

**MINUTES
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on April 21, 2016 at the Brandon City Council Chambers.

Roll call was taken. Members present were Chairman Chuck Parsons, Commissioners Paul Bosch, Tim Jorgenson, Todd Stone and Linda Weber. Also present were Alderman Roger Brooks and City Building Official Paul Clarke. Absent were Mayor Larry Beesley and City Administrator Bryan Read.

Commissioner Stone moved Commissioner Jorgenson seconded to approve the agenda. Motion carried.

Commissioner Bosch moved Commissioner Stone seconded to approve the minutes of the April 7, 2016 regular meeting. Motion carried.

A Home Occupation Application was presented for 124 E. Ponderosa Circle. This item was delayed from the March 17, 2016 and April 7, 2016 regular meetings. Applicant was not present. Applicant has not provided information on the quantities of chemicals that will be used. Commissioner Stone moved Commissioner Weber seconded to table the application until the May 5, 2016 regular meeting, and to have staff notify the applicant of the meeting date. Motion carried.

Discussion was held on the Zoning Ordinance, Section 13.08 - Other Permitted Signs. Present for discussion were: Kristen, SECOG; Kim Cerwick, 1808 S. Parkview Blvd. A public hearing will be scheduled for the proposed ordinance, as drafted.

At 6:42 p.m. Chairman Parsons moved Commissioner Bosch seconded to adjourn the Planning & Zoning Commission meeting. Motion carried.

At 6:42 p.m. Chairman Parsons called the Board of Adjustment meeting to order.

Roll call was taken. Members present were Chairman Chuck Parsons, Commissioners Paul Bosch, Tim Jorgenson, Todd Stone and Linda Weber. Also present were Alderman Roger Brooks and City Building Official Paul Clarke. Absent were Mayor Larry Beesley and City Administrator Bryan Read.

Commissioner Weber moved Commissioner Parsons seconded to approve the agenda. Motion carried.

A Variance Application was presented for 100 E. Leighton Street. Tim Kapperman, the contractor whom built the home, was present for discussion. Variance is to request that the existing rear covered deck be allowed to remain as is, which is 2' into the required rear yard setback. Commissioner Stone moved Commissioner Jorgenson to approve the variance application as presented. Motion carried.

A Variance Application was presented for 104 E. Leighton Street. Tim Kapperman, the contractor whom built the home, was present for discussion. Variance is to request that the existing rear covered deck be allowed to remain as is, which is 2' into the required rear yard setback. Commissioner Stone moved Commissioner Bosch to approve the variance application as presented. Motion carried.

At 6:59 p.m. having no further business, Commissioner Bosch moved Commissioner Weber seconded to adjourn the Board of Adjustment meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Recording Clerk

Paul Clarke
Building Official