

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on September 6, 2016 in the Council Chambers at 308 S Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Blaine Jones and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Engineer, Paul Sanow; Police Chief, Dave Kull and Director of Human Resources, Dan Oakland. Absent: Jo Hausman and Jon McInerney.

Alderman Jones moved Alderman Brooks seconded to approve the agenda. Motion carried.

Alderwoman Fish moved Alderwoman Hansen seconded to approve the minutes of the August 11, 2016 briefing meeting; the minutes of the August 15, 2016 regular meeting and the minutes of the August 29, 2016 special meeting. Motion carried.

Alderman Brooks moved Alderman Jones seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3D Specialties	Street Repairs	\$1,371.90
A-1 Septic Tank	Professional Services	\$250.00
AFLAC	August Premiums	\$986.03
All Star Pro Golf Inc	Pro Shop Resale	\$505.55
Allied Oil & Tire	Various Dept Supplies	\$506.66
Amy Steffen	Pool Training	\$45.00
Argus Leader Media	GC Supplies	\$31.00
Beal Distributing	GC Resale	\$2,870.35
Bob Spanton	Pool Training	\$215.00
Border States Electric	Sewer Repairs	\$68.96
Boxy's Paint & Body	Transit Bus Repairs	\$1,230.75
Boyce Law Firm	July Attorney Fees	\$1,272.00
Boyer Trucks	Transit Bus Repairs	\$1,467.07
Brandon Golf Course	August ACH Refund	\$231.40
Brittany Thompson	Pool Training	\$68.90
Brock White Company	Street Repairs	\$9,484.08
Cardmember Services	Various Dept Supplies	\$1,630.02
Chesterman Company	GC Resale	\$612.12
City of Sioux Falls	Pool Testing	\$29.00
Coffee Cup	Fuel	\$88.32
Concrete Materials	Park Supplies	\$1,686.35
Constant Rock Art	GC Improvements	\$1,225.00
Corson Village Sanitary District	August Refund	\$961.76
Dakota Beverage	GC Resale	\$2,124.20
Dakota Pump Inc	Sewer Repairs	\$367.07
Delta Dental of SD	September Premiums	\$2,468.70
Dennis Olson	September Premiums	\$623.48

Dex Media	GC Publications	\$57.00
DirecTV	Utilities	\$39.70
DPC Industries Inc	Water Supplies	\$480.00
Ecolab Inc	GC Supplies	\$246.16
Ecolab Pest Elimination	GC Supplies	\$290.06
Elite Electric Inc	Govt Bldg Repairs	\$88.10
EnviroMaster Inc	GC Supplies	\$138.50
First Dakota Title	Well Project	\$60.00
First Rate Excavate Inc	Aspen Storm Sewer Project	\$40,430.81
Fleetpride Inc	Street Supplies	\$11.20
Food Services of America	GC Supplies	\$2,257.04
G & H Distributing Inc	GC Repairs	\$230.06
Gerry's Concrete	Park Improvements	\$892.60
Grainger	Water Supplies	\$229.14
HD Supply Waterworks	Various Dept Supplies	\$424.04
Inter-Lakes Community Action	July Bus Expense	\$11,338.45
Intermountain Slurry Seal Inc	Micro Seal Project	\$199,046.43
Jaycox Implement Inc	Park Repairs	\$9,408.79
Jensen Electric Inc	GC Repairs	\$76.53
Johnson Brothers Famous Brands	GC Resale	\$843.80
Kruger & Eckels Inc	Pool Equipment	\$90.70
Lacey Rentals Inc	Various Dept Supplies	\$715.00
Leigh Thelen	Pool Training	\$185.00
Lisa Kull	Professional Services	\$120.00
Lori Potratz	Pool Training	\$185.00
Manley Tire	GC Repairs	\$139.93
Marco's Pizza	GC Resale	\$402.91
MED-Star Paramedic Ambulance	Summer Rec Training	\$210.00
Menards Sioux Falls	GC Supplies	\$16.15
Metro Construction	Well Project	\$181,980.00
MidAmerican Energy	Street Repairs	\$1,021.63
Minnehaha Community Water Corp	Utilities	\$55.50
Minnehaha County P&Z	Well Project	\$275.00
Modern Woodmen of America	September Premiums	\$1,366.58
Monica Newton	Pool Training	\$370.00
Myrl & Roy's Paving Inc	Street Repairs	\$131.04
NB Golf Cars	GC Repairs	\$37.99
Neve's Uniforms & Equipment	Police Supplies	\$257.70
Newman Traffic Signs	Street Supplies	\$296.54
Nike USA Inc	Pro Shop Resale	\$51.85
Palisades Oil Company	Fuel	\$2,171.09
Pepsi Beverages Company	GC Resale	\$768.34
Performance Press	Police Supplies	\$343.00
Pizza Ranch of SF	GC Resale	\$142.50
R & L Supply	GC Repairs	\$91.55
Reiter Enterprises	GC rentals	\$5,235.00
Renee Gloege	Pool Training	\$365.00
Republic National Distributing	GC Resale	\$290.00
SD Department of Revenue	Water Testing	\$527.00
SD Municipal League	Annual Conference	\$300.00

SFC Civil Constructors	Lift Station Project	\$378,291.00
Shanna Nustad	Pool Training	\$215.00
Shelby Fritz	Pool Training	\$53.00
Sioux Falls Humane Society	July Animal Control	\$383.20
Sioux Falls Networks	Various Dept Supplies	\$1,352.45
Sioux Falls Two Way Radio	Police Repairs	\$225.00
Sioux Falls Utilities	July WW Discharge	\$63,535.02
Sioux Valley Energy	Utilities	\$35,721.49
Sirchie Finger Print Labs	Police Supplies	\$380.50
Staples Advantage	Various Dept Supplies	\$97.86
Stockwell Engineers	Professional Services	\$24,539.52
Summit Utility Services	Aspen Storm Sewer Project	\$900.00
Taylor Made Golf Company	Pro Shop Resale	\$157.86
Titleist	Pro Shop Resale	\$1,016.53
Tri-State Hood Cleaning	GC Repairs	\$435.00
Tyler Technologies	Software Maintenance	\$676.81
Uncle Ed's Specialty Meats	GC Resale	\$3,504.00
United Laboratories Inc	Sewer Supplies	\$277.08
Verizon Wireless	Utilities	\$1,048.59
Wellmark BCBS	September Premiums	\$39,278.15
Xtremely Clean	GC Repairs	\$650.00
Zimco Supply	Various Dept Supplies	\$4,310.60
First National Bank	Chestnut Blvd South Bond	\$61,515.00
First National Bank	Chestnut Blvd Middle Bond	\$35,280.92
First National Bank	Fire Station Bond	\$17,183.39
First National Bank	Conference Center TIF	\$53,390.94
First National Bank	Holly Blvd Bond	\$94,166.02
First National Bank	NE Lift/Express Ave Bond	\$580.55
First National Bank	Stone Ridge Booster St Bond	\$39,321.19
First National Bank	Country Club Bond	\$17,853.05
City Administration	August 11, 2016 Payroll	\$3,483.82
Deputy Finance Officer	August 11, 2016 Payroll	\$2,212.30
Police	August 11, 2016 Payroll	\$17,617.29
Building Inspections	August 11, 2016 Payroll	\$2,924.67
Engineer	August 11, 2016 Payroll	\$2,581.63
Street Department	August 11, 2016 Payroll	\$4,576.36
Summer Recreation	August 11, 2016 Payroll	\$1,085.18
Pool	August 11, 2016 Payroll	\$15,603.19
Park Department	August 11, 2016 Payroll	\$7,172.69
Chamber of Commerce	August 11, 2016 Payroll	\$1,470.19
Water Department	August 11, 2016 Payroll	\$6,108.87
Sewer Department	August 11, 2016 Payroll	\$4,079.24
Golf Course Grounds	August 11, 2016 Payroll	\$6,474.38
Golf Course Lounge	August 11, 2016 Payroll	\$6,314.55
Golf Course Pro Shop	August 11, 2016 Payroll	\$5,682.15
Golf Course Community Room	August 11, 2016 Payroll	\$3,380.25
941 Payroll Taxes	August 11, 2016 Payroll	\$28,503.80
Office of Child Support Enforcement	August 11, 2016 Payroll	\$76.15
SD Retirement System Supplemental	August 11, 2016 Payroll	\$862.50
TASC Flex Plan	August 11, 2016 Payroll	\$1,171.85

City Administration	August 25, 2016 Payroll	\$3,483.82
Deputy Finance Officer	August 25, 2016 Payroll	\$2,212.31
Police	August 25, 2016 Payroll	\$17,623.92
Building Inspections	August 25, 2016 Payroll	\$2,924.67
Engineer	August 25, 2016 Payroll	\$2,581.63
Street Department	August 25, 2016 Payroll	\$4,302.11
Pool	August 25, 2016 Payroll	\$9,041.57
Park Department	August 25, 2016 Payroll	\$6,616.75
Chamber of Commerce	August 25, 2016 Payroll	\$1,470.19
Water Department	August 25, 2016 Payroll	\$6,397.52
Sewer Department	August 25, 2016 Payroll	\$3,135.19
Golf Course Grounds	August 25, 2016 Payroll	\$5,012.54
Golf Course Lounge	August 25, 2016 Payroll	\$5,118.07
Golf Course Pro Shop	August 25, 2016 Payroll	\$5,539.57
Golf Course Community Room	August 25, 2016 Payroll	\$2,003.37
941 Payroll Taxes	August 25, 2016 Payroll	\$24,358.03
Office of Child Support Enforcement	August 25, 2016 Payroll	\$76.15
SD Retirement System Supplemental	August 25, 2016 Payroll	\$862.50
TASC Flex Plan	August 25, 2016 Payroll	\$1,171.85
SD Retirement System	August Contributions	\$19,141.64
Direct Pay Reimbursement	Direct Pay Reimbursement	\$2,992.71

CONSENT CALENDAR

Alderman Brooks moved Alderwoman Hansen seconded to approve the consent calendar which contained the following items: a plat of Tract 4, Lacey Addition; a plat of Lots 8-15, Block 12 & Lots 9-16, Block 13, Sunrise Estates; a plat of Lots 18-20, Block 11, Lots 7-12, Block 14 & Lots 1-3, Block 15, Sunrise Estates Addition and a plat of Lot 10, Block 4, Westview Estates Addition. Motion carried.

ORDINANCE #538 - 2016 REVISED ZONING REGULATIONS

A public hearing was held, as advertised, to consider amendments to the 2016 Revised Brandon Zoning Regulations. Discussion was held on setbacks and size requirements for private kennels. Jack Robbins, 26470 Bruns Place, Sioux Falls, SD was present and spoke on the minimum lot and yard regulations in R-2 & R-3 zoning districts. Alderman Jones moved Alderman Brooks seconded to give a first reading to Ordinance #538: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA ADOPTING REVISIONS TO THE 2016 REVISED BRANDON ZONING REGULATIONS and send it back to the Planning & Zoning Commission to look into the areas discussed above. A roll call vote showed Brooks, Fish, Hansen and Jones voting aye. Motion carried.

ORDINANCE #535 - RE-ZONE 605 E. ASPEN BOULEVARD.

Alderman Jones moved Alderwoman Fish seconded to give a second reading to Ordinance #535: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 445 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. Alderwoman Hansen discussed her concerns with re-zoning this area as R-2. Justin Oakland,

312 E. Holly Boulevard., Brandon, SD was present for discussion. Mr. Oakland is considering purchasing this property to construct either single-family homes, twin homes or 4-Plex's, as allowed in an R-2 Medium Residential zoning district. Alderman Jones officially pulled his original motion to approve and asked to table this Re-Zone Application until the October 3, 2016 regular City Council meeting. Motion carried.

ORDINANCE #536 - ADOPT CURRENT BUILDING CODES

Alderman Hansen moved Alderman Jones seconded to give a second reading to Ordinance #536: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA REVISING CHAPTER 4-1-1 OF THE BRANDON MUNICIPAL CODE UPDATING THE INTERNATIONAL BUILDING CODES. A roll call vote showed Brooks, Fish, Hansen and Jones voting aye. Motion carried.

ORDINANCE #537 - ALCOHOLIC BEVERAGES

Alderman Jones moved Alderman Brooks seconded to give a second reading to Ordinance #537: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING FOR THE REVISION OF PARAGRAPH 2-2-2 AND 10-4-27 REGULATING POSSESSIONS AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC PLACES. A roll call vote showed Brooks, Fish, Hansen and Jones voting aye. Motion carried.

GOLF COURSE ADDITIONAL STAFF

The Golf Course Committee report was heard. Alderman Jones moved Alderman Hansen seconded to approve the hire of the following staff for the golf course. Motion carried.

- Cart Attendant:** Zach Ibberson, \$8.55 per hour;

- Beverage Cart:** Kasey Tripp, \$6.05 per hour;
Stephanie Pressler, \$6.05 per hour;

- Maintenance:** Avery VanRoekel, \$10.05 per hour;
Roger VanRoekel, \$10.05 per hour;

STORM SEWER IMPROVEMENTS ASPEN PARK

The Police and Park & Recreation Committee reports were heard. Alderman Fish moved Alderman Hansen seconded to approve pay application #1 in the amount of \$40,430.81 to First Rate Excavate for storm sewer improvements in Aspen Park. Motion carried.

STORM SEWER IMPROVEMENTS ASPEN PARK - CHANGE ORDER

Alderman Fish moved Alderman Hansen seconded to approve Change Order #1 in the amount of \$6,900.00 to First Rate Excavate for storm sewer improvements in Aspen Park. Motion carried.

FIELD DRAIN TILE IN ASPEN PARK - REVIEW QUOTES

Alderman Fish moved Alderman Jones seconded to accept the quote from Soo Sanitary in the

amount of \$38,212.20 for the improvements to field drain tile in Aspen Park. Motion carried.

ORDINANCE #539 - 2017 BUDGET

The Administration Committee report was heard. Alderman Jones moved Alderwoman Hansen seconded to give a first reading to Ordinance #539: TITLE: AN ORDINANCE PROVIDING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017, AND LEVYING THE PROPERTY TAX FOR THE YEAR 2016. A roll call vote showed Brooks, Fish, Hansen and Jones voting aye. Motion carried.

SURPLUS ITEMS FOR SIOUX FALLS PUBLIC AUCTION

Alderwoman Hansen moved Alderman Brooks seconded to declare the following items surplus and place on the Sioux Falls Public Auction. Motion carried.

- Scoreboard - 14'x5'
- Scoreboard - 12'x4'
- Scoreboard - 12'x4'
- Scoreboard - 8'x3.5'
- 10" Craftsman table saw
- 60 ball field lights
- Stihl weed trimmer FS 100RX
- Trailer mounted speed board
- 1991 Chevy ½ ton pickup, red

MICRO SURFACING PAY APPLICATION

The Street Committee report was heard. Alderwoman Hansen moved Alderman Jones seconded to approve pay application #1 & final to Intermountain Slurry Seal, Inc. in the amount of \$199,046.43 for the micro surfacing project. Motion carried.

INTER-LAKES COMMUNITY ACTION PARTNERSHIP

Alderman Jones moved Alderman Brooks seconded to approve the contract with Inter-Lakes Community Action Partnership for the Transit Bus operations for 2017. Motion carried.

WATER SOURCE IMPROVEMENTS - PAY APPLICATION

The Water & Sewer Committee report was heard. Alderwoman Hansen moved Alderman Brooks seconded to approve pay application #6 to Metro Construction, Inc. in the amount of \$181,980.00 for the water source improvement from Aspen Park to McHardy Park. Motion carried.

WATER SOURCE IMPROVEMENTS - CHANGE ORDER

Alderwoman Hansen moved Alderwoman Fish seconded to approve Change Order #1, proposal #3, from Metro Construction, Inc. in the amount of \$39,174.00 for the water source improvement from Aspen Park to McHardy Park. Motion carried.

LIFT STATION AT LAGOONS

Alderman Hansen moved Alderman Jones seconded to approve pay application #1 in the amount of \$378,291.00 to SFC Civil Constructors for the lift station at the lagoons. Motion carried.

At 6:53 p.m. on a motion by Alderman Jones seconded by Alderman Brooks the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor