

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on October 3, 2016 in the Council Chambers at 308 S Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Attorney, Lisa Marso; City Engineer, Paul Sanow; Police Chief, Dave Kull; Consulting City Engineer, Eric Case & Jon Brown, Stockwell Engineers; and Public Works Director, Rollie Hoeke.

Alderwoman Fish moved Alderwoman Hansen seconded to approve the agenda. Motion carried.

Alderman Jones moved Alderman Brooks seconded to approve the minutes of the September 15, 2016 briefing meeting and the minutes of the September 19, 2016 regular meeting. Motion carried.

Alderwoman Hansen moved Alderman Jones seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A-1 Septic Tank	GC Services	\$135.00
Action Electric	Electric Dept Repairs	\$1,120.39
Argus Leader Media	Govt Bldg Supplies	\$29.10
Beal Distributing Inc	GC Resale	\$733.80
Border States Electric	Electric Dept Repairs	\$1,282.50
Brandon Golf Course	September Refund	\$231.40
Cardmember Services	Various Dept Supplies	\$2,017.78
Century Business Products	Police Software Maintenance	\$475.00
City of Brandon	GC Liquor Licenses	\$2,000.00
Civil Air Patrol	Police Supplies	\$50.00
Coffee Cup	Fuel	\$15.20
Concrete Materials	Park Supplies	\$71.10
Corson Village Sanitary District	September Refund	\$925.13
Dakota Beverage	GC Resale	\$262.80
Dakota Supply Group	Sewer Repairs	\$2,138.21
Delta Dental	October Premium	\$2,508.40
Detco	Street Supplies	\$925.22
DPC Industries Inc	Water Supplies	\$3,360.00
Ecolab Pest Elimination	GC Supplies	\$290.06
Elite Electric Inc	Govt Bldg Repairs	\$84.94
EnviroMaster Inc	GC Supplies	\$63.00
Ferguson Waterworks	Water Supplies	\$7,280.46
First Rate Excavate Inc	Park Improvements	\$79,220.06
Food Services of America	GC Resale	\$898.12
Galls	Police Supplies	\$125.95
Grainger	Sewer Repairs	\$177.01
Hach Company	Water Supplies	\$605.07

Hydro Klean	Sewer Repairs	\$2,792.20
InterLakes Community Action	October Transit	\$2,558.33
IS Restaurant Design	GC Supplies	\$409.92
Jaycox Implement Inc	Park Supplies	\$654.88
Johnson Brothers Famous Brands	GC Resale	\$937.60
Lacey Rentals Inc	GC Rental	\$380.00
Malloy Electric Bearing	Sewer Repairs	\$1,636.00
MC & R Pools Inc	Pool Supplies	\$482.58
Menards Sioux Falls East	GC Repairs	\$173.88
Metro Construction	Water Improvements	\$55,752.45
Midwest Turf & Irrigation	GC Supplies	\$108.99
Modern Woodmen of America	October Premium	\$1,344.92
Mulder Refrigeration Inc	GC Repairs	\$483.77
Palisades Oil Company	Fuel	\$768.78
Performance Press	Various Dept Supplies	\$484.00
Pheasantland Industries	GC Supplies	\$30.24
Pitney Bowes	Various Dept Supplies	\$750.00
Pizza Ranch of SF	GC Resale	\$159.00
Quam & Berglin	Professional Services	\$25,000.00
Reel Sharp	GC Repairs	\$2,000.00
Republic National Distributing Company	GC Resale	\$212.50
SD Department of Revenue	Water Testing	\$209.00
SFC Civil Constructors	Lift Station Project	\$125,268.00
Sioux Falls Humane Society	August Animal Control	\$353.84
Sioux Falls Utilities	August WW Discharge	\$52,184.32
Sioux Valley Energy	Utilities	\$33,753.64
Staples Advantage	Various Dept Supplies	\$303.70
Star Quality Jobsites	Professional Services	\$810.00
Stockwell Engineers	Professional Services	\$112,160.01
Titan Machinery	Street Repairs	\$1,654.73
Titleist	Pro Shop Resale	\$78.90
Turfwerks	GC Repairs	\$432.66
Tyler Technologies	Software Maintenance	\$909.56
Verizon Wireless	Utilities	\$446.27
Wellmark BCBS	October Premium	\$41,122.77
Wirtjes Auto Repair	Street Repairs	\$267.53
Rural Development	Fire Station Bond	\$33,376.00
First National Bank	Bethany Drainage Bond	\$9,653.70
Council	September 22, 2016 Payroll	\$6,729.59
Mayor	September 22, 2016 Payroll	\$1,631.48
City Administration	September 22, 2016 Payroll	\$3,483.82
Planning & Zoning	September 22, 2016 Payroll	\$831.14
Park Advisory Committee	September 22, 2016 Payroll	\$415.55
Deputy Finance Officer	September 22, 2016 Payroll	\$2,357.31
Police	September 22, 2016 Payroll	\$18,968.65
Building Inspections	September 22, 2016 Payroll	\$2,939.12
Traffic Engineer	September 22, 2016 Payroll	\$2,581.63
Street Department	September 22, 2016 Payroll	\$4,123.98
Park Department	September 22, 2016 Payroll	\$4,151.80
Chamber of Commerce	September 22, 2016 Payroll	\$1,470.19

Water Department	September 22, 2016 Payroll	\$6,200.00
Sewer Department	September 22, 2016 Payroll	\$3,455.68
Golf Course Grounds	September 22, 2016 Payroll	\$3,660.73
Golf Course Lounge	September 22, 2016 Payroll	\$4,445.90
Golf Course Pro Shop	September 22, 2016 Payroll	\$6,601.06
Golf Course Community Room	September 22, 2016 Payroll	\$1,472.19
941 Payroll Taxes	September 22, 2016 Payroll	\$24,017.80
Office of Child Support Enforcement	September 22, 2016 Payroll	\$76.15
SD Retirement System Supplemental	September 22, 2016 Payroll	\$862.50
SD Retirement System	September Contribution	\$19,711.96
TASC Flex Plan	September 22, 2016 Payroll	\$1,171.85

Alderman Jones moved Alderman Brooks seconded to approve the consent calendar which contained the following item: a plat of Tract L of Traub’s Addition. Motion carried.

ORDINANCE #535 - RE-ZONE 605 E. ASPEN BOULEVARD

Alderman Hausman moved Alderman Fish seconded to give second reading to Ordinance #535: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 445 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. Justin Oakland, 312 E. Holly Blvd, Brandon, was present for discussion. A roll call vote showed Brooks, Fish, Hausman, Jones and McInerney aye; Hansen nay. Motion carried.

SD DOT CONTRACT - TRANSIT BUS SYSTEM

The Golf Course and Police Committee reports were heard. Discussion was held on the 2017 agreement with the SD DOT for the transit bus system. Alderman Hausman moved Alderman Jones seconded to approve the agreement as presented. Motion carried.

ASPEN PARK STORM SEWER

The Park & Recreation Committee report was heard. Alderman Fish moved Alderman Brooks seconded to approve pay application #2 to First Rate Excavate in the amount of \$79,220.06 for the storm sewer improvements at Aspen Park. Motion carried.

HOCKEY ASSOCIATION - MEMORANDUM OF UNDERSTANDING

It was agreed to delay actions until the October 17, 2016 regular City Council meeting.

2015 AUDIT REPORT

The Administration Committee report was heard. Quam, Berlin & Post, P.C., was present for discussion. Concerns with segregation of duties. Alderman Hansen moved Alderman Brooks seconded to accept the 2015 audit report. Motion carried.

FOOD PANTRY REQUEST

Alderman Jones moved Alderman McInerney seconded to authorize the Brandon Area Food Pantry to use the Golf Course community room for their annual fund-raising dinner on November 18, 2016. Motion carried.

DEAVANSHIRE VILLAGE LOT 18 BLOCK 1

A request was received by the property owner at 608 N. Oak Ridge Road to transfer ownership of Lot 18, Block 1, Deavanshire Village. City currently owns this lot, which is unbuildable. It was the consensus of the Council to move forward with the transfer of ownership.

PUBLIC WORKS - NEW EMPLOYEE

The Street Committee report was heard. Alderman Jones moved Alderwoman Hausman seconded to approve the hire of Jeramie Olson, at \$16.96 per hour (step 1 line 19) for the public works department. Motion carried.

LIFT STATION

The Water & Sewer Committee report was heard. Alderwoman Hansen moved Alderman Jones seconded to approve pay application #2 to SFC Civil Constructors in the amount of \$125,268.00 for the lift station project. Motion carried.

WATER SOURCE IMPROVEMENTS - ASPEN PARK TO MCHARDY PARK

Alderwoman Hansen moved Alderman Jones seconded to approve pay application #7 to Metro Construction, Inc. in the amount of \$55,752.45 for the water source improvements from Aspen Park to McHardy Park. Motion carried.

At 7:06 p.m. Alderwoman Hansen moved Alderman Brooks seconded to go into executive session to discuss land purchase per SDCL 1-25-2. Motion carried. At 7:22 p.m. Mayor Beesley declared the executive session ended.

At 7:22 p.m. on a motion by Alderwoman Hausman seconded by Alderman Jones the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry D. Beesley
Mayor