

**MINUTES
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on November 19, 2015 at the Brandon City Council Chambers.

Roll call was taken. Members present were Chairman Chuck Parsons, Commissioners Paul Bosch, Brian Heidbrink and Tim Jorgenson. Also present were City Building Official Paul Clarke and City Administrator Bryan Read. Absent were Commissioners Todd Stone and Linda Weber, and Mayor Larry Beesley.

Commissioner Parsons moved Commissioner Bosch seconded to approve the agenda as amended. Motion carried.

Commissioner Jorgenson moved Commissioner Bosch seconded to approve the consent calendar which contained the following items: a plat of The Bluffs Addition Lot 2A Block 9; a plat of Burkman Industrial Park 2nd Addition Lots B & C of Lot 5 in Tract 4; a plat of Country Club Heights 2nd Addition Lot 1A Block 5 and a plat of Westview Estates Lots 5, 9 & 12 Block 4. Motion carried.

Commissioner Heidbrink moved Commissioner Jorgenson seconded to approve the minutes of the October 15, 2015 regular meeting. Motion carried.

A Conditional Use Application was presented for 112 E. Holly Blvd. Applicant Josh Holdinghausen was present for discussion. Josh is opening a Marco's Pizza at 112 E. Holly Blvd. and is applying for a Conditional Use to serve On Sale alcoholic beverages (malt beverage & wine). Would account for 3-10% of sales. Commissioner Parsons moved Commissioner Heidbrink seconded to approve the application for On Sale alcoholic beverages (malt beverage & wine). Motion carried.

A Conditional Use Application was presented for 221 N, Splitrock Blvd., by Lamar Outdoor. Marty Jacobson and Corey Andle, Lamar Outdoor, were present for discussion. Applicants are requesting to place an off-premise sign on the property located at 221 N. Splitrock Blvd. City Ordinance #15-8-1 states off-premise signs require a Conditional Use in a General Business Zone. Lighting concerns were discussed, as the location is across from residential zoned properties.. Commissioner Bosch moved Commissioner Jorgenson seconded to approve the Conditional Use as presented. Motion carried.

A Conditional Use Application was presented for 1001 N, Splitrock Blvd., by Lamar Outdoor. Marty Jacobson and Corey Andle, Lamar Outdoor, were present for discussion. Applicants are requesting to place an off-premise sign on the property located at 1001 N. Splitrock Blvd. City Ordinance #15-10-1 states off-premise signs require a Conditional Use in a Heavy Industrial Zone. Commissioner Jorgenson moved Commissioner Heidbrink seconded to approve the Conditional Use as presented, with the condition that it does not interfere or block the City of Brandon welcome sign. Motion carried.

Building permits for October were presented: #20150317 - #20150368. No action required.

Discussion was held on the current Sign Ordinance #15-12-6. Concerns with off-premise signs maximum size of 200 sq. ft., and locations close to residential zones, distance between signs.

At 7:37 p.m. having no further business, Commissioner Parsons moved Commissioner Bosch seconded to adjourn the Planning & Zoning meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Recording Clerk

Bryan Read
City Administrator