

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on June 6, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; City Engineer, Eric Case, Stockwell Engineers; Director of Human Resources, Dan Oakland and Public Works Director, Rollie Hoeke.

Alderman Jones moved Alderman Brooks seconded to approve the agenda as amended. Motion carried.

Alderwoman Fish moved Alderwoman Hausman seconded to approve the minutes of the May 12, 2016 briefing meeting and the minutes of the May 16, 2016 regular meeting. Motion carried.

Alderman Brooks moved Alderwoman Hansen seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1948 Trading Company	Police Supplies	316.17
AFLAC	June Premiums	1,092.97
Allied Oil & Tire Company	Street Repairs	3,925.28
Argus Leader Media	GC Supplies	31.00
ATCO International	Street Supplies	196.00
Beal Distributing Inc	GC Resale	3,753.65
Bierschbach Equipment	GC Rental	335.00
Bioverse Inc	GC Supplies	90.00
Borns Group	May Water billing	926.25
Boyce Law Firm	Attorney Fees	7,070.50
Boyer Trucks	Transit Repairs	76.95
Brandon Golf Course	Draft Refund	231.40
Brandon Valley School District	Fuel	2,691.73
Cardmember Services	Various Dept Supplies	5,267.43
Chesterman Company	GC Resale	168.00
Clayton McIlravy	Police Travel Expense	266.76
Cliff Avenue Greenhouse	GC Supplies	2,022.59
Coffee Cup	Fuel	10.15
Concrete Materials	Street Repairs	962.97
Corson Village Sanitary District	May Refund	969.46
Dakota Beverage	GC Resale	5,962.40
Dakota Supply Group	Water Repairs	479.51
Delta Dental of SD	June Premiums	2,689.40
Dennis Olson	June Premiums	515.00
DirecTV	GC Utilities	39.51

Eagle Lawn & Landscape Inc	Aspen Project	800.00
Earthscapes Inc	GC Repairs	365.00
Ecolab Inc	GC Rental	118.30
Ecolab Pest Elimination	Professional Services	290.06
Engineered Sales Company	Sewer Repairs	304.00
EnviroMaster Inc	GC Supplies	138.50
Fastenal Company	Various Dept Supplies	614.44
Food Services of America	GC Resale	1,886.12
Galls	Police Supplies	84.55
GCSAA	GC Dues	375.00
Hach Company	Pool Supplies	356.93
Hawkins Water Treatment	Pool Supplies	425.00
HD Supply Waterworks	Water Supplies	585.00
Holiday Gas Stop	Various Dept Supplies	188.50
Hornung's Golf Products Inc	Pro Shop Resale	225.38
InterLakes Community Action	April Transit Expense	11,751.68
JF Ventures	Sidewalk Improvements	4,957.00
Jimmy Jay's Productions	GC Supplies	798.75
Johnson Brothers Famous Brands	GC Resale	1,721.75
Kelly Eilers	GC Supplies	537.31
Kim Anderson	Overpayment Refund	5.09
Lacey Rentals	Various Dept Supplies	470.00
Lightning Towing	Professional Services	175.00
Locators & Supplies	Various Dept Supplies	500.40
Lynx Limited LTD	GC Repairs	121.40
Matt Thompson	Pool Supplies	127.17
MC & R Pools Inc	Pool Repairs	1,818.99
Metro Construction	Water Improvements	73,839.00
Midwest Mini Melts	Pool Resale	568.75
Minnehaha Community Water Corp	Utilities	62.00
Minnehaha County Register of Deeds	County Filings	90.00
Mitchell Motor Car LLC	Police Vehicle	28,828.00
Modern Woodmen of America	June Premiums	1,672.38
Myrl & Roy's Paving Inc	Street Supplies	12,537.20
Neve's Uniforms & Equipment	Police Supplies	111.90
Palisades Oil Company	GC Fuel	2,003.63
Pepsi Beverages Company	GC Resale	634.27
Performance Press	Inspection Supplies	122.00
Pheasantland Industries	GC Supplies	30.24
Pizza Ranch	GC Resale	112.50
Prestige Flag	GC Supplies	264.87
Queen City Wholesale Inc	GC Resale	1,642.07
R & L Supply	Pool Repairs	982.94
Recreation Supply Company	Pool Repairs	180.00
Republic National Distributing	GC Resale	1,117.80
SD DENR	Annual Drinking Fee	1,450.00
SD Department of Revenue	Water Testing	366.00
SD Municipal League	Budget Training	75.00
SD Public Assurance Alliance	Insurance Renewal	81,864.65
SD Retirement System	Retirement	29,910.96

Seal Pros Inc	Aspen Project	7,251.74
Sioux Falls Networks	Professional Services	885.00
Sioux Falls Two Way Radio	Police Supplies	239.90
Sioux Falls Utilities	April WW Discharge	65,396.68
Sioux Valley Energy	Utilities	28,635.66
Staples Advantage	Various Dept Supplies	114.39
Star Quality Jobsites	Professional Services	720.00
TASC	Annual Fee Direct Pay	540.00
TASC	Annual Fee Flex Plan	1,684.20
Taylor Made Golf Company	Pro Shop Resale	144.06
Titleist	Pro Shop Resale	3,988.39
Tri-State Ready Mix	GC Improvements	5,586.00
Turfwerks	GC Repairs	21.48
US Postmaster	May Water billing	1,376.55
Verizon Wireless	Utilities	905.22
Vogel Motors	Police Repairs	33.00
Water Environment Federation	Water Dues	143.00
Wellmark BCBS	June Premiums	41,473.63
Wirtjes Auto Repair	Various Dept Repairs	75.00
Zane Swenson	Pro Shop Resale	145.00
Zimco Supply	GC & Park Supplies	19,832.50
First National Bank	TIF #3 Hemlock Bond	67,996.32
City Administration	May 19, 2016 Payroll	3,486.57
Deputy Finance Officer	May 19, 2016 Payroll	2,229.94
Police	May 19, 2016 Payroll	20,217.71
Building Inspections	May 19, 2016 Payroll	2,935.22
Engineer	May 19, 2016 Payroll	2,581.63
Street Department	May 19, 2016 Payroll	4,909.20
Park Department	May 19, 2016 Payroll	5,311.54
Chamber of Commerce	May 19, 2016 Payroll	1,470.19
Water Department	May 19, 2016 Payroll	6,381.11
Sewer Department	May 19, 2016 Payroll	2,970.63
Golf Course Grounds	May 19, 2016 Payroll	4,677.77
Golf Course Lounge	May 19, 2016 Payroll	2,737.62
Golf Course Pro Shop	May 19, 2016 Payroll	4,329.20
Golf Course Community Room	May 19, 2016 Payroll	803.16
941 Payroll Taxes	May 19, 2016 Payroll	21,436.49
Office of Child Support Enforcement	May 19, 2016 Payroll	76.15
SD Retirement System Supplemental	May 19, 2016 Payroll	800.00
TASC Flex Plan	May 19, 2016 Payroll	1,218.00
SD Retirement System	May Contribution	20,517.62
Direct Pay Reimbursement	Direct Pay Reimbursement	1,094.97

Alderman Jones moved Alderman Brooks seconded to approve the consent calendar which contained the following item: a plat of Lot 8, Block 1, Brandon Industrial Park First Addition.

ORDINANCE #533

A public hearing was held, as advertised, to consider changes to the Zoning Ordinance as it pertains to “13.08 - Other Permitted Signs.” Alderman Brooks moved Alderman Jones seconded

to approve the first reading of Ordinance #533: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, ADDING SECTION 13.08 TO THE REVISED BRANDON ZONING REGULATIONS DEALING WITH OTHER PERMITTED SIGNS. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

AUTOMANIA - ONE DAY MALT BEVERAGE/SD FARM WINE LICENSE

A public hearing was held, as advertised, to approve applications for one day sale of alcoholic beverage licenses. Alderman Jones moved Alderman Brooks seconded to approve the following one day Malt Beverage and SD Farm Wine for Automania for June 25, 2016. A roll call vote showed Brooks, Fish, Hansen, Jones and McInerney voting aye. Hausman voting nay. Motion carried. Bill Nelson arrived after the motion, and confirmed that no kids are in the booths that sell alcohol. Bill also addressed the concerns with vendors not getting paid.

Tailgators Grill & Bar
212 - The Boiling Point
Double D Saloon
Sunshine Foods
BV Jr Lynx Basketball

VARIANCE APPEAL - 1209 E. KEYSTONE PLACE

Costello Construction was present, to appeal their Variance Application that was denied by the Planning & Zoning Commission on May 21, 2016. Damain Greble, Ehrhart Griffin & Associates, was present for discussion on behalf of the applicant. Also present were Mike Bannwarth, Saint Joseph Catholic Housing and Joan Franken, Costello Companies. Applicants are requesting a reduction in the required parking spaces for the building to be constructed at 1209 E. Keystone Place. The mortgage lender has required that Phase I and Phase II be on separate parcels, which created the property line that goes directly through the existing parking spaces from Phase I. Mike Bannwarth explained that other parking options would take away space for play structures and green space in general. Alderman Jones moved Alderwoman Hausman seconded to uphold the decision of the Planning & Zoning Commission to deny the Variance Application. A roll call vote showed Fish, Hansen, Hausman, Jones and McInerney voting aye. Brooks voting nay. Motion carried.

SEWER RATES

Mike & Chris Thier were present to discuss their request for a change in their winter averaging when it comes to sewer rates. They had issues with their water softener in January which caused a large increase in their water usage for December and January, the months used for winter averaging. Alderman McInerney moved Alderwoman Hansen seconded to adjust their winter averaging based on the December 2014 and January 2015 months. Motion carried.

BRANDON VALLEY AREA CHAMBER OF COMMERCE UPDATE

Greg Brown, NAI Sioux Falls and Kim Cerwick, Director for the BV Area Chamber of Commerce were present for discussion on what the Chamber has been doing over the past seven

months. They want to created a Facility Task Force to consider the possibility of building a new building and creating a Convention & Visitor’s Bureau. No formal action taken.

GOLF COURSE ADDITIONAL STAFF

The Golf Course Committee report was heard. Alderman McInerney moved Alderwoman Fish seconded to approve the following additional staff for the golf course. Motion carried.

Beverage Cart: Jordan Griffith, \$6.05 per hour.
Emily Maske, \$6.05 per hour.
Tammy Blachford, \$6.05 per hour.

Lounge: Jordan Leinen, \$7.05 per hour.

**Community Room,
Busser/Dishwasher:** Tessa Van Den Top, \$7.55 per hour.

OFFICER PROMOTION

The Police Committee report was heard. Police Chief Dave Kull introduced Micha Henning, recently hired as a Brandon police officer. Alderman Jones moved Alderman Brooks seconded to promote Officer Jamie Steffel to Sergeant, starting pay scale Line 47, Step 2, at \$26.24 per hour. Motion carried.

POOL ADDITIONAL STAFF

The Park & Recreation Committee report was heard. Alderwoman Hausman moved Alderman Brooks seconded to approve the following additional staff for the pool. Motion carried.

Head Guard: McKenzie Gloege, \$12.15 per hour.

Life Guards: Kaitlyn Gloege, \$10.05 per hour.
Caitlyn Christie, \$10.05 per hour.
Kyle Spanton, \$10.05 per hour.
Lauren Nustad, \$10.05 per hour.

Cashier: Lindsey Schobert, \$8.55 per hour.

APPOINTMENT TO PARK ADVISORY COMMITTEE

Alderwoman Fish moved Alderman McInerney seconded to approve Mayor Beesley’s appointment of Kaycee Albertson to the Park Advisory Committee. Kaycee will serve a 4 year term filling the expired term of Paul Vandenberg. Motion carried.

Alderwoman Fish gave an update on the Nels Graff cabin located on N. Riverwood Circle. The Park Advisory Committee made a recommendation to the City Council for the cabin to be placed in Pioneer Park. A user agreement will be drafted.

PARKS DEPARTMENT ADDITIONAL STAFF

Alderman Fish moved Alderman Hausman seconded to approve the following additional parks department summer staff. Motion carried.

Parks: Ethan Schreurs, \$10.05 per hour.

HEALTH INSURANCE RENEWAL

The Administration Committee report was heard. Casey Sonju presented the renewal proposal from Blue Cross, the current provider. The current plan will increase 10.85% for the upcoming year. Alderman Jones moved Alderman Fish seconded to stay with the proposed plan through December 2016, and call for quotes effective January 1, 2017. This will also put us on a calendar year program. Motion carried.

SIoux & ASPEN BOULEVARD UTILITY IMPROVEMENTS

The Street Committee report was heard. Alderman Jones moved Alderman Brooks seconded to approve pay application #14 for the Sioux & Aspen Boulevard Utility & Street Improvements in the amount of \$7,251.74. Motion carried.

PUBLIC WORKS ADDITIONAL STAFF

Alderman Hansen moved Alderman Hausman seconded to approve the following additional seasonal staff for the public works department. Motion carried.

Public Works: Barry Williams, \$10.05 per hour.

WATER & SEWER IMPROVEMENTS

The Water & Sewer Committee report was heard. Alderman Hansen moved Alderman Hausman seconded to approve pay application #3 for the Water & Sewer Improvements from Aspen Park to McHardy Park in the amount of \$73,839.00. Motion carried.

Voluntary water restrictions are in place, throughout the City.

At 8:50 p.m. Alderman Hansen moved Alderman Jones seconded to go into executive session to discuss litigation per SDCL 1-25-2. Motion carried. At 8:56 p.m. Mayor Beesley declared the executive session ended.

At 8:57 p.m. on a motion by Alderman Jones seconded by Alderman Hausman the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor