Commissioner Bosch moved Commissioner Weber seconded to approve the agenda. Motion carried.

Commissioner Stone moved Chairman Parsons seconded to approve the minutes of the May 19, 2016 regular meeting. Motion carried.

A Re-Zone application was presented for “a portion of Tract 2 and a portion of Tract 3 of Heartland Business Park Addition, to be platted as Lot 8 Block 3 of Heartland Business Park Addition.” Dan Larson, VanBuskirk Companies, was present for discussion. Applicant is requesting to re-zone this land from GB-General Business to LI-Light Industrial. Jim Christensen, 109 N. Heritage Road, inquired about the reason for the re-zone. Applicant's buyer wants to build about 120 storage units on the property. N. Heritage Road would need to be extended approximately 200 ft north, to the property line of this proposed lot. Concerns with storm sewer & drainage in the area. Commissioner Heidbrink moved Commissioner Stone seconded to approve the re-zone as submitted, and make recommendation for approval to City Council. Motion carried.

A plat was presented for approval, Westview Estates Tracts 4, 5, 6 & 7. Discussion was held, Tract 7 will be removed from the plat and remain unplatted. No action taken.

Discussion was held on Ordinance 13.04, which requires hard surface for all parking, loading, access aisle, and maneuvering and drive areas. Should hard surfacing be required for businesses located in Light Industrial & Heavy Industrial areas? Staff will gather more information and present at a future meeting.

Building permits for May were presented: #20160104 - #20160165. No action required.

At 7:55 p.m. having no further business, Chairman Parsons moved Commissioner Jorgenson seconded to adjourn the Planning & Zoning meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Recording Clerk

Bryan Read
City Administrator