

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on February 1, 2016 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Roger Brooks, Barb Fish, Mindy Hansen, Jo Hausman, Blaine Jones, Jon McInerney and Mayor Larry Beesley. Others present were: City Administrator, Bryan H. Read; City Finance Officer, Dennis Olson; City Attorney, Lisa Marso; City Engineer, Paul Sanow, Stockwell Engineers; Police Chief, Dave Kull; Director of Human Resources, Dan Oakland; Park Superintendent, Devin Coughlin; and Public Works Director, Rollie Hoeke.

Alderman Hansen moved Alderman Jones seconded to approve the agenda. Motion carried.

Alderman Hausman moved Alderman Fish seconded to approve the minutes of the January 14, 2016 briefing meeting and the January 18, 2016 regular meeting. Motion carried.

Alderman Jones moved Alderman Brooks seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AFLAC	January Premium	1,092.97
Argus Leader Media	GC Supplies	31.00
ATCO International	Park Supplies	74.20
Billion Motors	Transit Supplies	17.25
Brad Top	Street Supplies	71.25
BV Area Chamber of Commerce	Brandon Day at Legislature	140.00
C & R Supply Inc	Sewer Supplies	43.92
Cardmember Services	Various Dept Supplies	574.43
Christina Smith	Travel Expense	139.86
Civil Air Patrol	Police Supplies	50.00
Coffee Cup	Street Supplies	19.07
Concrete Materials	Snow Supplies	1,037.20
Corson Village	January Refund	951.69
Dakota Fluid Power Inc	Sewer Supplies	23.96
Dakota Pump & Control	Water Repairs	665.00
Delta Dental	February Premium	2,570.30
DirectTV	GC Utilities	39.51
DPC Industries Inc	Water Chemicals	1,239.00
Ecolab Inc	GC Rental	118.30
Ferguson Waterworks	Water Supplies	4,360.86
Geotek Engineering & Testing	Sewer Improvements	1,786.00
Hawkins Water Treatment	Water Repairs	60.00
HD Supply Waterworks	Water Repairs	582.40
IACP	Police Dues	150.00
IAPMO	Plumbing Seminar	120.00
International Code Council	Inspections Dues	105.00
Lacey Rentals Inc	Park Supplies	200.00

MCEDA	2016 Annual Dues	27,000.00
Mills & Miller	Snow Supplies	1,638.00
Minnehaha Community Water Corp	Utilities	39.25
Modern Woodmen of America	February Premium	1,607.38
NASASP	2016 Annual Dues	39.00
Neve's Uniforms & Equipment	Police Supplies	274.70
Scotts Lawn Service	Park Supplies	372.36
SD Arborists Association	2016 Annual Dues	70.00
SD Department of Revenue	Water Testing	176.00
Shawn Ericsson	Park Supplies	382.64
Sioux Falls Networks	Various Dept Equipment	3,574.95
Sioux Falls Rubber Stamp Works	Police Supplies	51.90
Sioux Falls Utilities	December WW Discharge	63,749.91
Sioux Valley Energy	Utilities	27,965.29
Sirchie Finger Print Labs	Police Supplies	157.66
Soo Sanitary Service LLC	Snow Removal Service	6,186.23
Stan Houston Equipment	Sewer Repairs	540.00
Staples Advantage	Various Dept Supplies	213.85
The Sprinkler Company	GC Services	1,500.00
Verizon Wireless	Utilities	444.08
City Administration	January 14, 2016 Payroll	3,422.20
Deputy Finance Officer	January 14, 2016 Payroll	2,179.33
Police	January 14, 2016 Payroll	18,956.19
Building Inspections	January 14, 2016 Payroll	2,824.84
Street Department	January 14, 2016 Payroll	5,569.18
Park Department	January 14, 2016 Payroll	2,406.22
Chamber of Commerce	January 14, 2016 Payroll	1,470.19
Water Department	January 14, 2016 Payroll	6,890.94
Sewer Department	January 14, 2016 Payroll	2,987.08
Golf Course Grounds	January 14, 2016 Payroll	1,447.05
Golf Course Lounge	January 14, 2016 Payroll	592.55
Golf Course Pro Shop	January 14, 2016 Payroll	1,972.97
Golf Course Community Room	January 14, 2016 Payroll	610.02
941 Payroll Taxes	January 14, 2016 Payroll	17,575.42
Office of Child Support Enforcement	January 14, 2016 Payroll	76.15
SD Retirement System Supplemental	January 14, 2016 Payroll	587.50
TASC Flex Plan	January 14, 2016 Payroll	1,218.00

Alderman Brooks moved Alderwoman Hausman seconded to approve the consent calendar which contained the following items: a plat of Lots 1A & 1B, Block 1, Brandon Industrial Park First Addition; a plat of Lot 1, Block 6, French Creek Addition; a plat of Lots of 15A, 16A & 17A, Block 7, Hidden Valley Country Estates and a plat of Tract 1, Ode's Second Addition. Motion carried.

WINTER FESTIVAL IN MCHARDY PARK

The Golf Course, Police and Park & Recreation Committee reports were heard. Chief Kull gave an update on the status of hiring another police officer, first interviews will begin on February 8, 2016. Jennifer Beck, Keller Williams Realty, asked to host a winter festival at McHardy Park on

Saturday, February 13 from 10:00 a.m. To 12:00 p.m. to include snacks, games, etc. Alderwoman Fish moved Alderwoman Hansen seconded to authorize the use of McHardy Park for this event. Motion carried.

RESOLUTION #03-16, STREET LIGHT RATE

The Administration and Street Committee reports were heard. Alderwoman Hausman moved Alderman Jones seconded to approve Resolution #03-16, that sets the flat rate of \$5.00 per month lot user. A roll call vote showed Brooks, Fish, Hansen, Hausman, Jones and McInerney voting aye. Motion carried.

RESOLUTION #03-16

WHEREAS, Brandon Municipal Ordinance #14-10-3 states: “The rates, fees, and charges for the benefits and safety provided by the street lighting services furnished by the City shall be as determined by the City Council from time to time and on file in the office of the municipal Finance Officer.”

THEREFORE LET IT BE RESOLVED, that the following rates are hereby established and become effective for street light utility services beginning with the February, 2016 utility billing:

\$5.00 per month per Lot User.

BE IT FURTHER RESOLVED, that rates need to be considered on a regular basis to keep increases to a minimum yet providing enough revenue to insure that the Electrical Fund is operating in the black.

Dated this 1st day of February, 2016.

ATTEST:

Larry D. Beesley
Mayor

Dennis E. Olson
Municipal Finance Officer

(SEAL)

CHEMICAL BIDS

The Water & Sewer Committee report was heard. Alderwoman Hansen moved Alderman Jones seconded to approve the Chemical Bids to Hawkins and DPC as shown below. The bid from DPC for Sodium Hypochlorite did not specify the percent of chemical being bid, so that could not be used for the bid. Motion carried.

Chemical	Units	Hawkins	Year		Year
			Estimate	DPC	Estimate
Chlorine gas, pounds	per pound	.41	\$9,040.50	.40	\$8,820.00
Potassium permanganate	per pound	3.35	\$6,448.75	3.20	\$6,160.00
Hydrofluosilicic Acid	per gallon	4.415	\$4,490.06	0	\$0.00
LPC-5	per gallon	9.86	\$4,101.76	0	\$0.00
LPC-9	per gallon	11.73	\$15,119.97	0	\$0.00
Sodium Hypochlorite 12.5%	per gallon	2.00	\$480.00	1.95	\$468.00
Sodium Hydroxide 50%	per gallon	4.45	\$890.00	0	\$0.00
Hydrochloric Acid 20'	per gallon	3.86	\$173.70	360	\$162.00
Total Low Bid Items			\$25,081.79		\$15,142.00

Estimated Total Low Bid \$40,223.79

At 6:25 p.m. Alderman McInerney moved Alderwoman Hausman seconded to go into executive session to discuss personnel per SDCL 1-25-2. Motion carried. At 7:04 p.m. Mayor Beesley declared the executive session ended.

Alderman Jones moved Alderwoman Fish seconded to move forward with the City Engineer position and allow staff to negotiate an offer. A roll call vote showed Brooks, Fish, Hausman, Jones and McInerney voting aye. Hansen voting nay. Motion carried.

At 7:06 p.m. on a motion by Alderman Jones seconded by Alderwoman Hausman the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Larry Beesley
Mayor