

MINUTES
PARK ADVISORY COMMITTEE

The Brandon Park Advisory Committee met in regular session at 5:00 p.m. on June 23, 2016 at the Brandon City Council Chambers.

Roll call was taken. Members present were Misti Becker, Barb Fish, Jon Jacobson and Al Kirkeby. Also present were Advisory Member Devin Coughlin and David Locke, Stockwell Engineers. Absent were Member Kaycee Albertson, City Administrator Bryan Read and Mayor Larry Beesley.

Member Kirkeby moved Member Becker seconded to approve the agenda as amended. Motion carried.

Member Fish moved Member Kirkeby seconded to approve the minutes of the May 25, 2016 regular meeting. Motion carried.

East side trail land donation update - gifting agreement has been signed, and the plat has been approved.

Aspen Park planning update - Member Kirkeby gave an update for proposed improvements, Field A turf project, Al will meet with Bryan to discuss fundraising and initial logistics.

Stone Ridge Park land update - Gene Johnson has submitted the plat for approval.

Redwood Blvd. sidewalk update - City must acquire Redwood Blvd. right of way.

Peterson Land - Phase II Environmental Study update - borings have been completed, samples from wells will be tested in the next 2-3 weeks.

Parks budget - unused from 2015 - no update.

2016 project update:

- *Signs installed at Tallgrass and VanBuskirk parks, soccer sign to be ordered.
- *VanBuskirk park shelter grand opening will be held in the fall
- *Field F & H scoreboards are done, scoreboard for Field A is here
- *Storm sewer to be done First Rate, entire system to be installed, getting quote to install drain tiles in fields, may need to utilize more than budgeted
- *Shade canopies are ordered

Community garden - discussion will be held at a future meeting.

Tallgrass Park - basketball court will be put in 2017 budget.

Riverwood Circle - Nels Graff cabin - site found at Pioneer Park, northeast of restroom building.

2017 project planning:

- *Aspen Park storm sewer - complete in 2016?
- *Aspen Park restroom/concessions - \$100,000
- *Stone Ridge park development - play structure \$50,000-\$75,000
- *Staffing earlier April/May

Aspen Park gazebo re-shingle (for 3 octagon gazebos, 6 benches) - David Holmquist with A&A Roofing was present, \$3,072.26 for materials, \$1,820.00 for labor (\$4,892.26 total) to include 2 years of advertising. Will be presented to City Council for their approval.

Aspen Park restroom complaint - want to get moving on new restroom building.

Next regular meeting is scheduled for Tuesday, July 26, 2016 at 5:00 pm.

At 6:50 p.m., having no further business, Member Kirkeby moved Member Fish seconded to adjourn the Park Advisory Committee meeting. Motion carried.

Respectfully Submitted,

Devin Coughlin
Parks Superintendent