

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on November 16, 2015 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Attorney, Lisa Marso; City Engineer, Jon Brown, Stockwell Engineers; Police Chief, Dave Kull; Golf Pro, Zane Swenson and Public Works Director, Rollie Hoeke. Absent Roger Brooks.

Alderman Jones moved Alderwoman Hansen seconded to approve the agenda. Motion carried.

Alderwoman Hausman moved Alderwoman Fish seconded to approve the minutes of the October 29, 2015 briefing meeting and the November 2, 2015 regular meeting. Motion carried.

Alderwoman Hausman moved Alderman Jones seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Action Electric	Electric Repairs	5,428.73
AFLAC	November Premium	1,038.63
Alliance Communications	Utilities	2,093.37
Alternative HR Development	Professional Services	2,773.00
Argus Leader Media	Publications	458.40
ATCO International	Park Supplies	105.00
Baldwin Supply Company	Sewer Repairs	1,790.85
Beal Distributing Inc	GC Resale	266.00
Blaine's Service	Police Supplies	138.95
Border States Electric	Electric Supplies	204.05
Borns Group	October Utility Billing	904.46
Brandon Ace Hardware	Various Dept Supplies	1,116.63
Brandon Lumber Company	Various Dept Supplies	479.61
Brown & Saenger	Various Dept Supplies	879.93
BV Area Chamber of Commerce	GC Publication	320.00
BV School District	Fuel	2,880.38
Campbell's Supply	Sewer Supplies	827.70
Century Business Products	Various Dept Supplies	136.17
Chesterman Company	GC Resale	243.70
Concrete Materials	Water Supplies	853.04
Culligan Water Conditioning	GC Utilities	60.00
Dakota Data Shred	Govt Bldg Supplies	55.27
Dakota Fluid Power Inc	Street Repairs	106.07
DENR	Sewer Certificate Exam	20.00
Diamond Vogel	Traffic Supplies	101.05
Ferguson Waterworks	Water Supplies	2,802.50
G & K Services	Various Dept Supplies	891.17
Geotek Engineering & Testing	Aspen Project	1,953.00

Gerry's Concrete Company	Park Improvements	11,241.86
Grainger	Sewer Improvements	151.59
Great Bear Sand	GC Improvements	515.20
Lacey Rentals Inc	Park Rental	400.00
Locators & Supplies	Street Supplies	641.25
Marv's Sanitary Service	Utilities	532.17
Michael Todd & Company	Sewer Supplies	183.31
MidAmerican Energy	Utilities	319.21
MidAmerican Research Chemical	Sewer Supplies	3,050.14
Mills & Miller Inc	Snow Supplies	1,754.55
Myrl & Roy's Paving	Street Supplies	633.88
Norberg Points	Park Supplies	212.25
Oakridge Nursery	Trees	1,044.51
Overhead Door	GC Repairs	144.90
Physio Control	Police Supplies	374.20
Queen City Wholesale	GC Resale	809.42
Reiter Enterprises	GC & Aspen Project Repairs	3,813.00
Sam's Club	GC Supplies	49.88
SD Department of Revenue	October Sales Tax	4,435.16
SD One Call	Utilities	196.00
Sioux Falls Networks	Professional Services	290.00
Star Quality Jobsites	Professional Services	720.00
Sturdevant's Auto Parts	Various Dept Supplies	793.14
Sunshine	Various Dept Supplies	228.69
Superior Seal	Street Repairs	24,900.00
Sure Test	Professional Services	233.60
Tony's Catering	GC Caterings	8,101.25
Tri State Ready Mix	GC Improvements	9,636.00
US Postmaster	October Utility Billing	1,425.99
Vogel Motors	Park Repairs	365.90
Xcel Energy	Utilities	7,351.61
Xtremely Clean	GC Supplies	400.00
First National Bank	Golf Course COP	119,151.87
City Administration	November 5, 2015 Payroll	3,385.02
Deputy Finance Officer	November 5, 2015 Payroll	2,189.98
Police	November 5, 2015 Payroll	18,480.72
Building Inspections	November 5, 2015 Payroll	2,828.32
Street Department	November 5, 2015 Payroll	4,763.27
Park Department	November 5, 2015 Payroll	3,131.62
Chamber of Commerce	November 5, 2015 Payroll	1,331.58
Water Department	November 5, 2015 Payroll	7,157.39
Sewer Department	November 5, 2015 Payroll	3,103.91
Golf Course Grounds	November 5, 2015 Payroll	3,819.57
Golf Course Lounge	November 5, 2015 Payroll	2,112.10
Golf Course Pro Shop	November 5, 2015 Payroll	2,819.15
Golf Course Community Room	November 5, 2015 Payroll	1,171.75
941 Payroll Taxes	November 5, 2015 Payroll	18,495.99
SD Retirement System Supplemental	November 5, 2015 Payroll	562.50
TASC Flex Plan	November 5, 2015 Payroll	1,176.48

BRANDON BASEBALL ASSOCIATION

Chris Brown, board member for Brandon Valley Baseball Association, addressed the Council. The Association currently has 540 kids, ages 5-18, participating in the program. They provide scholarships, recreational leagues and traveling teams to its members and host tournaments in Brandon and Valley Springs. Megan Brown spoke in regards to the financial side of the BVBA. They presented a check on behalf of the BVBA to the City of Brandon in the amount of \$5,000.00 for the purchase of a new scoreboard. The Council expressed their appreciation, and thanked the Baseball Association for the donation.

RESOLUTION #11-15 - 2016 GOLF RATES

The Golf Course Committee report was heard. Alderman McInerney moved Alderman Jones seconded to approve Resolution #11-15, setting the 2016 golf rates. A roll call vote showed Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #11-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRANDON, SOUTH DAKOTA, ESTABLISHING CATEGORIES, DEFINITIONS AND FEES FOR THE BRANDON MUNICIPAL GOLF COURSE FOR THE YEAR 2016.

WHEREAS, SDCL 9-38-6 allows municipalities to establish, maintain, and operate athletic facilities such as golf courses as part of the park system of such municipality, and to charge fees for the use thereof; and

WHEREAS, the City of Brandon has established the Brandon Municipal Golf Course;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brandon, South Dakota do hereby approve the following rates: *(all rates are subject to sales tax)*.

Section 1: Annual Pass Categories and Definitions

- A. Youth ----- Any person who is eighteen (18) years of age or younger on January 1, of the golfing year.
- B. College ----- Any person who is nineteen (19) years of age on January 1, of the golfing year and no older than 25 as of January 1, of the golfing year and can produce a valid student ID.
- C. Adult ----- Any person who is nineteen (19) years of age or older on January 1, of the golfing year.
- D. Senior ----- Any person who is sixty (60) years of age or older on January 1, of the golfing year.
- E. Married Couple -- Husband and wife (adult or senior).
- F. Family ----- Husband/Wife and children classified as youths.
- G. Elderly ----- Any person who is eighty (80) years of age or older on January 1, of the golfing year.

Section 2: Annual Pass Fees

Annual passes are sold, at the same price during the golfing year without regard to which point in the season the pass is purchased. Annual passes are not refundable and have no restrictions as to the amount of play. Annual passes are valid from March 1, 2016 until November 30, 2016.

Youth -----	\$212.62	Season pass holders may play anytime Monday, Tuesday, Wednesday and Friday, Thursday before noon and after 3:00 p.m. on weekends and holidays, (they may play before 3:00 p.m. if accompanied by an adult and approved through the pro shop).
College (all play) --	\$498.36	
Adult (all play) ----	\$763.32	
Adult (week day) --	\$592.29	(excludes Saturdays, Sundays and holidays).
Senior (all play) ----	\$649.88	
Senior (week day) -	\$523.60	(excludes Saturdays, Sundays and holidays).
Sr. Couple (all play)	\$934.58	(both must qualify as seniors).
Married Couples (all play) -	\$934.58	
Family - (all play) -	\$1,238.32	
Elderly -----	\$194.96	(70% discount on Senior rate).

Resident Discount: Residents that reside within the limits of the City of Brandon (“Residents”) will be given an additional ten percent (10%) discount to the Annual Season Pass Fees and Annual Cart Lease Fees.

Early Purchase Discount: An Early Purchase Discount for the purchase of a 2016 Annual Season Pass and Annual Cart Lease Fee will be applied at ten percent (10%) if the Annual Season Pass and Annual Cart Lease Fee is purchased in November or December of 2015. For Residents, this Early Purchase Discount rate will be applied to the subtotal after the Resident Discount has been applied.

Section 3: Green Fees

<u>PLAY</u>	<u>WEEK-DAY</u>	<u>SATURDAY/SUNDAY/HOLIDAYS</u>
9 holes	\$17.76	\$21.03 (9 hole play only after 2:30 p.m.)
18 holes	\$27.10	\$30.37

Section 4: Punch Cards for Golf

Punch Cards are for twelve rounds (punches) and are sold during the golfing year without regard to which point in the season the card is purchased. Punch Cards are not transferable to the following year, they are not refundable. Punch Cards cannot be

applied toward outings or groups of five or more. All punch cards expire at the end of the golfing season. There are no restrictions as to how many punch cards may be purchased.

9 Hole Card:	Card #1: 12 rounds - \$177.57	(12 rounds for price of 10)
18 Hole Card:	Card #1: 12 rounds - \$271.03	(12 rounds for price of 10)

Section 5: Gas Carts: Half cart rental fee.

9 Holes	\$ 9.91 per person
18 Holes	\$16.51 per person
Trail Fee	\$10.75 per cart (\$192.06 per season)

Half cart annual lease per person (all time): \$562.74 per year, subject to availability.
(Passengers must pay a half cart rental fee).

Half cart annual lease per person (week day): \$490.09 per year, subject to availability.
(Passengers must pay a half cart rental fee).

Couple cart annual lease (all time): \$852.12 per year, subject to availability. (Passengers other than couples must pay a half cart rental fee).

Section 6: Pull Carts, rental fee:

\$2.83 per round

Section 7: Range fees:

Range balls: \$5.84 per bag.

Unlimited Annual Range Ball Pass:

Adult	\$198.60
Youth	\$113.32
Family	\$312.15

Dated this 16th day of November, 2015.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

HUMANE SOCIETY CONTRACT

The Police Committee report was heard. Alderman Jones moved Alderman McInerney seconded to approve the Animal Control Agreement for the year 2016 from the Sioux Falls Area Humane Society. Motion carried.

SUNRISE ESTATES ADDITION, LAND DONATION

The Park & Recreation Committee report was heard. Discussion was held on a possible land donation, from TB&J to the City of Brandon. The land is located in Sunrise Estates Addition, a portion would be used for a bike trail. No formal action was taken.

CHRISTMAS PARADE ROUTE

Alderman Hausman moved Alderman Fish seconded to approve the route for the 2015 Christmas Parade, to be held on Saturday, November 28, 2015. The parade will start at Brandon City Hall, north on Main Avenue, and east on Holly Boulevard to the Chamber of Commerce office. Motion carried.

RESOLUTION #12-15 - SIOUX FALLS LIFT STATION PROJECT

The Street and Water & Sewer Committee reports were heard. Alderman Hansen moved Alderman Fish seconded to approve Resolution #12-15 for the Sioux Falls Lift Station Project, not to exceed \$2,600,000.00. A roll call vote showed Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #12-15

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Brandon, South Dakota, (the "City") has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to Sioux Falls Lift Station (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared, and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the Brandon City Council as follows:

1. The City hereby approves the submission of an Application for financial assistance in the amount not to exceed \$2,600,000.00 to the South Dakota Board of Water and Natural Resources for the Project.
2. The City Administrator is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The City Administrator is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Dated this 16th day of November, 2015.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

RESOLUTION #13-15 - INTENT TO REIMBURSE FUNDS

Alderwoman Hansen moved Alderwoman Fish seconded to approve Resolution #13-15, intent to reimburse funds for the 2016 Sioux Falls Lift Station Project. A roll call vote showed Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #13-15

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND ISSUE

WHEREAS, City of Brandon intends to reimburse expenditures associated with the 2016 Sioux Falls Pump Station Project (the "Project"); and

WHEREAS, the City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$2,600,000; and

WHEREAS, an official declaration of intent must be made prior to the date on which and expenditure is paid.

NOW THEREFORE, BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$2,600,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Dated this 16th day of November, 2015.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

RESOLUTION #14-15 - 2017 WATER TOWER PROJECT

Alderwoman Hansen moved Alderwoman Fish seconded to approve Resolution #14-15, 2017 Water Tower Project. A roll call vote showed Fish, Hansen, Hausman, Jones and McInerney aye. Motion carried.

RESOLUTION #14-15

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND ISSUE.

WHEREAS, City of Brandon intends to reimburse expenditures associated with the 2017 Water Tower Project (the “Project”); and

WHEREAS, the City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$7,585,000; and

WHEREAS, an official declaration of intent must be made prior to the date on which and expenditure is paid.

NOW THEREFORE, BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$7,585,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Dated this 16th day of November, 2015.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

At 6:46 p.m. Alderwoman Hansen moved Alderman Jones seconded to go into executive session to consult with the City Attorney. Motion carried. At 6:52 p.m. Mayor Beesley declared the executive session ended.

At 6:53 p.m. on a motion by Alderman Jones seconded by Alderwoman Hausman the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry Beesley
Mayor