

City of Brandon
HOME OCCUPATION PERMIT APPLICATION

(Filing Fee: \$35.00)

(please print)

Applicant: _____

Address: _____ Phone #: _____

Project Address: _____

Legal Description: _____

Present Zoning: _____

REQUEST PERMISSION TO: _____

* Business will not be operating until after the public hearing & approval by Commission
_____ (please initial)

NOTE: All approved home occupation permits shall be granted with the following conditions:

- (1) The Planning & Zoning Commission and City Council may attach restrictions or stipulations as they see fit.
- (2) All home occupations, once approved, are good until the business ceases. If complaints are received, they will be presented to the Planning & Zoning Commission for their review.

1. Please describe your project: _____

2. What will be its effect on your neighborhood: _____

3. Describe any special situations which the commission should consider: _____

4. Is the backyard of your property fenced? _____

5. Hours of operation: _____

Please review the following requirements and mark your ability to comply. If you cannot comply with one or more of the requirements, explain the situation and why you cannot meet the requirement(s).

	Can Comply	Cannot Comply
1. The occupation will be conducted within the dwelling and not more than 25% of the main floor area of the dwelling. Home day cares may be conducted in more than 25% of the main floor area of the dwelling.	_____	_____
2. Except for home day care centers, no other person other than members of the family residing on the premises shall be engaged in such occupation; as for home day care centers, members of the family residing on the premises shall primarily be engaged in such occupation, however, substitutes providers may provide care so long as: 1. Reasonable notice is given to parents of children in the day care; 2. The substitute provider meets the same qualification requirements imposed by the Planning & Zoning Commission and/or the City Council when the permit was granted; and 3. The substitute provider care is provided on a sporadic basis and does not exceed more than 12 hours per week.	_____	_____
3. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants.	_____	_____
4. There shall be no commodity sold in connection with such home occupation, except that which is prepared in the dwelling or except that which is furnished in connection with the service rendered.	_____	_____
5. No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street.	_____	_____
6. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal sense of the lot.	_____	_____
7. There will be compatibility with the zoning district.	_____	_____

Can
Comply

Cannot
Comply

8. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one sign, not exceeding one square foot in area, non-illuminated, and mounted flat against the wall of the principal building. Home day cares are allowed to include in the back or side yard additional play equipment for the children. _____

9. Does not adversely affect the public safety. _____

10. I will provide at least _____ off-street parking spaces for customers.

11. If business is a day care, number of children to be cared for: _____

Signature of Applicant: _____ Date: _____

Building Official Comments: _____

City Engineer Comments: _____

City Administrator Comments: _____

Planning & Zoning Meeting: _____ Time: _____

Publish Date: _____

Posting Date (on property & at City Hall): _____

Landowner letter sent: _____

Action Taken: _____