

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on December 7, 2015 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Attorney, Lisa Marso; City Engineer, Paul Sanow, Stockwell Engineers; Police Chief, Dave Kull; and Public Works Director, Rollie Hoeke.

Alderman Jones moved Alderwoman Hausman seconded to approve the agenda. Motion carried.

Alderman Brooks moved Alderwoman Hausman seconded to approve the minutes of the November 12, 2015 briefing meeting and the November 16, 2015 regular meeting. Motion carried.

Alderman Jones moved Alderwoman Fish seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Advertising Arts Inc	Police Supplies	337.08
Alliance Communications	Utilities	2,087.24
Allied Oil & Tire Company	Street Repairs	2,758.32
Argus Leader Media	GC Supplies	31.98
Batteries Plus	Police Supplies	51.90
Beal Distributing Inc	GC Resale	74.25
Blaine's Service	Various Dept Supplies	166.15
Boyce Law Firm	October Attorney Fee	6,540.31
Boyer Trucks	Street Repairs	472.95
Brandon Ace Hardware	Various Dept Supplies	764.58
Brandon Golf Course	November Refund	488.08
Brandon Lumber Company	Various Dept Supplies	2,109.77
Brandon Pharmacy	Professional Services	325.00
Brown & Saenger	Various Dept Supplies	1,581.34
Butler Machinery Company	Street Supplies	185.60
BV Chamber of Commerce	Community Promo Supplies	131.00
BV School District	Fuel	2,874.72
C & R Supply Inc	Street Repairs	208.56
Campbell's Supply	Sewer Supplies	89.43
Cardmember Services	Various Dept Supplies	2,684.39
Chris Stewart	Mailbox Refund	65.95
City of Sioux Falls	SDC Charges	351,952.02
Coffee Cup	Fuel	20.75
Constant Rock Art	GC Improvements	16.00
Corson Village Sanitary District	November Refund	868.14
Dakota Beverage	GC Resale	67.25
Dakota Fluid Power Inc	Street Supplies	74.09

Dakota Pump Inc	Sewer Repairs	2,726.76
Dale Kerber	Travel Expense	22.50
Dalyce Clow	Police Supplies	324.00
David Dede Construction	Street Improvements	1,173.58
Dennis Olson	December Premium/Travel	616.16
Dex Media	GC Publications	57.00
DirecTV	Utilities	39.51
Donovan Carpenter	Travel Expense	22.50
DPC Industries Inc	Water Supplies	525.00
Ecolab Inc	GC Rental	118.30
EnviroMaster Inc	GC Supplies	63.00
Fastenal Company	Various Dept Supplies	347.25
G & K Supreme Auto	GC Supplies	160.81
Galls	Police Supplies	195.66
Geotek Engineering	Project Testing	4,438.25
Hawkins Water Treatment	Water Supplies	2,910.79
HD Supply Waterworks	Water Repairs	72.86
InterLakes Community Action	October Bus Expense	9,782.32
Iowa League of Cities	Advertising	65.00
JD's House of Trophies	Community Promo Supplies	66.75
Jerry's Excavating Inc	Park Improvements	2,200.00
KB Sprinklers	Aspen/Sioux Project	553.52
Lacey Construction	Govt Bldg Repairs	408.00
Lacey Rentals Inc	Park Rental	200.00
Larry Bixby	Travel Expense	86.64
Locators & Supplies Inc	Sewer Supplies	123.93
Manley Tire & Oil Service	Park Supplies	555.52
Matt Parrott & Sons	Water Supplies	430.15
MD Engraving	GC Supplies	379.85
Menards Sioux Falls	Community Promo Supplies	303.76
Mills & Miller	Snow Supplies	1,647.45
Minnehaha Community Water Corp	Utilities	42.50
Modern Woodmen of America	Employee Start up	25.00
Mulder Refrigeration ink	GC Repairs	968.67
Myrl & Roy's Paving	Street Supplies	260.52
Neve's Uniforms	Police Supplies	136.90
Newman Traffic Signs	Traffic Supplies	95.96
Northern Truck Equip	Snow Repairs	199.10
Palisades Oil Company	Fuel	3,010.73
Palisades Propane Inc	Utilities	373.21
PING	Pro Shop Resale	141.88
Pizza Ranch of SF	GC Resale	68.50
Pressure Washer Specialist	Park Repairs	135.49
R & L Supply	Water Supplies	65.98
Sanitation Products	Street Repairs	284.92
SD Department of Health	GC License	275.00
SD Department of Revenue	Water Testing	317.00
Sheehan Mack Sales	Street Supplies	319.35
Sioux Falls Humane Society	October Animal Control	194.10
Sioux Falls Utilities	October WW Discharge	54,565.24

Sioux Valley Energy	Utilities	30,336.75
Staples Advantage	Various Dept Supplies	185.43
State of SD	Notary Renewal	30.00
Stockwell Engineers	Professional Services	59,263.37
Sturdevant's Auto Parts	Various Dept Supplies	1,174.66
Sunny Radio	GC Advertising	500.00
Sunshine	Various Dept Supplies	250.68
Sure Test	Professional Services	96.80
Titlelist	Pro Shop Resale	588.56
Tony's Catering	GC Caters	1,990.00
Turfwerks	GC Repairs	93.78
USGA	Annual Membership	110.00
Verizon Wireless	Utilities	1,067.63
Vogel Motors	Police Repairs	99.00
Young Broadcasting of SF	Police Advertising	109.00
Zimco Supply Company	GC Supplies	17,400.00
City Administration	November 19, 2015 Payroll	3,385.02
Deputy Finance Officer	November 19, 2015 Payroll	2,159.89
Police	November 19, 2015 Payroll	18,324.00
Building Inspections	November 19, 2015 Payroll	2,828.32
Street Department	November 19, 2015 Payroll	5,187.49
Park Department	November 19, 2015 Payroll	2,780.82
Chamber of Commerce	November 19, 2015 Payroll	1,331.58
Water Department	November 19, 2015 Payroll	6,704.44
Sewer Department	November 19, 2015 Payroll	2,742.44
Golf Course Grounds	November 19, 2015 Payroll	3,155.91
Golf Course Lounge	November 19, 2015 Payroll	2,074.83
Golf Course Pro Shop	November 19, 2015 Payroll	2,462.72
Golf Course Community Room	November 19, 2015 Payroll	1,211.02
941 Payroll Taxes	November 19, 2015 Payroll	17,930.86
Office of Child Support	November 19, 2015 Payroll	76.15
SD Retirement System Supplemental	November 19, 2015 Payroll	562.50
TASC Flex Plan	November 19, 2015 Payroll	1,176.48
SD Retirement System	November Contributions	18,411.54

Alderman Brooks moved Alderman Jones seconded to approve the consent calendar which contained the following items: a plat of Lot 2A, Block 9, The Bluffs Addition; a plat of Lots B & C of Lot 5 in Tract 4, Burkman Industrial Park 2nd Addition; a plat of Lot 1A, Block 5, Country Club Heights 2nd Addition; and a plat of Lots 5, 9 & 12, Block 4, Westview Estates Motion carried.

#### REVIEW 2016 LIQUOR LICENSE APPLICATIONS

A public hearing was held, as advertised, to review the 2016 Liquor License Application Renewals. Art French, Gas Stop/Holiday, was present for discussion. Mr. French discussed a failure they had this year with an age restricted product sale. Alderman Jones moved Alderwoman Hansen seconded to approve the following liquor license application renewals for 2016. Motion carried.

Brandon Liquor, Inc. Sunshine Foods 117 N. Splitrock Boulevard Brandon, SD 57005-0527	Package (Off-Sale) Liquor
Brandon Spirits Acquisition Inc Brandon Spirits 228 E. Holly Boulevard Brandon, SD 57005	Package (Off-Sale) Liquor
Brandon Steakhouse Inc. Brandon Steakhouse 1308 Rushmore Drive Brandon, SD 57005-1616	Package (Off-Sale) Liquor
Brandon Steakhouse, Inc. Brandon Steakhouse 1308 Rushmore Drive Brandon, SD 57005-1616	Retail (On-Sale) Liquor Including Sunday On-Sale
VFW Post 4726 Three Rivers VFW #4726 321 Main Ave. Brandon, SD 57005-1134	Retail (On-Sale) Liquor Including Sunday On-Sale
MDF, Inc. 212 - The Boiling Point 328 S. Splitrock Blvd. Brandon, SD 57005-1654	Retail (On-Sale) Liquor Including Sunday On-Sale
MFDD, Inc Double D Saloon 325 Main Avenue Brandon, SD 57005-1134	Retail (On-Sale) Liquor Including Sunday On-Sale
DH Ventures Inc Tailgators Bar & Grill 1013 N. Splitrock Boulevard Brandon, SD 57005	Retail (On-Sale) Liquor Including Sunday On-Sale
Dolgen Midwest LLC Dollar General Store #15413 124 E Holly Blvd Brandon, SD 57005	Retail (On-Off Sale) Wine
BRV, LLC Holiday Inn Express & Suites 1103 N. Splitrock Boulevard Brandon, SD 57005	Retail (On-Sale) Liquor Convention License Including Sunday On-Sale

Brandon Cup, Inc. Retail (On/Off Sale) Wine  
Coffee Cup C Store  
1009 N. Splitrock Blvd  
Brandon, SD 57005

I-90 Fuel Services Inc Package (Off- Sale) Liquor  
The Gas Stop #103  
920 N Splitrock Blvd  
Brandon, SD 57005

Brandon Gas & Goodies Inc Package (Off-Sale) Liquor  
Brandon 1<sup>st</sup> Stop  
600 N Splitrock Blvd  
Brandon, SD 57005

City of Brandon Retail (On-Sale) Liquor  
Golf Course Concessions Including Sunday On-Sale  
2100 Aspen Boulevard  
Brandon, SD 57005-0095

City of Brandon Package (Off-Sale) Liquor  
Golf Course Concessions  
2100 Aspen Boulevard  
Brandon, SD 57005-0095

ON-OFF SALE WINE & MALT BEVERAGE LICENSE APPLICATION - 112 E. HOLLY BOULEVARD

A public hearing was held, as advertised, to consider an On-Off Sale Wine & On-Off Sale Malt Beverage license application for Marco's Pizza at 112 E. Holly Boulevard. Alderwoman Fish moved Alderman McInerney seconded to approve both the On-Off Sale Wine & On-Off Sale Malt Beverage license for Marco's Pizza at 112 E. Holly Blvd. Motion carried.

RESOLUTION #12-15

Janice Gravning, SECOG, was present to discuss Resolution #12-15. She stated that the City, with SECOG's assistance, will be submitting an application to the Department of Environment & Natural Resources (DENR) for a \$2,598,400.00 Clean Water State Revolving Fund (CW-SRF) Loan for the Lift Station Project.

The interest rate for the loan is 3% for a 20 year term. The annual payment for the \$2,598,400.00 Clean Water State Revolving Fund (CW-SRF) Loan would be \$143,243.00. The City is pledging to repay this loan using project surcharge revenue.

For the Clean Water SRF Loan there is no grant or principal forgiveness awarded for the project so there needs to be a \$4.47 project service charge for each user.

Alderwoman Hansen moved Alderman Jones seconded to reaffirm Resolution #12-16. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

**RESOLUTION #12-15**

**RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.**

**WHEREAS**, the City of Brandon, South Dakota, (the "City") has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to Sioux Falls Lift Station (the "Project"); and

**WHEREAS**, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared, and

**WHEREAS**, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City to certify and sign payment requests in the event financial assistance is awarded for the Project,

**NOW THEREFORE BE IT RESOLVED** by the Brandon City Council as follows:

1. The City hereby approves the submission of an Application for financial assistance in the amount not to exceed \$2,600,000.00 to the South Dakota Board of Water and Natural Resources for the Project.
2. The City Administrator is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The City Administrator is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Dated this 16<sup>th</sup> day of November, 2015.

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Larry D. Beesley  
Mayor

ATTEST:

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Dennis E. Olson  
Municipal Finance Officer

(SEAL)

2016 FIRE SERVICES CONTRACT WITH BRANDON VOLUNTEER FIRE DEPARTMENT

The Golf Course and Police Committee reports were heard. Alderwoman Hansen moved Alderman Brooks seconded to approve the 2016 Fire Services Contract with the Brandon Volunteer Fire Department. Motion carried.

GARBAGE HAULERS LICENSE RENEWALS FOR 2016

The Park & Recreation and Administration Committee reports were heard. Alderman Jones moved Alderman Brooks seconded to approve the following Garbage Haulers License renewals for 2016. Motion carried.

A-OK SANITARY SERVICE

1509 E. Dike Street  
PO Box 84912 (57118)  
Sioux Falls, SD 57104  
605-331-1103

BOLTE'S SUNRISE SANITARY SERVICE

P.O. Box 7 - 47026 Boondocks Court  
Worthing, SD 57077  
605-361-7936

D & C SOLID WASTE SERVICES

P. O. Box 84722  
Sioux Falls, SD 57118  
605-339-3853

MARV'S SANITARY SERVICE

P.O. Box 733 - 816 E. Redwood Blvd.  
Brandon, SD 57005  
605-582-6766

NOVAK SANITARY SERVICE

5000 W. 8<sup>TH</sup> Street  
Sioux Falls, SD 57107  
605-338-7126

RBS SANITATION, INC.

46914 Austin Street  
Tea, SD 57064

605-647-5371

SIOUX FALLS SANITATION  
P.O. Box 88514  
Sioux Falls, SD 57109  
605-338-8055

SEWER CLEANING LICENSE RENEWALS FOR 2016

Alderman Jones moved Alderman Brooks seconded to approve the following Sewer Cleaning Licenses for 2016. Motion carried.

Hander Plumbing & Heating  
2407 W. 5<sup>th</sup> Street  
Sioux Falls, SD 57104  
339-9633  
Roto-Rooter  
901 East 52nd Street North  
P.O. Box 623 (57101)  
Sioux Falls, SD 57104  
605-336-8505

MOVING PERMIT APPLICATION FOR 904 S. SIOUX BOULEVARD.

Alderman Jones moved Alderwoman Hausman seconded to approve the moving permit applications for 2 buildings to be moved off the property located at 904 S. Sioux Boulevard. Motion carried.

The Street and Water & Sewer Committee reports were heard.

At 6:28 p.m. Alderwoman Hausman moved Alderman Brooks seconded to go into executive session to consult with the City Attorney per SDCL 1-25-2(3): Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. Motion carried. At 6:45 p.m. Mayor Beesley declared the executive session ended.

At 6:46 p.m. on a motion by Alderman Jones seconded by Alderwoman Hausman the meeting was adjourned.

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Melissa Labahn  
Municipal Recording Clerk

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Larry Beesley  
Mayor