

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on December 21, 2015 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Engineer, Paul Sanow, Stockwell Engineers; Police Chief, Dave Kull; and Public Works Director, Rollie Hoeke. Absent was Jon McInerney.

Alderman Jones moved Alderman Brooks seconded to approve the agenda. Motion carried.

Alderwoman Hausman moved Alderwoman Fish seconded to approve the minutes of the December 3, 2015 briefing meeting and the December 7, 2015 regular meeting. Motion carried.

Alderman Jones moved Alderwoman Hausman seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AFLAC	December Premiums	1,038.63
Allied Oil & Tire Company	Street Supplies	912.09
Alternative HR Development	Professional Services	2,574.00
Argus Leader Media	Publications/GC advertising	3,315.25
Border States Electric	Water Repairs	42.64
Borns Group	Water Billing	895.29
Brandon Body Shop	Park Improvements	240
Brandon Golf Course	Draft Refund	487.9
Brandon Volunteer Fire Dept	Contribution	90,359.50
Brock White Company	Street Supplies	159.36
Builders Supply Company	Park Improvements	1,235.00
C&R Supply Inc	Snow Removal Repairs	7.76
Campbell's Supply	Park Supplies	470.96
Century Business Products	Various Dept Supplies	180.3
Champion Tree Service	Tree Trimming	3,697.50
Concrete Materials	Snow Removal Supplies	1,767.20
Culligan Water Conditioning	Utilities	120.9
Dakota Fluid Power Inc	Street Repairs	107.88
Dakota Pump & Control	Water Repairs	545
Delta Dental of SD	December Premiums	2,532.60
Design Solutions & Integration	Water Repairs	13,980.00
Diesel Machinery Inc	Snow Removal Supplies	5,972.68
DirecTV	Utilities	44.51
Ecolab Inc	GC Rental	118.3
Ferguson Waterworks	Water Supplies	402.12
Fleetpride Inc	Water Supplies	134
G & K Services	Various Dept Supplies	860.85
Galls	Police Supplies	200

Grainger	Water/Sewer Repairs	314.87
Hach Company	Water Supplies	994.03
Hydro Klean	Sewer Repairs	2,044.03
Interlakes Community Action	November Transit Expense	8,063.97
Jaycox Implement Inc	Park Equipment	9,500.00
Linda Weber	Community Promo Supplies	100
Locators & Supplies Inc	Snow Removal Supplies	300.87
Main Ideas	GC website hosting	239.4
Marv's Sanitary Service	Utilities	2,039.17
Metro Communications	PSAP Service Fee	11,274.25
MidAmerican Energy	Utilities	909.33
Mills & Miller	Snow Removal Supplies	1,652.49
Modern Woodmen of America	December Premiums	1,582.38
Newman Traffic Signs	Traffic Supplies	1,850.70
North American Truck & Trailer	Snow Removal Supplies	888
Northern Escrow Inc	Sylvan Cir Project Final	2,317.56
Northern Truck Equip	Snow Removal Supplies	1,052.96
Oakridge Nursery	Community Promo Supplies	264
Oasis Inn	Travel Expense	118.68
Palisades Oil Inc	Fuel	1,095.71
Palisades Propane Inc	Utilities	319.6
Parker Automotive	Park Repairs	744.44
Performance Press	Various Dept Supplies	114
PING	Pro Shop Resale	121.66
R-Signs	Community Promo Supplies	150
Sam's Club	GC Resale	77.06
Seals Pros	Aspen/Sioux Project	24,855.32
SD Department of Revenue	November Sales Tax	3,999.43
SD One Call	Utilities	97.44
SDWWA	Water Dues	20
Sigler Fire Equipment	GC Supplies	12
Sioux Falls Humane Society	November Animal Control	619.45
Sioux Falls Networks	Professional Services	290
Staples Advantage	Govt Bldg Supplies	48.35
Star Quality Jobsites	Professional Services	360
Stockwell Engineers	Professional Services	57,995.63
Taylor Made Golf Company	Pro Shop Resale	511.31
Thomson West	City Admin Supplies	92.25
Titleist	Pro Shop Resale	117.35
Tri-State Garage Door	Transit Bus Repairs	205
US Postmaster	Water Billing	1,411.52
VFW Post 4726	Sr. Citizens Contribution	1,500.00
Wellmark BCBS	December Premiums	40,295.69
Xcel Energy	Utilities	7,547.67
Zimco Supply	GC Supplies	1,428.00
City Administration	December 3, 2015 Payroll	3,385.02
Deputy Finance Officer	December 3, 2015 Payroll	2,159.89
Police	December 3, 2015 Payroll	18,916.15
Building Inspections	December 3, 2015 Payroll	2,828.32
Street Department	December 3, 2015 Payroll	5,760.82

Park Department	December 3, 2015 Payroll	2,454.81
Chamber of Commerce	December 3, 2015 Payroll	1,331.58
Water Department	December 3, 2015 Payroll	6,939.75
Sewer Department	December 3, 2015 Payroll	3,519.67
Golf Course Grounds	December 3, 2015 Payroll	1,935.50
Golf Course Lounge	December 3, 2015 Payroll	1,319.12
Golf Course Pro Shop	December 3, 2015 Payroll	2,162.34
Golf Course Community Room	December 3, 2015 Payroll	712.39
941 Payroll Taxes	December 3, 2015 Payroll	18,218.92
Office of Child Support	December 3, 2015 Payroll	76.15
SD Retirement System Supplemental	December 3, 2015 Payroll	562.5
TASC Flex Plan	December 3, 2015 Payroll	1,176.48
Direct Pay Reimbursement	Direct Pay Reimbursement	2,782.16

Alderman Brooks moved Alderwoman Fish seconded to approve the consent calendar which contained the following item: a plat of Tract 1, Ode's Second Addition. Motion carried.

GOLF PRO CONTRACT FOR 2016 - GOLF COURSE

The Golf Course Committee report was heard. A salary contract for the Golf Pro at the Brandon Municipal Golf Course was reviewed. Alderwoman Hausman moved Alderman Brooks seconded to approve the Golf Pro contract for 2016. Motion carried.

EVENTS COORDINATOR CONTRACT 2016 - GOLF COURSE

A salary contract for the Events Coordinator at the Brandon Municipal Golf Course was reviewed. Alderwoman Hausman moved Alderman Brooks seconded to approve the Events Coordinator contract for 2016. Motion carried.

MOWER QUOTES

The Police and Park & Recreation Committee reports were heard. One quote was received for a new mower for the Parks Department. Alderwoman Fish moved Alderman Jones seconded to accept the quote from Jaycox Implement, Inc. in the amount of \$9,500.00, with trade, for a zero turn mower. Motion carried.

<u>Company</u>	<u>Price</u>
Jaycox Implement, Inc., Luverne, MN	\$20,500.00, less trade of \$11,000.00

LAND DONATION, SUNRISE ESTATES ADDITION

Alderwoman Fish moved Alderwoman Hausman seconded to accept the land donation from TB&J, legally described as Lot 6, Block 10, Sunrise Estates Addition, following the preparation of a gifting agreement. Motion carried.

PICKUP & PLOW QUOTE

Alderwoman Fish moved Alderwoman Hansen seconded to approve the State Bid from Billion Automotive for a Chevrolet Silverado 3/4 ton 4X4 pickup with added spray in bed liner and a

snow plow mounting kit for \$28,360.00 and snow plow from Northern Truck Equipment Corp. for \$5690.00. Motion carried.

STONE RIDGE ESTATES ADDITION - PARK LAND ACQUISITION

Alderman Fish moved Alderman Jones seconded to purchase two lots in Stone Ridge Estates Addition for the future development of a neighborhood park, with the purchase price is \$90,000.00. Motion carried.

GARBAGE HAULERS LICENSE RENEWAL FOR 2016

The Administration Committee report was heard. Alderman Hansen moved Alderman Brooks seconded to approve the following Garbage Hauler License renewal for 2016. Motion carried.

Waste Management  
2221 E. Rice Street  
Sioux Falls, SD 57103

SEWER CLEANING LICENSE RENEWAL FOR 2016

Alderman Hansen moved Alderman Brooks seconded to approve the following Sewer Cleaning License for 2016. Motion carried.

Jones Plumbing & Drain Service, Inc.  
26796 Country Acre Drive  
Sioux Falls, SD 57106

RESOLUTION #15-15 - MOVE CONTINGENCY FUNDS

Alderman Hansen moved Alderman Hausman seconded to approve Resolution #15-15, transferring contingency funds. A roll call vote showed Brooks, Fish, Hansen, Hausman and Jones voting aye. Motion carried.

**RESOLUTION #15-15**

WHEREAS, the City of Brandon prepares and approves a budget each September for the following calendar year; and

WHEREAS, the budget for 2015 contains a contingency fund of \$62,500.00 that can be transferred to any general fund account by resolution of the City Council.

THEREFORE LET IT BE RESOLVED, that the following amounts be transferred from 101-4115-51000 Contingency to:

Animal Ctrl	101-4412-42200	Professional Services,.....	\$ 1,500.00
Paved Streets	101-4312-42510	Repairs,.....	\$ 25,000.00

Dated this 21<sup>st</sup> day of December 2015.

ATTEST:

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Larry D. Beesley  
Mayor

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Dennis E. Olson  
Municipal Finance Officer

(SEAL)

STREET SWEEPER PURCHASE

The Street Committee report was heard. Alderwoman Hausman moved Alderman Brooks seconded to accept the bid from Sanitation Products, Inc. in the amount of \$177,873.00, for a Elgin Pelican NP Sweeper. Motion carried.

<u>Company</u>	<u>Price</u>
Sanitation Products, Inc., Sioux Falls, SD	\$177,873.00

SIOUX & ASPEN RECONSTRUCTION PROJECT

Alderwoman Hausman moved Alderwoman Fish seconded to approve pay request #13 from Seal Pros, Inc., for the Sioux & Aspen Reconstruction Project in the amount of \$24,855.32. Motion carried.

SYLVAN CIRCLE RECONSTRUCTION PROJECT

Alderwoman Hausman moved Alderman Brooks seconded to approve pay request #7 and final from Schenk Industries, LLC., for the Sylvan Circle Reconstruction Project in the amount of \$2,317.56. Motion carried.

The Water & Sewer Committee report was hard.

At 6:33 p.m. Alderwoman Hausman moved Alderman Jones seconded to go into executive session to consult with the City Attorney on pending litigation, per SDCL 1-25-2(3): Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. Motion carried. At 6:47 p.m. Mayor Beesley declared the executive session ended.

At 6:48 p.m. on a motion by Alderman Jones seconded by Alderwoman Hausman the meeting was adjourned.

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Melissa Labahn  
Municipal Recording Clerk

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Larry Beesley  
Mayor