

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on August 1, 2016 in the Council Chambers at 308 S Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; Consulting City Engineer, Jon Brown, Stockwell Engineers and Public Works Director, Rollie Hoeke. Absent: Barb Fish.

Alderwoman Hansen moved Alderman Jones seconded to approve the agenda. Motion carried.

Alderman Jones moved Alderwoman Hausman seconded to approve the minutes of the June 30, 2016 briefing meeting; the minutes of the July 5, 2016 regular meeting; the minutes of the July 14, 2016 briefing meeting and the minutes of the July 18, 2016 regular meeting. Motion carried.

Alderman Brooks moved Alderwoman Hausman seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A-1 Septic Tank	GC Services	\$135.00
Ace Neon Signs & Service	Park Improvements	\$5,177.91
Action Electric	Park Improvements	\$1,091.75
AFLAC	July Premium	\$986.03
Alliance Communications	Utilities	\$2,449.43
Alternative HR Development	Professional Services	\$2,445.00
Argus Leader Media	Publications	\$1,453.46
Argus Leader Media	GC Supplies	\$31.00
Avera McGreevy Clinic	Professional Services	\$170.00
Barry Williams	Refund	\$25.23
Beal Distributing Inc	GC Resale	\$6,043.65
Big Sioux Rifle & Pistol Club Inc	Police Supplies	\$630.00
Bioverse Inc	GC Supplies	\$2,897.85
Black Inc	GC Booths	\$1,112.93
Blaine's Service	Various Dept Supplies	\$542.54
Borns Group	Water Billing	\$889.81
Boyce Law Firm	Attorney Charges	\$2,891.73
Brandon Ace Hardware	Various Dept Supplies	\$1,532.89
Brandon Golf Course	July Refund	\$231.40
Brandon Lumber Company	Park Supplies	\$872.59
Brandon Volunteer Fire Dept	Half of 2016 Contribution	\$94,723.50
Brittney Binger	Lessons Refund	\$30.00
Brown & Saenger	Various Dept Supplies	\$488.13
Builders Supply Company	Various Dept Supplies	\$865.50
BV Ministerial Association	Council Table	\$75.00
BV School District	Fuel	\$2,313.71
Cardmember Services	Various Dept Supplies	\$3,131.36

Century Business Products	Various Dept Supplies	\$1,289.49
Chesterman Company	GC Resale	\$1,470.62
Coffee Cup	Fuel	\$506.71
Concrete Materials	Park Improvements	\$853.50
Connecting Point Computer Center	Police Repairs	\$187.40
Construction Products & Consultants	Traffic Engineer Supplies	\$212.00
Corson Village Sanitary District	July Refund	\$899.79
Crescent Electric Supply	Street Supplies	\$176.18
Culligan Water Conditioning	Utilities	\$60.00
Dakota Beverage	GC Resale	\$7,480.31
Dakota Data Shred	Police Supplies	\$51.75
Dakota Pump Inc	Sewer Improvements	\$22,546.97
Dakota Supply Group	Various Dept Supplies	\$1,237.51
David Dede Construction	Street Improvements	\$32,524.61
Delta Dental of SD	August Premium	\$2,587.80
Dennis Olson	August Premium	\$455.00
Dex Media	GC Publications	\$57.00
DirecTV	Utilities	\$39.70
Division of Motor Vehicles	Park Supplies	\$5.00
DPC Industries Inc	Water Supplies	\$1,260.00
Eastman Appliance Inc	Govt Bldg Equipment	\$275.00
Ecolab Inc	GC Rental	\$118.30
Ecolab Pest Elimination	GC Services	\$290.06
EnviroMaster Inc	GC Supplies	\$309.00
Express Way	Fuel	\$414.51
Food Services of America	GC Resale	\$3,706.27
G & H Distributing Inc	GC Repairs	\$477.29
G & K Services	Various Dept Supplies	\$1,568.95
G & K Supreme Auto	GC Supplies	\$43.00
Galls	Police Supplies	\$426.65
Geotek Engineering & Testing	Professional Services	\$697.50
Girton Adams Company	GC Supplies	\$237.50
GolfNow G1 LLC	GC Equipment	\$633.71
Great Bear Sand & Gravel LLC	Street Repairs	\$374.15
Hach Company	Water Chemicals	\$991.61
Hancock Concrete Products LLC	Storm Drainage Supplies	\$328.00
Hawkins Water Treatment	Water & Pool Chemicals	\$3,994.15
Heiman Fire Equipment	Pool Equipment	\$713.20
InterLakes Community Action Inc	June Bus Expense	\$8,792.61
Interstate Power Systems	Automania Supplies	\$2,529.07
Jaycox Implement Inc	Park Supplies	\$247.63
Jensen Electric Inc	Police Repairs	\$1,406.12
Jim's Lock Services	Police Services	\$55.00
Jim's Transmission Service	Street Repairs	\$2,490.00
Johnson Brothers Famous Brands	GC Resale	\$4,266.00
Joseph Miller	Park Improvements	\$950.00
Kruger & Eckels Inc	Pool Equipment	\$331.27
Lacey Rentals Inc	Park & GC Rentals	\$680.00
Lisa Kull	Professional Services	\$40.00
Locators & Supplies Inc	Street Supplies	\$291.76

Malloy Electric Bearing	Park Supplies	\$8.23
Marco's Pizza	GC Resale	\$436.38
Marv's Sanitary Service	Utilities	\$762.00
MC & R Pools Inc	Pool Supplies	\$695.49
Menards	GC Supplies	\$584.81
Metro Construction	Water Improvements	\$248,279.85
Meyer Laboratory Inc	Park Supplies	\$159.98
MidAmerican Energy	Utilities	\$1,396.46
MidAmerican Research Chemical	GC Supplies	\$170.71
Midwest Alarm Company	GC Services	\$228.18
Midwest Mini Melts	Pool Resale	\$393.75
Midwest Turf & Irrigation	GC Repairs	\$1,226.04
Miller & Sons Golf Cars	GC Supplies	\$649.29
Minnehaha Community Water Corp	Utilities	\$55.50
Modern Woodmen of America	August Premium	\$1,628.26
Motorola Solutions Inc	Police Equipment	\$4,919.10
Mulder Refrigeration Inc	GC Repairs	\$90.50
Myrl & Roy's Paving Inc	Street Repairs	\$29,261.96
Neve's Uniforms & Equipment	Police Supplies	\$163.85
Newman Traffic Signs	Street Supplies	\$339.32
Norberg Paints	Park Supplies	\$883.00
Oakridge Nursery & Landscaping	Flower Pot Supplies	\$23.77
Oreck	GC Supplies	\$321.97
Overhead Door	Police Equipment	\$1,540.82
P & M Steel Company	Park Improvements	\$1,390.41
Palisades Oil Company	Fuel	\$5,617.84
Pepsi Beverages Company	GC Resale	\$1,276.10
Phil Youngdale	Summer Rec Driver	\$260.00
PING	Pro Shop Resale	\$145.99
Pitney Bowes Reserve Account	Postage	\$750.00
Pizza Ranch	GC Resale	\$137.00
Queen City Wholesale	GC Resale	\$375.38
R & L Supply	Various Dept Supplies	\$93.67
Reel Sharp	GC Repairs	\$210.00
Reiter Enterprises	Various Dept Supplies	\$11,037.00
Republic National Distributing	GC Resale	\$1,571.83
Ron Peterson	Lessons Refund	\$30.00
S & S Tire Company	GC Repairs	\$302.27
Sam's Club	Various Dept Supplies	\$1,365.57
Sara Stone	Lessons Refund	\$30.00
SD Department of Revenue	June Sales Tax	\$15,780.50
SD Department of Revenue	Water Testing	\$195.00
SD One Call	Utilities	\$185.92
SD Unemployment Ins Division	2nd Qtr Insurance	\$1,485.55
Seth Olson	Park Supplies	\$72.50
Shannon Fletcher	Pool Refund	\$30.00
Shaykett Appraisal Company	Professional Services	\$3,000.00
Sheehan Mack Sales & Equipment	Street Equipment	\$36,688.00
Sigler Fire Equipment	GC Supplies	\$24.00
Sioux Falls Ford	Police Supplies	\$748.75

Sioux Falls Humane Society	June Animal Control	\$914.35
Sioux Falls Networks	Equipment	\$1,702.65
Sioux Falls Rubber Stamp	Various Dept Supplies	\$72.30
Sioux Falls Two Way Radio	Police Supplies	\$3,091.89
Sioux Falls Utilities	Wastewater Discharge	\$133,874.73
Sioux Valley Energy	Utilities	\$35,872.57
SiteOne Landscape Supply	Various Dept Supplies	\$879.91
Stan Houston Equipment	Various Dept Supplies	\$1,613.04
Staples Advantage	Various Dept Supplies	\$405.16
Star Quality Jobsites	Professional Services	\$360.00
Stockwell Engineers Inc	Professional Services	\$37,913.95
Sturdevant's Auto Parts	Various Dept Supplies	\$360.92
Sunshine	Various Dept Supplies	\$2,851.69
Superior Tech Products	GC Supplies	\$331.65
Sure Test	Professional Services	\$193.60
SystemDudes Inc	GC Repairs	\$253.50
Traffic Solutions Inc	Automania Supplies	\$3,052.00
Taser International	Police Supplies	\$143.36
Taylor Made Golf Company	Pro Shop Resale	\$273.29
The New Sioux City Iron Company	GC Supplies	\$258.00
Thomson West	City Admin Supplies	\$194.00
TI Windows LLC	GC Repairs	\$90.00
Titleist	Pro Shop Resale	\$5,260.14
Tony's Catering	GC Resale	\$12,218.51
Tractor Supply	Automania Supplies	\$209.40
Turfwerks	GC Repairs	\$138.60
Tyler Technologies	Software Maintenance	\$462.95
US Postmaster	Water Billing	\$1,322.40
Valley Springs Body Shop	Police Repairs	\$1,319.00
Verizon Wireless	Utilities	\$1,063.92
Vogel Motors	Various Dept Repairs	\$858.95
Wellmark BCBS	August Premium	\$43,332.34
Xcel Energy	Utilities	\$7,016.94
Xtremely Clean Carpet Cleaning	Govt Bldg Repairs	\$160.00
Zane Swenson	GC Supplies	\$299.99
Zimco Supply	GC Supplies	\$1,122.60
Wells Fargo Financial Leasing Inc	GC Equipment Lease	\$37,560.42
Council	June 30, 2016 Payroll	\$6,785.00
Mayor	June 30, 2016 Payroll	\$1,631.48
City Administration	June 30, 2016 Payroll	\$3,560.04
Planning & Zoning	June 30, 2016 Payroll	\$1,025.08
Park Advisory Committee	June 30, 2016 Payroll	\$249.33
Deputy Finance Officer	June 30, 2016 Payroll	\$2,486.45
Police	June 30, 2016 Payroll	\$18,748.52
Building Inspections	June 30, 2016 Payroll	\$3,002.76
Traffic Engineer	June 30, 2016 Payroll	\$2,583.30
Street Department	June 30, 2016 Payroll	\$5,574.78
Summer Rec	June 30, 2016 Payroll	\$3,033.47
Pool	June 30, 2016 Payroll	\$15,799.76
Park Department	June 30, 2016 Payroll	\$8,926.15

Chamber of Commerce	June 30, 2016 Payroll	\$1,490.22
Water Department	June 30, 2016 Payroll	\$6,780.51
Sewer Department	June 30, 2016 Payroll	\$3,635.77
Golf Course Grounds	June 30, 2016 Payroll	\$7,924.04
Golf Course Lounge	June 30, 2016 Payroll	\$7,474.59
Golf Course Pro Shop	June 30, 2016 Payroll	\$8,006.81
Golf Course Community Room	June 30, 2016 Payroll	\$4,315.59
941 Payroll Taxes	June 30, 2016 Payroll	\$34,316.09
Office of Child Support Enforcement	June 30, 2016 Payroll	\$76.15
SD Retirement System Supplemental	June 30, 2016 Payroll	\$800.00
SD Retirement System	June Contribution	\$29,754.80
TASC Flex Plan	June 30, 2016 Payroll	\$1,171.85
City Administration	July 14, 2016 Payroll	\$3,483.82
Deputy Finance Officer	July 14, 2016 Payroll	\$2,262.30
Police	July 14, 2016 Payroll	\$19,284.04
Building Inspections	July 14, 2016 Payroll	\$2,924.67
Engineer	July 14, 2016 Payroll	\$2,581.63
Street Department	July 14, 2016 Payroll	\$11,550.62
Summer Recreation	July 14, 2016 Payroll	\$2,566.79
Pool	July 14, 2016 Payroll	\$12,441.01
Park Department	July 14, 2016 Payroll	\$6,641.61
Chamber of Commerce	July 14, 2016 Payroll	\$1,470.19
Water Department	July 14, 2016 Payroll	\$6,098.40
Sewer Department	July 14, 2016 Payroll	\$4,040.94
Golf Course Grounds	July 14, 2016 Payroll	\$8,012.97
Golf Course Lounge	July 14, 2016 Payroll	\$5,080.27
Golf Course Pro Shop	July 14, 2016 Payroll	\$4,948.58
Golf Course Community Room	July 14, 2016 Payroll	\$2,410.05
941 Payroll Taxes	July 14, 2016 Payroll	\$30,941.29
Office of Child Support Enforcement	July 14, 2016 Payroll	\$76.15
SD Retirement System Supplemental	July 14, 2016 Payroll	\$812.50
TASC Flex Plan	July 14, 2016 Payroll	\$1,171.85
Direct Pay Reimbursement	Direct Pay Reimbursement	\$1,500.00

CONSENT CALENDAR

A plat of Tracts 4, 5 & 6 Westview Estates was removed from the consent calendar for discussion. Alderman Brooks moved Alderman Jones seconded to approve the balance of the consent calendar which contained the following items: a plat of Lot 3, Block 2, Brandon Industrial Park First Addition; a plat of Lot 2, Block 3 and Lots 1 & 2, Block 4, French Creek Addition; a plat of Lots 6A, 7A & 8A, Block 2, Hedgewood Estates; a plat of Lots 5A & 6A, Block 5, Sioux Heights Addition; and a plat of Lot 16, Block 7, Stone Ridge Estates. Motion carried.

PLAT OF TRACTS 4, 5 & 6 WESTVIEW ESTATES

A plat for Westview Estates Tract 4, 5 & 6 was discussed. Alderman Hansen was concerned with the development of 4-Plex's on Tract 6, and if they would be sold or rented. Alderman Brooks moved Alderman Jones seconded to approve the plat as presented. A roll call vote showed Brooks, Hausman, Jones and McInerney voting aye. Hansen voting nay. Motion carried.

HOCKEY ASSOCIATION PRESENTATION

Tom Cauwels, 28028 480th Avenue, Brandon, current President of the Brandon Valley Hockey Association, was present for discussion. They have 60 kids currently participating and are planning for 80-90 next season. Fund-raising has begun for a new facility, \$77,000 has been raised to date. Todd Stone, Stone Group Architects, gave a presentation on an enclosed facility including construction, operating costs and a marketing plan. The Association would like to start construction in the spring of 2017. No formal action was taken.

NATIONAL CODE ENFORCEMENT CONFERENCE

The Golf Course and Police Committee reports were heard. Paul Clarke has received a scholarship from SoDACE to attend the National Code Enforcement Conference in New Orleans in October, 2016.

ADDITIONAL POOL LIFEGUARD STAFF

The Park & Recreation Committee report was heard. Alderman Jones moved Alderwoman Hansen seconded to approve the following staff for the pool. Motion carried.

Lifeguard: Amy Steffen, \$10.95 per hour.

PARK ADVISORY COMMITTEE APPOINTMENT

Alderwoman Hansen moved Alderman Jones seconded to approve Mayor Beesley's appointment of Adam Rothenberger to the Park Advisory Committee to a four year term. Motion carried.

ROOFING DONATION AT ASPEN PARK

Alderman Jones moved Alderwoman Hausman seconded to approve an agreement with A&A Roofing for re-shingling at Aspen Park, with 2 years of advertising in Aspen Park for the company. Motion carried.

VFW USE OF MCHARDY PARK

Ron Harris, 116 W. Conifer Street, was present for discussion on behalf of the VFW to request the use of McHardy Park for an event honoring local military veterans, police officers and fire fighters. They will be providing food and non-alcoholic beverages. They are requesting that participants be allowed to bring in their own malt beverages to the event between the hours of 12:00 p.m. & 8:00 p.m. on August 20, 2016. Alderman Jones moved Alderman Brooks seconded to allow participants to bring in their own malt beverages, not to be sold, for this event. Motion carried.

LITTLE FREE LIBRARIES

The Administration Committee report was heard. Alderwoman Hausman moved Alderman Brooks seconded to allow Brandon Valley Girl Scout Troop #50094 to place Little Free Libraries in the City of Brandon. Motion carried.

BUILDING MOVING PERMIT

Alderman Jones moved Alderwoman Hansen seconded to approve a building moving permit for Smooth Move, to move a detached garage from 201 S. Sioux Boulevard to a location outside city limits. Motion carried.

2017 BUDGET - REVENUE PROJECTIONS

A discussion was held on the 2017 Budget covering projections for revenue.

2016 TRANSIT BUS HANDBOOK

The Street Committee report was heard. Alderman Jones moved Alderwoman Hausman seconded to approve the 2016 Transit Bus Handbook, as presented. Motion carried.

REVIEW ROLLER BIDS

Alderman Jones moved Alderwoman Hansen seconded to approve the bid from Brian Bolcerek in the amount of \$552.50 for the Hamm Roller HD10. Motion carried.

ASPEN PARK TO MCHARDY PARK IMPROVEMENTS

The Water & Sewer Committee report was heard. Alderwoman Hansen moved Alderman Brooks seconded to approve pay application #4 from Metro Construction for the Water Source Improvements Project from Aspen Park to McHardy Park in the amount of \$192,467.85 and pay application #5 in the amount of \$55,812.00. Motion carried.

At 7:33 p.m. on a motion by Alderman Jones seconded by Alderwoman Hansen the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor