

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on September 19, 2016 in the Council Chambers at 308 S Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Jo Hausman, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; Consulting City Engineer, Gaard Rops, Stockwell Engineers and Public Works Director, Rollie Hoeke. Absent: Mindy Hansen and Blaine Jones.

Aldermoman Hausman moved Alderman Brooks seconded to approve the agenda. Motion carried.

Alderman Brooks moved Aldermoman Hausman seconded to approve the minutes of the September 1, 2016 briefing meeting and the minutes of the September 6, 2016 regular meeting. Motion carried.

Aldermoman Hausman moved Alderman McInerney seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AFLAC	September Premiums	\$986.03
Alliance Communications	Utilities	\$2,111.90
Alternative HR Development	Professional Services	\$2,445.00
Argus Leader Media	Publications	\$766.81
Beal Distributing Inc	GC Resale	\$1,208.90
Blaine's Service	Transit Repairs	\$135.85
Borns Group	August Water Billing	\$938.77
Boyce Law Firm	August Attorney Fees	\$2,794.45
Brandon Ace Hardware	Various Dept Supplies	\$654.44
Brandon Lumber Company	Various Dept Supplies	\$2,857.97
Brown & Saenger	Police Supplies	\$814.79
Bushnell Outdoor Products	Pro Shop Resale	\$478.38
BV School District	Fuel	\$3,337.20
Century Business Products	Various Dept Supplies	\$193.64
Chesterman Company	GC Resale	\$340.30
Concrete Materials	Park Supplies	\$42.17
Culligan Water Conditioning	Utilities	\$60.00
Dakota Beverage	GC Resale	\$1,454.20
Dakota Supply Group	Sewer Improvements	\$1,405.03
David Dede Construction	Storm Drainage Repairs	\$2,041.00
Dex Media	GC Supplies	\$57.00
DirecTV	Utilities	\$39.70
Ecolab Inc	GC Rentals	\$118.30
Fastenal Company	Various Dept Supplies	\$71.80
Food Services of America	GC Resale	\$959.88
G & K Services	Various Dept Supplies	\$1,165.92

Galls	Police Supplies	\$517.78
Halliday Products	Sewer Improvements	\$3,109.21
HD Supply Waterworks	Water Supplies	\$800.00
InterLakes Community Action	August Bus Expense	\$10,467.97
Interstate	Street Supplies	\$229.90
Jaycox Implement Inc	Park Supplies	\$14.94
Jim's Lock Services	Police Supplies	\$55.00
Johnson Brothers Famous Brands	GC Resale	\$241.40
Lacey Rentals Inc	Park Rentals	\$300.00
Marco's Pizza	GC Resale	\$357.97
Marv's Sanitary Service	Utilities	\$612.00
Menards	Govt Bldg Supplies	\$228.99
MidAmerican Energy	Utilities	\$713.90
Myrl & Roy's Paving	Street Repairs	\$683.92
Newman Traffic Signs	Street Repairs	\$490.13
Nordstrom's Automotive	Street Repairs	\$90.00
Oakridge Nursery & Landscaping	Park Supplies	\$85.76
Palisades Oil	Fuel	\$4,627.47
Pepsi Beverages Company	GC Resale	\$180.53
Performance Press	Police Supplies	\$565.00
Pitney Bowes Lease Account	Various Dept Supplies	\$168.90
R & L Supply	Various Dept Supplies	\$61.51
Reiter Enterprises	GC Rentals	\$5,725.00
S & S Tire Company	GC Repairs	\$154.13
Sam's Club	Various Dept Supplies	\$688.09
Sarah McKellar	Pool Refund	\$215.00
Schoeneman Construction Inc	Police Supplies	\$357.14
SD DENR	Water Testing	\$10.00
SD Department of Revenue	August Sales Tax	\$12,276.57
SD One Call	Utilities	\$198.24
Sigler Fire Equipment	GC Supplies	\$48.00
Sioux Falls Networks	Professional Services	\$325.00
Sioux Falls Two Way Radio	Police Repairs	\$140.98
Splitrock Landscaping	Park Supplies	\$950.00
Staples Advantage	Govt Bldg Supplies	\$303.81
Sturdevant's Auto Parts	Various Dept Supplies	\$456.13
Sunshine	Various Dept Supplies	\$361.44
Sure Test	Professional Services	\$97.00
SystemDudes Inc	GC Repairs	\$33.00
Titleist	Pro Shop Resale	\$56.43
Tony's Catering	GC Resale	\$4,603.35
US Postmaster	August Water Billing	\$1,393.84
VFW Post 4726	Sr Citizens Contribution	\$1,500.00
Vogel Motors	Police Repairs	\$370.00
Xcel Energy	Utilities	\$7,187.20
City Administration	September 8, 2016 Payroll	\$3,483.82
Deputy Finance Officer	September 8, 2016 Payroll	\$2,357.31
Police	September 8, 2016 Payroll	\$17,920.82
Building Inspections	September 8, 2016 Payroll	\$2,924.68
Engineer	September 8, 2016 Payroll	\$2,581.63

Street Department	September 8, 2016 Payroll	\$4,249.84
Park Department	September 8, 2016 Payroll	\$4,698.95
Chamber of Commerce	September 8, 2016 Payroll	\$1,470.19
Water Department	September 8, 2016 Payroll	\$6,517.21
Sewer Department	September 8, 2016 Payroll	\$2,756.45
Golf Course Grounds	September 8, 2016 Payroll	\$4,171.03
Golf Course Lounge	September 8, 2016 Payroll	\$3,244.82
Golf Course Pro Shop	September 8, 2016 Payroll	\$4,266.58
Golf Course Community Room	September 8, 2016 Payroll	\$705.50
941 Payroll Taxes	September 8, 2016 Payroll	\$20,215.04
Office of Child Support Enforcement	September 8, 2016 Payroll	\$76.15
SD Retirement System Supplemental	September 8, 2016 Payroll	\$862.50
TASC Flex Plan	September 8, 2016 Payroll	\$1,171.85
Direct Pay Reimbursement	Direct Pay Reimbursement	\$3,094.44

ORDINANCE #538 - 2016 REVISED ZONING REGULATIONS

It was the consensus of the Council to take the recommendation from the Planning & Zoning Commission and change the minimum lot area for Multi-Family Dwellings and Single-Family Attached in R-2 & R-3 zoning districts from 3,500 sq. ft. to 3,000 sq. ft. per lot. Alderman Brooks moved Alderwoman Fish seconded to give second reading to Ordinance #538: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA ADOPTING REVISIONS TO THE 2016 REVISED BRANDON ZONING REGULATIONS. A roll call vote showed Brooks, Fish, Hausman and McInerney voting aye. Motion carried.

ORDINANCE #539 - 2017 BUDGET

Alderwoman Fish moved Alderman McInerney seconded to give second reading to Ordinance #539: TITLE: AN ORDINANCE PROVIDING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017, AND LEVYING THE PROPERTY TAX FOR THE YEAR 2016. A roll call vote showed Brooks, Fish, Hausman and McInerney voting aye. Motion carried.

HEARTLAND BUSINESS PARK ADDITION PHASE 2 - PRELIMINARY PLAN

The Golf Course, Police, Park & Recreation and Administration Committee reports were heard. Alderman McInerney moved Alderwoman Fish seconded to approve the Heartland Business Park Addition Phase 2 preliminary plan as presented. Motion carried.

RESOLUTION #09-16 - STREET MAINTENANCE FEE

The Street Committee report was heard. Alderwoman Hausman moved Alderwoman Fish seconded to approve Resolution #09-16. A roll call vote showed Brooks, Fish, Hausman and McInerney aye. Motion carried.

RESOLUTION #09-16

A RESOLUTION OF THE CITY OF BRANDON TO LEVY A FRONT FOOT ASSESSMENT FOR ANNUAL MAINTENANCE OF STREET SURFACES AS PROVIDED FOR IN SDCL 9-43-138.

WHEREAS SDCL 9-43-138 provides for the assessment of an annual maintenance fee for the repairs and maintenance of street surfaces of lots abutting a public street; and

WHEREAS the City of Brandon maintains and repairs street surfaces on the public streets within the city limits; and

WHEREAS the Brandon City Council has discussed the maintenance fee required to fund annual maintenance activities on public streets at an acceptable level during their 2017 budget work sessions and budget hearings.

THEREFORE BE IT RESOLVED that the assessment of an annual maintenance fee for street surfaces shall be levied as follows:

- 1) All lots so assessed shall be at the rate of **\$ 1.50** per front foot.
- 2) A detailed list of the legal descriptions, amount of front feet and amount of the assessment shall be provided to the Minnehaha County Auditor for collection with taxes.

BE IT FURTHER RESOLVED that all revenue received from this levy be placed in a special revenue fund named "Street Maintenance Fund" for improvements to public streets.

Dated this 19th day of September, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

SD DOT AGREEMENT

Alderman McInerney moved Alderwoman Hausman seconded to approve the agreement from the SD DOT for the use and restoration of a detour through Brandon, along Aspen Boulevard from Highway #11 to Split Rock Creek, with the added condition that “if the governing agency determines safety issues are unreasonably created, the agreement may be modified or terminated.” Motion carried.

HOLLY BOULEVARD RE-STRIPING PROJECT

Alderwoman Hausman moved Alderman Brooks seconded to accept the letter of recommendation for the Holly Boulevard re-striping project, and award the bid to Dakota Traffic Services, LLC in the amount of \$59,641.40. Motion carried.

SYLVAN CIRCLE PROJECT

Stockwell Engineers has recommended that the location of the outfall be moved to the south end of Rushmore Drive and add storm sewer on Yellowstone and Rushmore. With this in mind they recommend the design and construction of Pipestone Street and the remainder of the Sylvan Circle project, and delay the design and construction of Yellowstone Drive and Oak Ridge Drive until the next phase of improvements. No formal action taken.

SANITARY SEWER LIFT STATION PROJECT AT ASPEN PARK

Alderwoman Hausman moved Alderman Brooks seconded to approve change order #1 to Journey Construction for the sanitary sewer lift station project at Aspen Park in the amount of \$10,997.00. Motion carried.

At 6:52 p.m. on a motion by Alderwoman Hausman seconded by Alderman Brooks the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor