

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on November 2, 2015 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones and Jon McInerney. Others present were: City Administrator, Bryan H. Read; Police Chief, Dave Kull; Director of Human Resources, Dan Oakland and Public Works Director, Rollie Hoeke. Absent Roger Brooks and Mayor Larry Beesley. Council President Blaine Jones chaired the meeting.

Alderwoman Fish moved Alderwoman Hausman seconded to approve the agenda with changes. Motion carried.

Alderwoman Hansen moved Alderwoman Hausman seconded to approve the minutes of the October 15, 2015 briefing meeting and the October 19, 2015 regular meeting. Motion carried.

Alderman Jones moved Alderman McInerney seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Action Electric	Traffic Repairs	1,887.76
Argus Leader Media	GC Supplies	31.00
Aspen Park Concessions	Insurance Refund	426.87
Avera Medical Group	Professional Services	68.25
Beal Distributing Inc	GC Resale	301.20
Border States Electric	Sewer Improvement	342.74
Brandon Food Pantry	Community Promotions	840.00
Brock White Company	Street Supplies	209.84
Brown Traffic Products	Traffic Supplies	1,060.00
Callaway Golf	Pro Shop Resale	176.36
Cardmember Services	Various Dept Supplies	2,205.02
Century Business Products	Police Supplies	475.00
Cleveland Golf	Pro Shop Resale	111.46
Coffee Cup	Fuel	35.43
Corson Village Sanitary District	October Refund	870.69
Dakota Pump Inc	Sewer Improvement	13,095.45
David Dede Construction	Sidewalk Improvements	3,928.93
Delta Dental of SD	November Premium	2,455.60
Dennis Olson	Travel/Premium	739.54
Diamond Vogel	Street Supplies	202.10
Ecolab Inc	GC Rental	118.30
Ecolab Pest Elimination	GC Supplies	277.57
EnviroMaster Inc	GC Supplies	100.75
Fastenal Company	Various Dept Supplies	399.97
Food Services of America	GC Supplies	566.44
Gear For Sports Inc	Pro Shop Resale	48.50
Grainger	Park Supplies	188.10

HD Supply Waterworks	Water Repairs	858.46
InterLakes Community Action	September Bus Expense	17,521.92
IS Restaurant Design	GC Supplies	88.40
Jensen Electric Inc	Park Improvements	464.99
John Deere Landscapes	GC Repairs	303.78
Lisa Kull	Police Services	40.00
Locators & Supplies Inc	Street Supplies	88.62
Mac's Inc	Street Supplies	25.96
Midwest Turf & Irrigation	GC Repairs	720.21
Minnehaha Community Water Corp	Utilities	49.00
Modern Woodmen of America	November Premium	1,582.38
Mr Appliance	GC Repairs	127.50
Myrl & Roy's Paving	Street Supplies	1,290.64
Neve's Uniforms	Police Supplies	349.50
Newman Traffic Signs	Traffic Supplies	4,817.56
Overhead Door	Govt Bldg Repairs	132.60
Palisades Oil	Fuel	1,427.47
Performance Press	Various Dept Supplies	322.00
Pizza Ranch	GC Resale	68.00
R & L Supply	Park Improvements	1,426.13
RDO Equipment	Street Repairs	1,709.34
Republic National Distributing	GC Resale	91.86
SD Department of Revenue	Water Testing	118.00
Seal Pros Inc	Aspen/Sioux Project	193,811.81
Sioux Falls Two Way Radio	Police Supplies	62.95
Sioux Falls Utilities	September WW Discharge	78,321.99
Sioux Valley Energy	Utilities	32,231.41
Taser International	Police Supplies	107.76
Turfwerks	GC Repairs	6.15
Uncle Ed's Specialty Meats	GC Resale	2,356.00
Verizon Wireless	Utilities	992.65
Wellmark BCBS	November Premium	37,551.01
Zane Swenson	Travel Expense	336.95
Zimco Supply	GC Supplies	310.00
City Administration	October 22, 2015 Payroll	3,385.02
Deputy Finance Officer	October 22, 2015 Payroll	2,159.88
Police	October 22, 2015 Payroll	19,997.95
Building Inspections	October 22, 2015 Payroll	2,828.32
Street Department	October 22, 2015 Payroll	3,626.31
Park Department	October 22, 2015 Payroll	3,267.28
Chamber of Commerce	October 22, 2015 Payroll	1,331.58
Water Department	October 22, 2015 Payroll	6,282.60
Sewer Department	October 22, 2015 Payroll	3,436.30
Golf Course Grounds	October 22, 2015 Payroll	4,193.98
Golf Course Lounge	October 22, 2015 Payroll	2,734.08
Golf Course Pro Shop	October 22, 2015 Payroll	2,985.14
Golf Course Community Room	October 22, 2015 Payroll	1,536.91
941 Payroll Taxes	October 22, 2015 Payroll	19,195.61
Office of Child Support	October 22, 2015 Payroll	76.15
SD Retirement System Supplemental	October 22, 2015 Payroll	550.00

TASC Flex Plan	October 22, 2015 Payroll	1,176.48
SD Retirement System	October Contributions	18,449.34

GOLF COURSE RATE PROPOSAL COMPARISON

The Golf Course Committee report was heard. A comparison was presented for golf rates between Brandon and area courses. Bryan Read will prepare a resolution with some changes, and present at a future meeting.

PROBATIONARY PERIOD - OFFICER ERIK NELSON

The Police Committee report was heard. Chief Dave Kull reported that Officer Erik Nelson has successfully completed his probationary period and recommended that he be placed on full-time status. Alderman Jones moved Alderwoman Fish seconded to approve the full-time hire of Erik Nelson with step increase in salary. Motion carried.

CITY ENGINEER JOB DESCRIPTION

The Park & Recreation and Administration Committee reports were heard. Council reviewed a draft version of the City Engineer job description. Discussion was held and no formal action taken.

SPIRIT OF BRANDON AWARD

Dennis Olson, Finance Officer for the City of Brandon, was recently awarded the Spirit of Brandon Award from the Brandon Community Foundation. Congratulations Dennis!

SIOUX & ASPEN RECONSTRUCTION PROJECT

The Street Committee report was heard. Alderwoman Hausman moved Alderwoman Hansen seconded to approve pay request #12 from Seal Pros, Inc., for the Sioux & Aspen Reconstruction Project in the amount of \$193,811.81. Motion carried.

SIOUX & ASPEN RECONSTRUCTION PROJECT

Alderwoman Hausman moved Alderman McInerney seconded to approve Change Order #3 for the Aspen & Sioux Boulevard Project in the amount of \$5,140.00. Motion carried.

SYLVAN CIRCLE RECONSTRUCTION

Alderwoman Hansen moved Alderwoman Hausman seconded to accept the proposal from Stockwell Engineers for professional services for the 2016 Brandon Park Addition Street Improvements in the amount of \$191,339.00. Motion carried.

WATER LINE MCHARDY PARK WELL

The Water & Sewer Committee report was heard. City has met with the property owner in regards to the raw water line from the McHardy Park well. The City will purchase 60 foot parcel of land, in the amount of \$20,000. The platting process is under way. Alderman Jones moved Alderwoman Hansen seconded to approve the land purchase as stated above. Motion carried.

WATER TOWER CONSTRUCTION

Alderman Hansen moved Alderman Fish seconded to accept the proposal from Stockwell Engineers for the water tower construction, Tasks 2.0 thru 6.0 in the amount of \$430,060.00. Motion carried.

At 6:26 p.m. on a motion by Alderman Hansen seconded by Alderman Hausman the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Blaine Jones
Council President