

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on June 20, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Engineer, Paul Sanow; Police Chief, Dave Kull; City Engineer, Mitch Mergen, Stockwell Engineers and Public Works Director, Rollie Hoeke.

Alderman Jones moved Alderwoman Hansen seconded to approve the agenda. Motion carried.

Alderwoman Fish moved Alderwoman Hausman seconded to approve the minutes of the June 2, 2016 briefing meeting and the minutes of the June 6, 2016 regular meeting. Motion carried.

Alderman Brooks moved Alderman Jones seconded to approve the following claims. Motion carried.

| <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|-----------------------------|-----------------------|---------------|
| AFLAC | June Premiums | 1,092.97 |
| AJ SpiritWear | Summer Rec supplies | 247.00 |
| Alliance Communications | Utilities | 2,252.48 |
| Alternative HR Development | Professional Services | 3,875.00 |
| Argus Leader Media | Publications | 1,651.04 |
| Beal Distributing Inc | GC Resale | 2,954.90 |
| Blaine's Service | Various Dept Supplies | 73.19 |
| Boyce Law Firm | Attorney Fees | 2,055.00 |
| Brandon Ace Hardware | Various Dept Supplies | 1,442.91 |
| Brandon Golf Course | Bank Draft Refund | 231.40 |
| Brandon Lumber Company | Various Dept Supplies | 874.93 |
| Brown & Saenger | Various Dept Supplies | 1,224.80 |
| Butler Machinery | Park Supplies | 960.52 |
| Callaway Golf | Pro Shop Resale | 1,193.27 |
| Century Business Products | Various Dept Supplies | 159.99 |
| Chesterman Company | GC Resale | 806.66 |
| City of Flandreau | Police Equipment | 414.00 |
| Coffee Cup | Fuel | 63.23 |
| Concrete Materials | Street Repairs | 1,512.95 |
| Construction Products | Street Repairs | 395.00 |
| Culligan Water Conditioning | Utilities | 60.00 |
| Dakota Beverage | GC Resale | 2,997.45 |
| Dakota Supply Group | Pool Repairs | 22.15 |
| David Dede Construction | Street Improvements | 31,635.50 |
| Dex Media | GC Advertising | 57.00 |
| Digital Ally | Police Equipment | 410.00 |
| DirecTV | Utilities | 39.70 |
| Division of Motor Vehicles | Police Supplies | 11.00 |

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| DPC Industries Inc | Water & Pool Supplies | 1,080.00 |
| Ecolab Inc | GC Rental | 118.30 |
| Environmental Energy | GC Services | 90.00 |
| ESRI | Maintenance Dues | 400.00 |
| Express Way | Fuel | 60.62 |
| Ferguson Waterworks | Water Supplies | 9,460.67 |
| Food Services of America | GC Resale | 1,741.69 |
| G & K Services | Various Dept Supplies | 829.21 |
| Gear for Sports Inc | Pro Shop Resale | 48.50 |
| Geotek Engineering & Testing | Professional Services | 978.75 |
| Grainger | Various Dept Supplies | 217.08 |
| Great Bear Sand & Gravel | Street Repairs | 412.16 |
| Girton Adams Company | GC Supplies | 190.00 |
| Hawkins Water Treatment | Pool Supplies | 1,090.62 |
| HBA of the Sioux Empire | Dues | 500.00 |
| Holly Swenson | Mailbox Refund | 15.99 |
| Jerry's Chevrolet | Park Equipment | 29,969.00 |
| Johnson Brothers Famous Brands | GC Resale | 1,113.53 |
| Julie Tibke | Pool Services | 405.00 |
| Lacey Rentals Inc | Rentals | 780.00 |
| Lawson Products Inc | Traffic Supplies | 68.94 |
| Light & Siren | Police Repairs | 2,815.45 |
| Marco's Pizza | GC Resale | 201.14 |
| Marv's Sanitary Service | Utilities | 631.00 |
| MC & R Pools Inc | Pool Equipment | 252.62 |
| McGreevy Clinic Avera | Professional Services | 88.00 |
| Menards | Pool & GC Equipment | 941.94 |
| MidAmerican Energy | Utilities | 1,039.98 |
| Midwest Mini Melts | Pool Resale | 568.75 |
| Midwest Turf & Irrigation | GC Repairs | 46.88 |
| Myrl & Roy's Paving Inc | Street Repairs | 14,060.80 |
| Neve's Uniforms & Equipment | Police Supplies | 393.76 |
| Oakridge Nursery | Flower Baskets | 1,437.50 |
| Oreck | GC Repairs | 39.99 |
| P & W Golf Supply | GC Supplies | 153.59 |
| Palisades Oil | Fuel | 3,207.18 |
| Pepsi Beverages Company | GC Resale | 396.83 |
| Performance Press | Police Supplies | 48.00 |
| PING | Pro Shop Resale | 762.32 |
| Pizza Ranch of SF | GC Resale | 112.50 |
| Recreation Supply Company | Pool Supplies | 223.71 |
| Reiter Enterprises | GC Rental | 2,938.50 |
| Republic National Distributing | GC Resale | 1,336.50 |
| Sam's Club | Various Dept Supplies | 1,122.68 |
| SD Department of Revenue | May Sales Tax | 7,423.24 |
| SD One Call | Utilities | 228.48 |
| Sigler Fire Equipment | GC Supplies | 48.00 |
| Sioux Falls Humane Society | Animal Control | 265.72 |
| Sioux Falls Networks | Professional Services | 290.00 |
| Sioux Falls Two Way Radio | Police Repairs | 25.00 |

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| Stan Houston Equipment | Street Supplies | 85.40 |
| Star Quality Jobsites | Professional Services | 450.00 |
| Stockwell Engineers | Professional Services | 32,338.98 |
| Strategic Solutions | Pro Shop Resale | 268.87 |
| Sturdevant's Auto Parts | Various Dept Supplies | 377.24 |
| Sunshine | Various Dept Supplies | 1,571.81 |
| Sure Test | Professional Services | 96.80 |
| SystemDudes Inc | GC Equipment | 356.20 |
| Taylor Made Golf Company | Pro Shop Resale | 147.00 |
| Titleist | Pro Shop Resale | 601.44 |
| Tony's Catering | GC Caterings | 2,662.50 |
| Tri-State Garage Door | Transit Repairs | 70.00 |
| Uncle Ed's Specialty Meats | GC Caterings | 3,980.50 |
| VFW Post 4726 | 2nd Qtr Sr Citizens | 1,500.00 |
| Xcel Energy | Utilities | 6,720.53 |
| Zimco Supply | GC Supplies | 375.00 |
| City Administration | June 2, 2016 Payroll | 3,486.57 |
| Deputy Finance Officer | June 2, 2016 Payroll | 2,229.93 |
| Police | June 2, 2016 Payroll | 24,267.00 |
| Building Inspections | June 2, 2016 Payroll | 2,935.22 |
| Engineer | June 2, 2016 Payroll | 2,581.63 |
| Street Department | June 2, 2016 Payroll | 5,559.44 |
| Summer Recreation | June 2, 2016 Payroll | 624.02 |
| Pool | June 2, 2016 Payroll | 5,123.34 |
| Park Department | June 2, 2016 Payroll | 7,235.36 |
| Chamber of Commerce | June 2, 2016 Payroll | 1,470.19 |
| Water Department | June 2, 2016 Payroll | 6,280.59 |
| Sewer Department | June 2, 2016 Payroll | 3,485.04 |
| Golf Course Grounds | June 2, 2016 Payroll | 6,634.15 |
| Golf Course Lounge | June 2, 2016 Payroll | 4,806.39 |
| Golf Course Pro Shop | June 2, 2016 Payroll | 5,703.71 |
| Golf Course Community Room | June 2, 2016 Payroll | 2,716.41 |
| 941 Payroll Taxes | June 2, 2016 Payroll | 27,615.94 |
| Office of Child Support Enforcement | June 2, 2016 Payroll | 76.15 |
| SD Retirement System Supplemental | June 2, 2016 Payroll | 800.00 |
| TASC Flex Plan | June 2, 2016 Payroll | 1,218.00 |
| TASC Flex Plan | Employee True Up | 312.90 |
| Direct Pay Reimbursement | Direct Pay Reimbursement | 1,500.00 |

CONSENT CALENDAR

Alderman Jones moved Alderman Brooks seconded to approve the which contained the following items: a plat of Tracts 4, 5, 6 & 7, Westview Estates; a plat of Lot 7A, Block 3, Heartland Business Park Addition; a plat of Lot 6, Block 10 and Lot 9A, Block 8, Sunrise Estates Addition and a plat of Lot 7A, Three River Bluffs Addition. Motion carried.

RE-ZONE HEARTLAND BUSINESS PARK

A public hearing was held, as advertised, to consider a Re-Zone Application for a portion of Heartland Business Park; legally described as a portion of Tract 2 and a portion of Tract 3 of

Heartland Business Park Addition, to be platted as Lot 8 Block 3 of Heartland Business Park Addition (201 N. Heritage Road). Applicant is requesting to re-zone from GB-General Business to LI-Light Industrial. Planning & Zoning made recommendation for approval at their June 2, 2016 regular meeting. Alderwoman Fish moved Alderman Jones seconded to approve the first reading of Ordinance #534: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 445 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

WINTER AVERAGING FOR WATER/SEWER BILL

A letter was received from Brett Bastian, 1705 S. Parkview Boulevard in reference to their water/sewer bill. Alderman Jones moved Alderman Brooks seconded to approve setting their winter averaging to 10,800, based on the previous year usage. Motion carried.

BASEBALL ASSOCIATION - PLANS FOR FIELD A

Wayne Kirkeby, Brandon Valley Baseball Association, was present for discussion. He stated that they have received compliments on the shade structures that were recently installed. He discussed ways that Aspen Park could be improved to include adding turf, lengthening the field and updating the lighting.

ORDINANCE #533

Alderwoman Hausman moved Alderman Brooks seconded to approve the second reading of Ordinance #533: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, ADDING SECTION 13.08 TO THE REVISED BRANDON ZONING REGULATIONS DEALING WITH OTHER PERMITTED SIGNS. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

PURCHASE ROUGH MOWER

The Golf Course Committee report was heard. Alderman McInerney moved Alderman Jones seconded to approve the purchase of an intermediate rough mower at a cost of \$14,000.00 from Midwest Turf and Irrigation. Motion carried.

SRO OFFICERS

The Police Committee report was heard. Chief Kull gave an update on the School Resource Officer positions. Officer Anthony Lingen will be the High School SRO and Officer Tyler Carda will be the Middle School SRO.

SURPLUS POLICE CAR

Alderman Jones moved Alderman Brooks seconded to declare a 2011 Ford, Crown Vic, 4 Door, Black & White, Vin Number -2FABP7BV3BX138079 (Current mileage is 112,211 - P.D. #010) as surplus. Motion carried. Mayor Beesley appointed Alderwoman Jo Hausman, Alderman Roger Brooks and Alderman Blaine Jones as the appraisal committee. The appraisal exceeded

\$500.00. Alderman Jones moved Alderman Brooks seconded to set a bid opening date of Thursday, July 14, 2016 at 10:00 a.m. at Brandon City Hall. Bids will be considered by the City Council at their regular Council Meeting on July 18, 2016. Motion carried.

DISCUSSION ON FIREWORKS

Chief Kull discussed the number of complaints received over the past years in reference to fireworks over the 4th of July holiday and how to handle future complaints as the City Ordinance does not allow any aerial fireworks within the city limits of Brandon.

STORM SEWER PROJECT BIDS

The Park & Recreation Committee report was heard. Alderwoman Fish moved Alderwoman Hansen seconded to approve the bid from First Rate Excavate in the amount of \$129,623.33, for the Aspen Park Storm Sewer Improvements. Motion carried.

| <u>Company</u> | <u>Bid Amount</u> |
|----------------------------------|-------------------|
| First Rate Excavate, Sioux Falls | \$129,623.33 |
| Soukup Construction, Sioux Falls | \$139,642.12 |
| Siteworks, LLC., Sioux Falls | \$142,342.86 |
| Runge Enterprises, Sioux Falls | \$155,989.71 |

CONCERT AT MCHARDY PARK

A request was received to hold a free, family friendly concert at McHardy Park, by a local group known as Nex Door. Joel Quanbeck, 1612 S. Parkview Boulevard, a band member was spokesman. All members of the band were present. His request was for Friday, July 8 from 8:00 p.m. to 10:00 p.m. and would like to sell food, non-alcoholic beverages and band merchandise. Alderman Brooks moved Alderwoman Hausman seconded to approve the request for the concert. Motion carried.

AUTOMANIA RESOLUTION #08-16

The Administration Committee report was heard. Alderman Jones moved Alderman McInerney seconded to approve Resolution #08-16. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

RESOLUTION #08-16

WHEREAS, the Brandon City Council, according to Ordinances 6-1 and 6-3 et seq, regulates the ability of the sale of merchandise and issues permits to conduct business including sidewalk vendor operations.

THEREFORE BE IT RESOLVED that except as otherwise provided herein, only individuals and businesses that have been accepted by Automania through its product and food application process may sell merchandise and food from 10:00 a.m. to 11:59 p.m. on June 25, 2016, within a 660' radius of the following area: Holly Boulevard from Sioux Boulevard to Splitrock Boulevard; it is further

RESOLVED that any business already licensed by the City of Brandon to operate its business and which is located within the above described area shall not otherwise be affected by this Resolution; it is further

RESOLVED that this Resolution does not apply to the sale of alcohol.

Dated this 20th day of June, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

BETHANY MEADOWS FIREWORKS DISPLAY REQUEST

Alderwoman Hausman moved Alderman Jones seconded to approve the request from Bethany Meadows to host a fireworks display for their residents on either July 5 or July 12, depending on the weather. Motion carried.

STATEWIDE TRANSPORTATION IMPROVEMENT PLAN (STIP)

Information was presented on public meetings that will be held by the SD DOT for consideration of the 2017-2020 STIP program. The public hearing in Sioux Falls will begin at 7:00 p.m. on July 13, 2016 at the Ramkota Hotel.

LIFT STATION BIDS

The Water & Sewer Committee report was heard. Alderwoman Hansen moved Alderwoman Fish seconded to approve the bid from Journey Group Companies in the amount of \$2,631,980.00 for the wastewater treatment facility improvements to the lift station. Motion carried.

| <u>Company</u> | <u>Amount</u> |
|--------------------------------------|----------------|
| Journey Group Companies, Sioux Falls | \$2,631,980.00 |
| AB Contracting, LLC., Colman, SD | \$2,751,024.20 |

SEWER POND & LIFT STATION ODORS

Public Works Director, Rollie Hoeke, gave an update on the odors from the sewer ponds. He reported that he has tried the chemical treatments and continues to look for other options to help control the odor.

At 7:23 p.m. on a motion by Alderwoman Hansen seconded by Alderman McInerney the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor